

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON APRIL 14, 2015, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

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Roll Call was taken as follows:

Mr. Brown	Present
Mr. Cantalamessa	Present
Mr. Fuda	Present
Mr. Henn	Absent
Mr. Kostoff	Present
Mr. Mahan	Present
Mr. Musick	Absent
Mr. Polivka	Present
Mr. Shader	Present
Mr. Sliwinski	Present
Mr. Wright	Present

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Executive Director	Anthony Kobak
Jon Baughman	Mitzi Sabella
Julie Edwards	Mark Zigmont

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- I. APPROVAL OF AGENDA
  - II. APPROVAL OF PLANNING COMMISSION MINUTES
  - III. APPROVAL OF EXPENSES
  - IV. COMMUNICATIONS
  - V. DIRECTOR'S REPORT
  - VI. REPORTS OF COMMITTEES
  - VII. RESOLUTIONS FOR ADOPTION
  - VIII. OTHER BUSINESS
  - IX. ADJOURNMENT

**I. APPROVAL OF AGENDA**

Mr. Mahan made a motion to approve the agenda dated April 14, 2015; seconded by Mr. Fuda. The motion carried.

**II. APPROVAL OF PLANNING COMMISSION MINUTES**

Mr. Mahan made a motion and seconded by Mr. Wright to approve the Planning Commission minutes of the March 10, 2015, Board meeting. The motion carried.

**III. FINANCIAL REPORT**

Mr. Shader made a motion to approve the financial report dated as of March 31, 2015; seconded by Mr. Brown. The motion carried.

**IV. COMMUNICATIONS**

No communications were reviewed at the meeting.

**V. DIRECTOR'S REPORT**

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

**A. Outreach and Meetings**

Ms. Nuskievicz reported to the Planning Commission members present on the various meetings that the staff has attended during the last month.

**B. Farmington Township Comprehensive Plan Update**

Mr. Kobak reported that there is a meeting in Farmington Township scheduled for tonight regarding the Farmington Township Comprehensive Plan. He said that the staff will review the inventory section of the plan which includes an introduction, physical characteristics, population and demographics, housing characteristics, economic characteristics, transportation, water and wastewater facilities, community facilities and existing land use. Mr. Kobak also stated that the agenda will also include the community survey results and a visioning exercise.

**V. DIRECTOR'S REPORT – Continued**

C. Plats and Zoning Activities

Ms. Nuskievicz stated that the staff provides the administration of subdivisions which includes providing consultation services to landowners, and reviewing major and minor subdivisions to determine compliance with the Trumbull County Subdivision Regulations and other adopted plans. She stated that the administration also includes coordinating cross-agency reviews, preparing GIS maps, reports and providing recommendations to the Planning Commission Plats and Zoning Committee. Mr. Baughman reported that the Planning Commission collected \$600 during March for the review of nine deeds, two plats and one replat.

D. HOME Program

Julie Edwards stated that she is working on down-payment assistance for homebuyers in Trumbull County. She stated that first-time homebuyers in Trumbull County may qualify for down-payment assistance through the Warren-Trumbull HOME Consortium in the purchase of their home. She said that applicants need to qualify and obtain pre-approval from participating lenders in order to obtain assistance.

Mr. Shader made a motion to accept the Director's Report of April 14, 2015; seconded by Mr. Fuda. The motion carried.

**VI. REPORTS OF COMMITTEES**

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of April 7, 2015, were included in the Board Members' books for review. Mr. Shader made a motion to accept the April 7, 2015, Plats and Zoning Committee Report; seconded by Mr. Fuda. The motion carried.

**VII. RESOLUTIONS FOR ADOPTION**

A. Plats and Zoning Committee Resolutions

Mr. Brown made a motion and seconded by Mr. Wright to adopt Resolution Nos. 4-2015-18, 4-2015-19, 4-2015-20 and 4-2015-21. The motion carried.

**VIII. OTHER BUSINESS**

A. Hubbard Township Comprehensive Plan Contract

Mr. Cantalamessa made a motion to approve entering into a contract with Hubbard Township to prepare the Hubbard Township Comprehensive Plan at a cost of \$15,000; seconded by Mr. Brown. The motion carried.

B. Sales Tax Increase

Commissioner Fuda explained to the board members in attendance the need for an increase in Trumbull County's sales tax by .25 percent. He stated that the Commissioners are in a position to either raise the sales tax or lay off 25 percent of the county workers. Commissioner Cantalamessa said that the current sales tax rate is 6.75 percent, and the increase will make it 7 percent. Mr. Cantalamessa said that the sales tax increase will be used to fund the county's justice system, which covers 58 percent of the county's budget. Mr. Fuda said that Trumbull County's sales tax rate is among the lowest in the state, and that Mahoning County's rate is 7.25 percent. Mr. Fuda invited the Planning Commission members to attend one of the public meetings to discuss the sales tax increase being held on April 15 at 11:00 a.m. or April 20 at 6:00 p.m. He said that Auditor Biviano will have a report and presentation at these meetings that gives more details on the need for the increase.

Mr. Mahan made a motion to endorse the Trumbull County Commissioners' efforts to increase the sales tax for Trumbull County by .25 percent; seconded by Mr. Wright. The motion carried.

**IX. ADJOURNMENT**

There being no further business, Mr. Shader made a motion to adjourn; seconded by Mr. Sliwinski. The motion carried. The meeting was adjourned at 9:56 a.m.

Signed Sean Kostoff

Date May 12, 2015