

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, JAMES SHADER, ON APRIL 10, 2018, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

Mr. David Barran	Present – arrived 9:12
Mr. Mauro Cantalamessa	Absent
Mr. Frank Fuda	Absent
Mr. Robert Marino Jr.	Present
Ms. Melissa Miller	Present – arrived 9:03
Mr. Bob Moody	Present
Mr. Richard Musick	Present
Mr. Daniel Polivka	Absent
Mr. David Rouan	Present
Mrs. Darlene St. George	Present
Mr. James Shader	Present

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Director	Rich Fender
Shane Burkholder	Nick Coggins
Cheryl Wood	

Also in attendance: Steven Gerberry and Stephen Papalas County Engineer's Office; Grant Taylor, Eastgate

- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. DIRECTOR'S REPORT
- V. COMMUNICATIONS
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Rouan made a motion to approve the agenda dated April 10, 2018; seconded by Ms. St. George. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Ms. St. George made a motion and seconded by Mr. Musick to approve the Planning Commission minutes of the March 13, 2018, Board meeting. The motion carried.

III. FINANCIAL REPORT

Ms. St. George made a motion to approve the financial report dated as of March 31, 2018; seconded by Mr. Musick. The motion carried.

IV. COMMUNICATIONS – Ms. Nuskievicz noted the Thank you letter received by Mr. Coggins.

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed highlights of the Director's Report.

Mr. Moody made a motion to accept the Director's Report of April 10, 2018; seconded by Mr. Musick. The motion carried. Mr. Marino requested more information on the Fiber-optic Broadband initiatives.

VI. REPORTS OF COMMITTEES

A. Copies of the Plats and Zoning Committee Report of April 3, 2018, were reviewed and acted on by the Planning Commission Board.

Mr. Musick made a motion to approve the minutes of the Plats and Zoning Meeting of April 3, 2018; seconded by Mr. Moody. The motion carried.

B. Copies of the Housing Review Committee Report of April 3, 2018, were reviewed and acted on by the Planning Commission Board.

Ms. Miller made a motion to approve the minutes of the Housing Review Committee Meeting of April 3, 2018; seconded by Mr. Marino. The motion carried.

C. Copies of the updated Planning Commission Standard Operating Procedures, Organizational Chart, and Job Descriptions, as requested by the Executive Committee at the January 18, 2018 meeting, were reviewed and acted on by the

Planning Commission Board.

Mr. Marino made a motion to approve the updated Trumbull County Planning Commission Standard Operating Procedures; seconded by Mr. Moody. The motion carried.

Mr. Marino made a motion to approve the updated Organizational Chart; seconded by Ms. Miller. The motion carried.

Mr. Marino made a motion to approve the Job Descriptions with the removal of “percentages of time spent” and “employee names”; seconded by Mr. Musick. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Resolutions

Mr. Musick made a motion and seconded by Mr. Moody to adopt Resolution No. 04-2018-14. The motion carried.

Mr. Moody made a motion and seconded by Mr. Musick to adopt Resolution No. 04-2018-15. Mr. Rouan raised a question: when an extension is requested are we making sure the plan is in compliance with any changes to the sub-division regulations since the original approvals and do other agencies approve the extensions. The staff and Plats and Zoning Committee are very thorough and Ms. Nuskievicz would recommend approval of the extension. Other Agencies are notified and approvals requested if there are changes in the Preliminary Plan after the original approval. Mr. Shader called for a Roll Call Vote: Mr. Barran – Yes; Mr. Rouan – No; Mr. Marino – Yes; Ms. St. George – Yes; Mr. Musick – Yes; Mr. Moody – Yes; Mr. Shader – Abstain due to acquaintance with the individual; Ms. Miller – Yes. The motion carried.

Mr. Musick made a motion and seconded by Mr. Moody to adopt Resolution No. 04-2018-16. The motion carried.

Mr. Musick made a motion and seconded by Mr. Moody to adopt Resolution No. 04-2018-17. The motion carried.

Mr. Marino made a motion and seconded by Mr. Rouan to adopt Resolution No. 04-2018-18. Ms. St. George Abstained. The motion carried.

IX. ADJOURNMENT

There being no further business, Ms. St. George made a motion to adjourn; seconded by Mr. Rouan. The motion carried. The meeting was adjourned at 9:41 a.m.

Signed

James A. Shadler

Date

5/8/2018

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