

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIR, MR. JAMES DAVIES, ON APRIL 11, 2023, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Present
Mr. Bernard Carpenter	Present
Mr. James Davies	Present
Ms. Niki Frenchko	Excused
Alternate: Malcolm Pullom	Present
Mr. Denny Malloy	Present
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Ms. Rachel Nader	Present
Mr. Phillip Pegg	Present
Mrs. Darlene St. George	Excused

Trumbull County Planning Commission Staff: Julie Green, Director; Nic Coggins, T.J. Keiran, Emily Moran, Mitzi Sabella and Kim Vaughn

Also in attendance: Tony Stellato, Trumbull County JFS Office; Janice Thomas, Fowler Township Zoning; Gary Newbrough and Bob Maiorano, Trumbull County Sanitary Engineer's Office

II. APPROVAL OF AGENDA

III. APPROVAL OF PLANNING COMMISSION MINUTES

IV. APPROVAL OF EXPENSES

V. COMMUNICATIONS

VI. DIRECTOR'S REPORT

VII. REPORTS OF COMMITTEES

VIII. PUBLIC REMARKS

IX. RESOLUTIONS FOR ADOPTION

X. OTHER BUSINESS/UPDATES

XI. ADJOURNMENT

II. APPROVAL OF AGENDA

Mrs. Miller made a motion to approve the agenda dated April 11, 2023; seconded by Mr. Pegg. The motion was carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – March 14, 2023

Mr. Pegg made a motion to approve the Planning Commission regular meeting minutes of March 14, 2023; seconded by Mr. Cantalamessa. The motion was carried.

IV. FINANCIAL REPORT

Ms. Nader made a motion to approve the financial report dated as of March 31, 2023; seconded by Mr. Cantalamessa. The motion was carried.

V. COMMUNICATIONS

A letter was read from Mitzi Sabella dated April 3, 2023, announcing her retirement as of October 31, 2023. Mrs. Miller made a motion to accept Mrs. Sabella's letter and retirement as of October 31, 2023; seconded by Mr. Pullom. The motion was carried.

Planning Commission members wished Mrs. Sabella well. Mrs. Green stated that she and the Personnel Committee will move forward with finding a replacement and would like the next person to work with Mrs. Sabella for 8 weeks.

VI. DIRECTOR'S REPORT

The Director's Report was sent out to the members prior to this meeting for review.

Julie Green reported on the continued Outreach Schedule for the YARS. She stated that she and other staff members have attended several council and trustee meetings of communities located within the MCA and provide information on the proposed changes to their comprehensive plans and zoning resolutions in an effort to preserve, sustain and maintain YARS in the Mahoning Valley.

Nic Coggins updated the members present on the Fiber-Optic Broadband Initiative, and reviewed the updated chart for the PY2021 CDBG CHIP/HOME Programs. He also reported that he completed the Tax Incentive Review Council annual report for 2022.

T.J. Keiran reported that two new members were appointed by the Trumbull County Commissioners to the Floodplain Variance Board: Tony Veitz and John Hickey. He reported that they will serve from April 1, 2023, to March 31, 2026.

DIRECTOR' S REPORT, Continued:

Emily Moran reported that the grant agreement for the PY2022 – Townsend Avenue Storm Drainage Project in Liberty Township was issued on March 17, 2023, in the amount of \$383,900 and along with Revolving Loan Funds (RLF) for \$42,402 for a total project of \$424,302.00

Kim Vaughn reviewed the chart with the number of plats and deeds submitted thus far for the year. She also stated that she attended the GIS Users Group meeting this last month along with several YARS/JLUS outreach meetings.

Mr. Moody made a motion to approve the Director's Report of April 11, 2023; seconded by Mr. Pegg. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mrs. Miller made a motion to approve the minutes of the Plats and Zoning Committee meeting of April 4, 2023; seconded by Mr. Cantalamessa. The motion was carried.

VIII. PUBLIC REMARKS

There were no public remarks at this meeting.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Moody made a motion to approve Resolution No. 4-2023-16; seconded by Mr. Pullom. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes

The motion was carried.

RESOLUTIONS FOR ADOPTION, Continued:

Mr. Moody made a motion to approve Resolution No. 4-2023-17; seconded by Mr. Cantalamessa. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 4-2023-18; seconded by Mr. Cantalamessa. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes

The motion was carried.

B. Something Good Initiative Resolution

Mr. Cantalamessa made a motion to approve Resolution No. 4-2023-19; seconded by Mr. Pegg for recognition of the Something Good Initiative Award to Gary Newbrough of the Trumbull County Sanitary Engineer's Office. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes

RESOLUTIONS FOR ADOPTION, Continued:

Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes

The motion was carried.

Mr. Carpenter left the meeting at 9:53 a.m.

X. OTHER BUSINESS/UPDATES

A. Something Good Initiative – Recognition of Gary Newbrough

Resolution and Certificate were presented to Mr. Gary Newbrough for his extraordinary contribution and committed public service to the residents of Trumbull County by and through his exemplary and dedicated work as Sanitary Engineer, in leading a number of regionally impactful initiatives focused on health, safety and wellness, equity and improving, preserving and enhancing the quality of life for Trumbull County residents.

Mr. Newbrough thanked the Planning Commission and stated that Julie Green has probably been involved with at least half of the projects completed in Trumbull County that he has worked on. Mr. Newbrough said that you have to care about the people.

XI. ADJOURNMENT

There being no further business, Mrs. Miller made a motion to adjourn; seconded by Mr. Moody. The motion was carried. The meeting was adjourned at 9:56 a.m.

The next Planning Commission meeting is scheduled for May 9, 2023, at 9:00 a.m. in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed _____

Date _____