

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, ROBERT MARINO, JR. ON APRIL 14, 2020, AT 9:00 A.M. VIA A TELECONFERENCE CALL

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Absent
Mr. James Davies	Present
Mr. Frank Fuda	Present
Mr. Robert Marino Jr.	Present
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Mr. Richard Musick	Present
Mr. Phillip M. Pegg	Present
Mr. Daniel Polivka	Absent
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie M. Green, Director; Nicholas Coggins; Thomas J. Keiran; Katie Phillips and Mitzi Sabella

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- II. APPROVAL OF AGENDA
 - III. APPROVAL OF PLANNING COMMISSION MINUTES
 - IV. APPROVAL OF EXPENSES
 - V. COMMUNICATIONS
 - VI. DIRECTOR'S REPORT
 - VII. REPORTS OF COMMITTEES
 - VIII. PUBLIC REMARKS
 - IX. RESOLUTIONS FOR ADOPTION
 - X. OTHER BUSINESS/UPDATES
 - XI. ADJOURNMENT
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II. APPROVAL OF AGENDA

Mr. Davies made a motion to approve the agenda dated April 14, 2020; seconded by Mr. Fuda. The motion was carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – March 10, 2020

Mr. Moody made a motion to approve the Planning Commission regular minutes of March 10, 2020; seconded by Mr. Fuda. The motion was carried.

IV. FINANCIAL REPORT

Mrs. St. George made a motion to approve the financial report dated as of March 31, 2020; seconded by Mr. Fuda. The motion was carried.

V. COMMUNICATIONS

Julie Green thanked everyone who had sent her congratulations on her nomination for The Athena Award. She also recognized the Planning Commission staff, that along with Trumbull Neighborhood Partnership (TNP), Howland Township and the Trumbull County Auditor's Office, on receiving an "Orchid" from the *Tribune Chronicle* on April 11, 2020, for volunteering weekly to distribute Personal Protective Equipment (PPE) from the Emergency Operations Center to local nursing and health facilities.

VI. DIRECTOR' S REPORT

Mrs. Green stated that the Planning Commission staff has been doing business as usual performing their normal job duties and also assisting the Emergency Operations Center with mapping services, making telephone calls, taking surveys through Survey Monkey and distributing PPE. Mr. Marino, Jr. stated that he would like to learn more of the details that the Planning Commission provided assisting the Emergency Management Agency. He said that he would like the Planning Commission Board to know about the support offered and the multi-county approach that was taken. He asked Julie Green to provide such a report at the Planning Commission Board meeting when everyone is allowed to gather.

There were no further reports under the Director's Report. Mr. Fuda made a motion to approve the Director's Report of April 14, 2020; seconded by Mr. Davies. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Moody made a motion to approve the minutes of the Plats and Zoning Committee meeting of April 7, 2020; seconded by Mr. Davies. The motion carried.

VIII. PUBLIC COMMENTS - There were no public comments at this meeting.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Davies made a motion to approve Resolution No. 4-2020-9; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barren:	Yes
Mr. Davies:	Yes
Mr. Fuda:	Yes
Mr. Marino, Jr.:	Yes
Mrs. Miller	Yes
Mr. Moody:	Yes
Mr. Musick:	Yes
Mr. Pegg:	Yes
Mrs. St. George:	Abstain

The motion carried.

Mrs. St. George made a motion to approve Resolution No. 4-2020-10; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barren:	Yes
Mr. Davies:	Yes
Mr. Fuda:	Yes
Mr. Marino, Jr.:	Yes
Mrs. Miller	Yes
Mr. Moody:	Yes
Mr. Musick:	Yes
Mr. Pegg:	Yes
Mrs. St. George:	Yes

The motion carried.

Mr. Moody made a motion to approve Resolution No. 4-2020-11; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barren:	Yes
Mr. Davies:	Yes
Mr. Fuda:	Yes
Mr. Marino, Jr.:	Yes
Mrs. Miller	Yes
Mr. Moody:	Yes
Mr. Musick:	Yes
Mr. Pegg:	Yes
Mrs. St. George:	Yes

The motion carried.

Mr. Davies made a motion to approve Resolution No. 4-2020-12; seconded by Mrs. St. George. Roll call was taken as follows:

Mr. Barren:	Yes
Mr. Davies:	Yes
Mr. Fuda:	Yes
Mr. Marino, Jr.:	Yes
Mrs. Miller	Abstain
Mr. Moody:	Yes
Mr. Musick:	Yes
Mr. Pegg:	Yes
Mrs. St. George:	Yes

The motion carried.

Mrs. St. George made a motion to approve Resolution No. 4-2020-13; seconded by Mr. Musick. Roll call was taken as follows:

Mr. Barren:	Yes
Mr. Davies:	Yes
Mr. Fuda:	Yes
Mr. Marino, Jr.:	Yes
Mrs. Miller	Yes
Mr. Moody:	Yes
Mr. Musick:	Yes
Mr. Pegg:	Yes
Mrs. St. George:	Yes

The motion carried.

RESOLUTIONS FOR ADOPTION, Continued:

Mr. Moody made a motion to approve Resolution No. 4-2020-14; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barren:	Yes
Mr. Davies:	Abstain
Mr. Fuda:	Yes
Mr. Marino, Jr.:	Yes
Mrs. Miller	Yes
Mr. Moody:	Yes
Mr. Musick:	Yes
Mr. Pegg:	Yes
Mrs. St. George:	Yes

The motion carried.

Mr. Davies made a motion to approve Resolution No. 4-2020-15; seconded by Mr. Musick. Roll call was taken as follows:

Mr. Barren:	Yes
Mr. Davies:	Yes
Mr. Fuda:	Yes
Mr. Marino, Jr.:	Yes
Mrs. Miller	Yes
Mr. Moody:	Yes
Mr. Musick:	Yes
Mr. Pegg:	Yes
Mrs. St. George:	Yes

The motion carried.

Mr. Moody made a motion to approve Resolution No. 4-2020-16; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barren:	Yes
Mr. Davies:	Yes
Mr. Fuda:	Yes
Mr. Marino, Jr.:	Yes
Mrs. Miller	Yes
Mr. Moody:	Yes
Mr. Musick:	Yes
Mr. Pegg:	Yes
Mrs. St. George:	Yes

The motion carried.

X. OTHER BUSINESS/UPDATES

Mrs. Green gave a broad overview statement that the staff has adjusted and transitioned to the new work environment, Katie Phillips is working from home on Plats, Deeds and Zoning; Nic Coggins is working on Economic Development issues dealing with Covid-19 response, RLF, and looking into getting an amendment to use CHIP funds for rents or mortgage payments; TJ is working to produce maps and work on floodplains issues; Julie Green has executed a grant for \$96,600 to pass onto Coleman Professional Services to assist local homeless shelters and submitted the supplemental grant request for implementing the second phase of the Joint Land Use Study for \$600,000, and Mitzi Sabella is working in the office and assisting the staff and public.

Mr. Marino, Jr. told the board members that he will keep them informed if any legal issues should arise from Mr. Danso. Mr. Davies said everyone did a good job with this Board Meeting via conference call.

Mr. Fuda said that he is at his office everyday if anyone needs anything.

XI. ADJOURNMENT

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Davies. The motion carried.

The meeting was adjourned at 9:23 a.m.

Signed 

Date July 14 2020