

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY PLANNING COMMISSION CHAIR, JAMES DAVIES, ON AUGUST 8, 2023, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Present
Mr. Bernard Carpenter	Present
Mr. James Davies	Present
Ms. Niki Frenchko	Excused
Mr. Denny Malloy	Present
Mrs. Melissa Miller	Present
Mr. Bob Moody	Excused
Ms. Rachel Nader	Present
Mr. Phillip Pegg	Present
Mrs. Darlene St. George	Excused

Trumbull County Planning Commission Staff: Julie Green, Director; Nic Coggins, Andrew Cvetkovich, Mitzi Sabella and Kim Vaughn

Also in attendance: Mike Wohlwend, Wohlwend Engineering (P-2023-17); Danette Manusakis

-
- II. APPROVAL OF AGENDA
- III. APPROVAL OF PLANNING COMMISSION MINUTES
- IV. APPROVAL OF EXPENSES
- V. COMMUNICATIONS
- VI. DIRECTOR'S REPORT
- VII. REPORTS OF COMMITTEES
- VIII. PUBLIC REMARKS
- IX. RESOLUTIONS FOR ADOPTION
- X. OTHER BUSINESS/UPDATES
- XI. ADJOURNMENT
-

II. APPROVAL OF AGENDA

Ms. Nader made a motion to approve the agenda dated August 8, 2023; seconded by Mr. Pegg. The motion was carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – July 11, 2023

Mr. Pegg made a motion to approve the Planning Commission regular meeting minutes of July 11, 2023; seconded by Mr. Cantalamessa. The motion was carried.

IV. FINANCIAL REPORT

Mrs. Miller made a motion to approve the financial report dated as of July 31, 2023; seconded by Mr. Cantalamessa. The motion was carried.

V. COMMUNICATIONS

There were no communications to review at this time.

VI. DIRECTOR' S REPORT

The Director's Report was sent out to the members prior to this meeting for review.

Nic Coggins reported on the updates of the Fiber-Optic Broadband Initiative Project, Girard Leatherworks Clean-up Project, and the CHIP Program.

Kim Vaughn reported on some of the projects she is working on. She stated that she is working on mapping projects and the Trumbull County Subdivision Regulations update.

Julie Green reviewed the 2023 Work Program milestone chart with the members present, which details deadlines and percentages of projects' progress towards completion.

Ms. Nader made a motion to approve the Director's Report of August 8, 2023; seconded by Mr. Cantalamessa. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Pegg made a motion to approve the minutes of the Plats and Zoning Committee meeting of August 1, 2023; seconded by Mrs. Miller. The motion was carried.

VII. REPORTS OF COMMITTEES, Continued:

B. Personnel Committee Meeting

Mrs. Miller made a motion to approve the minutes of the Personnel Committee meeting of August 2, 2023; seconded by Mr. Cantalamessa. The motion was carried.

VIII. PUBLIC REMARKS

Mr. Mike Wohlwend stated that he was in attendance for the Plats and Zoning Item P-2023-17, Heaton-Chute Replat.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Cantalamessa made a motion to approve Resolution No. 8-2023-42; seconded by Mrs. Miller. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

Mr. Cantalamessa made a motion to approve Resolution No. 8-2023-43; seconded by Mr. Pegg. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mrs. Miller made a motion to approve Resolution No. 8-2023-44; seconded by Mr. Cantalamessa. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

Mr. Cantalamessa made a motion to approve Resolution No. 8-2023-45; seconded by Mr. Malloy. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

Ms. Nader made a motion to approve Resolution No. 8-2023-46; seconded by Mr. Cantalamessa. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mr. Pegg made a motion to approve Resolution No. 8-2023-47; seconded by Mr. Cantalamessa. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

Ms. Nader made a motion to approve Resolution No. 8-2023-48; seconded by Mrs. Miller. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

Ms. Nader made a motion to approve Resolution No. 8-2023-49; seconded by Mrs. Miller. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mr. Cantalamessa made a motion to approve Resolution No. 8-2023-50; seconded by Mr. Pegg. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

B. Personnel Committee Resolution

Mr. Cantalamessa made a motion to approve Resolution No. 8-2023-51 to fill the position of the Executive Assistant with a 120-day probationary period; seconded by Mr. Malloy. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

X. OTHER BUSINESS/UPDATES

Mrs. Green stated that it is time for the Commissioners to start the process of appointing three Planning Commission members since the current members are set to expire at the end of the year, by either reappointing or replacing them. The two Commissioners in attendance requested to see a simple brief summary from those wanting reappointed including where they are from, dates served on the Planning Commission and interest in being reappointed from the three members and submit to the Commissioners. Commissioner Malloy would like to still advertise for the three positions. Mrs. Green stated that the Commissioners usually advertise in September and close the search after 30 days. She stated that it will give the Commissioners several months to review in order to appoint the members by the end of the year.


X. OTHER BUSINESS/UPDATES, Continued:

Mrs. Green also noted that there was not a Something Good presentation this month, and she requested the Planning Commission members submit some names of individuals and/or organizations that they would like to see presented with a Something Good Initiative Award in the future.

XI. ADJOURNMENT

There being no further business, Mrs. Miller made a motion to adjourn; seconded by Mr. Pegg. The motion was carried. The meeting was adjourned at 10:05 a.m.

The next Planning Commission meeting is scheduled for **September 12, 2023, at 9:00 a.m.** in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed 
Date 9-12-2023

mas