

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE VICE CHAIR, DARLENE ST. GEORGE ON AUGUST 11, 2020, AT 9:15 A.M. IN THE PLANNING COMMISSION CONFERENCE ROOM AND VIA ZOOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Present
Mr. James Davies	Present
Mr. Frank Fuda	Present
Mr. Robert Marino Jr.	Absent
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Mr. Richard Musick	Present
Mr. Phillip M. Pegg	Present
Mr. Daniel Polivka	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie M. Green, Director; Nicholas Coggins; and Mitzi Sabella

- II. APPROVAL OF AGENDA
 - III. APPROVAL OF PLANNING COMMISSION MINUTES
 - IV. APPROVAL OF EXPENSES
 - V. COMMUNICATIONS
 - VI. DIRECTOR'S REPORT
 - VII. REPORTS OF COMMITTEES
 - VIII. PUBLIC COMMENTS
 - IX. RESOLUTIONS FOR ADOPTION
 - X. OTHER BUSINESS/UPDATES
 - XI. ADJOURNMENT
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II. APPROVAL OF AGENDA

Mr. Cantalamessa made a motion to approve the agenda dated August 11, 2020; seconded by Mr. Polivka. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – July 14, 2020

Mr. Cantalamessa made a motion to approve the Planning Commission regular meeting minutes of July 14, 2020; seconded by Mr. Polivka. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion was carried.

IV. FINANCIAL REPORT

Mr. Moody made a motion to approve the financial report dated as of July 31, 2020; seconded by Mr. Cantalamessa. Roll call was taken as follows:

IV. FINANCIAL REPORT – Continued:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion was carried.

V. COMMUNICATIONS

There were no communications to review at this meeting.

VI. DIRECTOR' S REPORT

Julie Green reviewed the Director's Report and highlighted the following:

Mr. Coggins reported that the Census Bureau will not be extending the 2020 Census deadline of September 30, 2020, and currently there is a 60 percent response rate. He encouraged everyone in attendance to spread the word for everyone to complete the Census.

Mr. Pegg made a motion to approve the Director's Report of August 11, 2020; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Moody made a motion to approve the minutes of the Plats and Zoning Committee meeting of August 4, 2020; seconded by Mr. Polivka. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion was carried.

B. Personnel Committee Meeting

Since the Personnel Committee Meeting occurred prior to this Board meeting, Mitzi Sabella read the minutes to the board members (a copy is attached). Mr. Polivka made a motion to approve the minutes of the Personnel Committee Meeting of August 11, 2020; seconded by Mr. Pegg. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion was carried.

VIII. PUBLIC COMMENTS - There were no public comments at this meeting.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Polivka made a motion to approve Resolution No. 8-2020-24; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Abstain

The motion was carried.

Mr. Cantalamessa made a motion to approve Resolution No. 8-2020-25; seconded by Mr. Musick. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Abstain
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 8-2020-26; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion carried.

Mr. Moody made a motion to approved Resolution No. 8-2020-27; seconded by Mrs. Miller. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion carried.

Mr. Davies made a motion to approved Resolution No. 8-2020-28; seconded by Mr. Polivka. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion carried.

X. OTHER BUSINESS/UPDATES

Mr. Polivka made a motion to provide GIS Services for Howland Township Zoning Map & Text Update – Commercial Corridors Project for 40 hours, not to exceed \$2,000; seconded by Mr. Cantalamessa. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Abstain

The motion carried.

Note: The Planning Commission will provide GIS Services to Howland Township in order to help respond to certain COVID-19-related limitations, specifically the need of the township staff to work remotely yet collaboratively. The Planning Commission will help the township develop alternative means of disseminating information and eliciting input when engaging in public participation meetings, hearings and events.

XI. ADJOURNMENT

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Polivka. The motion carried.

The meeting was adjourned at 9:37 a.m.

SIGNED: 

DATE: Oct. 6 2020