

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON AUGUST 8, 2017, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Jeff Brown	Present
Mr. Mauro Cantalamessa	Present
Mr. Frank Fuda	Present
Mr. Lewis Kostoff	Present
Mr. John Mahan	Present
Mr. Richard Musick	Present
Mr. Daniel Polivka	Present – arrived 9:14 a.m.
Mr. David Rouan	Present – arrived 9:03 a.m.
Mrs. Darlene St. George	Present
Mr. James Shader	Present

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Director	Rich Fender
Shane Burkholder	Nick Coggins
Cheryl Wood	

Also in attendance: Stephen Papalas, County Engineer's Office; Jack Simon, County Engineer's Office; Sarah Lown, Port Authority; Randy Partika, Port Authority

- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. COMMUNICATIONS
- V. DIRECTOR'S REPORT
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Mahan made a motion to approve the agenda dated August 8, 2017; seconded by Mr. Musick. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Musick made a motion and seconded by Mr. Shader to approve the Planning Commission minutes of the July 11, 2017, Board meeting. The motion carried.

III. FINANCIAL REPORT

Mr. Mahan made a motion to approve the financial report dated as of July 31, 2017; seconded by Mr. Brown. The motion carried.

IV. COMMUNICATIONS

None

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Outreach and Meetings

Ms. Nuskievicz reported to the Planning Commission members present on the various meetings that the staff has attended during the last month.

B. Brookfield additional Zoning maps have been completed and picked up. Brookfield will be putting this on the ballot this fall.

C. City of Girard Comprehensive Plan

We continue to work on the Comprehensive Plan and Zoning Review, this work is scheduled to be complete by the end of November of this year.

D. Trumbull County Subdivision Regulations' Review and Amendments

These have been transmitted to the Trumbull County Commissioners' office on July 24th, for the Commissioners' to set their Public Hearing. After the Public Hearing the Commissioners' would approve the amendments by Resolution and pass back to the Planning Commission for the final Public Hearing and Adoption.

E. City of Warren Comprehensive Plan

Shane Burkholder reported that the surveys are complete analysis is complete and working on the existing land use at this time.

F. Prevailing Wage Coordination

Nicholas Coggins reported that the Juvenile Justice Doors project is complete and there currently are no new projects in process at this time.

G. ADA Transition Plan

Ms. Nuskievicz advised that we have received the waiver approval and Release of Funds from the State for the Architectural Barrier Study. Mr. Misocky advised that he would be the ADA Coordinator for the Commissioners'. We ask that the Commissioners' make this appointment by Resolution, so we could add this to the final ADA Transition Plan.

H. Accounting System

Cheryl continues to learn the processes of the current accounting system as well as transitioning to the new system in the near future.

I. Fair Housing Program

Trish Nuskievicz advised that she spoke with Julie Green and advised that as of July 31st we will no longer be able to provide this service. Since this is a portion the CDBG Allocation and she provides direct oversight of the program.

J. Economic Development

Mr. Coggins reported that the Mahoning Valley is for Entrepreneurs will be sponsoring a business start-up workshop at the Wean Building on September 5, 2017 at 6:00 p.m. Also, the Tax Incentive Review Council notices will be going out today for the meetings to be held on August 22, at the Planning Commission.

Mr. Brown made a motion to accept the Director's Report of August 8, 2017; seconded by Mr. Mahan. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of August 1, 2017, were included in the Board Members' books for review. Mr. Shader made a motion to accept the August 1, 2017, Plats and Zoning Committee Report; seconded by Mr. Brown. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Brown made a motion and seconded by Mr. Cantalamessa to adopt Resolution Nos. 8-2017-34 through 8-2017-41. The motion carried.

B. Unfinished Business from July 11, 2017 Board Meeting

Mr. Shader made a motion and seconded by Mr. Brown to adopt Resolution No. 8-2017-33. Mr. Rouan raised a question on the motion. Mr. Cantalamessa raised budget concerns and the need to explore creative options. The Commissioners' would like to see a cost analysis of the position versus other options and meeting with the City to discuss Consortium and possible assistance. Mr. Brown withdraws second and Mr. Shader withdraws his motion. Mr. Fuda made a motion to table, board advised it was withdrawn. Mr. Polivka made a motion to table Resolution No. 8-2017-33 seconded by Mr. Cantalamessa. Roll call vote called by Mr. Musick. Mr. Barran – Aye, Mr. Brown – yes, Mr. Cantalamessa – yes, Mr. Fuda – yes, Mr. Kostoff – yes, Mr. Mahan – yes, Mr. Musick – yes, Mr. Polivka – yes, Mr. Rouan – yes, Ms. St. George – yes, Mr. Shader – yes. The motion to table carried.

VIII. OTHER BUSINESS

A. Cooperation among County Departments

Mr. Shader raised concerns regarding cooperation among County Departments. Discussions followed.

IX. ADJOURNMENT

There being no further business, Mr. Musick made a motion to adjourn; seconded by Mr. Brown. The motion carried. The meeting was adjourned at 10:15 a.m.

Signed Lerni Kostoff

Date 9/12/2017