

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON APRIL 12, 2016, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Jeff Brown	Present
Mr. Mauro Cantalamessa	Absent
Mr. Frank Fuda	Present
Mr. Lewis Kostoff	Present
Mr. John Mahan	Present
Mr. Richard Musick	Present
Mr. Daniel Polivka	Absent
Mr. James Shader	Present
Mr. John Sliwinski	Present
Mr. Lawrence Wright	Absent

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Director	Anthony Kobak
Jonathan Baughman	Mitzi Sabella
Julie Edwards	Cheryl Wood
Rich Fender	

Also in attendance: Michael Morgan, Warren JFK student

- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. COMMUNICATIONS
- V. DIRECTOR'S REPORT
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Shader made a motion to approve the agenda dated April 12, 2016; seconded by Mr. Mahan. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Mahan made a motion and seconded by Mr. Brown to approve the Planning Commission minutes of the March 8, 2016, Board meeting. The motion carried.

III. FINANCIAL REPORT

Mr. Mahan made a motion to approve the financial report dated as of March 31, 2016; seconded by Mr. Sliwinski. The motion carried.

IV. COMMUNICATIONS

There were no communications to review at this meeting.

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Outreach and Meetings

Ms. Nuskievicz reported to the Planning Commission members present on the various meetings that the staff has attended during the last month.

B. City of Warren Comprehensive Plan Update

Ms. Nuskievicz reported that the Planning Commission has established a very close working relationship with Warren City and has been meeting with them for nearly a year to discuss the professional planning services that the Planning Commission can offer. She stated that with Board approval under Other Business, a finalized contract will be entered into between the Trumbull County Planning Commission and the City of Warren. She stated that the Planning Commission will provide the city with an entire team of professional planners in the preparation of a new comprehensive land use plan to replace the Warren City General Plan produced in 1960.

V. DIRECTOR'S REPORT - Continued:

C. Economic Development Activities

Ms. Edwards stated that the Planning Commission continues to assist Clean Energy Future Lordstown, LLC with plans to construct a state-of-the-art energy facility in Lordstown. She stated that this facility will convert clean natural gas to useable electricity. She stated that the staff facilitated a series of meetings in March and assisted the company and lenders by gathering the documentation required to finance the project. She said that the Commissioners agreed to amend the Enterprise Zone Agreement and the Consent to Assignment document which were required to finance the project. Julie Edwards said that when the project is completed, they are expected to hire 19 new full-time workers with an annual payroll of \$1.6 million.

Mr. Fuda made a motion to accept the Director's Report of April 12, 2016; seconded by Mr. Mahan. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of April 5, 2016, were included in the Board Members' books for review. Mr. Shader made a motion to accept the April 5, 2016, Plats and Zoning Committee Report; seconded by Mr. Fuda. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Brown made a motion and seconded by Mr. Fuda to adopt Resolution Nos. 4-2016-14, 4-2016-15, 4-2016-16, 4-2016-17, and 4-2016-18. The motion carried.

VIII. OTHER BUSINESS

Mr. Shader made a motion to approve entering into an Agreement for Professional Planning Services by and between the City of Warren and the Trumbull County Planning Commission for an initial 3-year term of \$99,000 (\$33,000 per year) and option to extend annually for \$33,000 per year for a total of 20 years; seconded by Mr. Musick. The motion carried.

IX. ADJOURNMENT

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Musick. The motion carried. The meeting was adjourned at 9:30 a.m.

Signed *Lew Kostoff*

Date *May 10, 2016*

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