

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, MR. MUSICK, ON AUGUST 10, 2021, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM AND VIA ZOOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Cantalamessa	Present
Mr. James Davies	Present
Ms. Niki Frenchko	Present (Arrived at 9:06 a.m.)
Mr. Fuda	Present
Mrs. Melissa Miller	Present
Mr. Bob Moody	Excused
Mr. Richard Musick	Present
Mr. Phillip M. Pegg	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie Green, Director; Nicholas Coggins; T.J. Keiran; Katie Phillips; and Mitzi Sabella

II. APPROVAL OF AGENDA

III. APPROVAL OF PLANNING COMMISSION MINUTES

IV. APPROVAL OF EXPENSES

V. COMMUNICATIONS

VI. DIRECTOR'S REPORT

VII. REPORTS OF COMMITTEES

VIII. PUBLIC REMARKS

IX. RESOLUTIONS FOR ADOPTION

X. OTHER BUSINESS/UPDATES

XI. ADJOURNMENT

II. APPROVAL OF AGENDA

Mr. Fuda made a motion to approve the agenda dated August 10, 2021; seconded by Mrs. Miller. The motion was carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – July 13, 2021

Mrs. Miller made a motion to approve the Planning Commission regular meeting minutes of July 8, 2021; seconded by Mr. Fuda. The motion was carried.

IV. FINANCIAL REPORT

Mr. Fuda made a motion to approve the financial report dated as of July 31, 2021; seconded by Mr. Cantalamessa. The motion was carried.

V. COMMUNICATIONS

There were no communications to review at this meeting.

VI. DIRECTOR' S REPORT

The Director's Report was sent out to the members prior to this meeting for review.

Julie Green mentioned to the members present that there will be a Public Meeting held on Tuesday, August 31, 2021, at 6:30 p.m. at Mathews High School in Vienna Township to learn about the Youngstown Air Reserve Station Military Installation Sustainability (MIS) Project, which is the first phase of implementation of the Youngstown ARS Joint Land Use Study completed in 2019.

T.J. Keiran then gave a presentation on the Planning Commission's GIS Map Gallery.

Mr. Fuda made a motion to approve the Director's Report of August 10, 2021; seconded by Mr. Barran. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mrs. Miller made a motion to approve the minutes of the Plats and Zoning Committee meeting of August 3, 2021; seconded by Mr. Fuda. The motion was carried.

VIII. PUBLIC REMARKS - There were no public comments at this meeting.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mrs. St. George made a motion to approve Resolution No. 8-2021-34; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Ms. Frenchko	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mrs. Miller made a motion to approve Resolution No. 8-2021-35; seconded by Mr. Davies. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Ms. Frenchko	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Musick made a motion to Table Resolution No. 8-2021-36; seconded by Mrs. Miller. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Ms. Frenchko	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Musick	Yes
Mr. Pegg	Yes

IX. RESOLUTIONS FOR ADOPTION

Mrs. St. George Yes

The motion was carried.

X. OTHER BUSINESS/UPDATES

A. Board Members' seats

Mrs. Green explained that there is still an open seat on the Planning Commission, and she asked the Commissioners when it will be filled. Mr. Fuda explained that there are three resumes that they are reviewing and are going to interview.

Mrs. Green also asked the Commissioners to initiate the process now to fill seats of the three members whose terms are up at the end of the year because of the length of time it has taken to fill the open seat that was vacated in January of this year, and she wants to make sure there is an adequate number of members on the Planning Commission in order to approve items. She explained that one member should be from a limited home rule township in the county selected at the discretion of the Board of County Commissioners from persons recommended by the limited home rule township (Howland and Liberty), and one appointee shall be a resident of the municipal corporation with the largest population (Warren City) contained within the portion of the municipal corporation located in the county, selected at the discretion of the Board of County Commissioners from persons recommended by that municipal corporation.

Mr. Cantalamessa said that the Commissioners will interview the three applicants for the current vacant position, and then ask the home rule townships and the municipality for a recommendation and advertise for the open seat for the three positions that expire at the end of the year. Ms. Frenchko stated that she would like to see an appointment ranking sheet developed to use during the interview process.

B. Planner Position

Mr. Cantalamessa also updated the board on a conversation he had with Auditor Biviano regarding hiring a planner. He said Mr. Biviano advised him to wait and see how they are going to spend the American Rescue funds. He stated that he is not saying no to the position, but to just wait and see what money can go into the general fund. He stated that the wait should not be much longer.

XI. ADJOURNMENT

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Pegg. The motion was carried. The meeting was adjourned at 9:37 a.m.

Signed  _____

Date Sept. 14. 2021 _____

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