

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, MR. MUSICK, ON AUGUST 9, 2022, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Present
Mr. James Davies	Present
Ms. Niki Frenchko	Absent
Alternate: Malcolm Pullom	Present
Mr. Frank Fuda	Present (arrived at 9:07 a.m.)
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Mr. Richard Musick	Present
Ms. Rachel Nader	Present
Mr. Phillip M. Pegg	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Nic Coggins, Emily Moran, Mitzi Sabella and Kim Vaughn

Also in attendance: Anthony Stellato, JFS

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- II. APPROVAL OF AGENDA
- III. APPROVAL OF PLANNING COMMISSION MINUTES
- IV. APPROVAL OF EXPENSES
- V. COMMUNICATIONS
- VI. DIRECTOR'S REPORT
- VII. REPORTS OF COMMITTEES
- VIII. PUBLIC REMARKS
- IX. RESOLUTIONS FOR ADOPTION
- X. OTHER BUSINESS/UPDATES
- XI. ADJOURNMENT
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II. APPROVAL OF AGENDA

Mr. Cantalamessa made a motion to approve the agenda dated August 9, 2022; seconded by Mrs. Miller. The motion was carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – July 12, 2022

Mr. Davies made a motion to approve the Planning Commission regular meeting minutes of July 12, 2022; seconded by Mr. Moody. The motion was carried.

IV. FINANCIAL REPORT

Mr. Moody made a motion to approve the financial report dated as of July 31, 2022; seconded by Mr. Davies. The motion was carried.

V. COMMUNICATIONS

A. Public Records Request

Mr. Musick reviewed two emails regarding Public Records Request from Commissioner Frenchko which are attached. After review of the requests, the Planning Commission took the following action:

Mr. Pegg made a motion for the Planning Commission to request an ethics opinion from the Ohio Ethics Commission and copy the Ohio Records Commission as to whether there is an inherent conflict of interest in having members of the board produce information to another board member that has taken an adversarial position against the Planning Commission and if that board member is similarly situated in having to produce that information to this board and if such situation creates an inherent conflict of interest; seconded by Mrs. St. George. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes
Mrs. St. George	Yes

V. COMMUNICATIONS, Continued:

The motion was carried.

Note: Planning Commission members agreed that no member or staff should produce information requested to Commissioner Frenchko until the Planning Commission has guidance and clearance from the Ethics Commission.

VI. DIRECTOR' S REPORT

The Director's Report was sent out to the members prior to this meeting for review.

The staff gave the following reports:

Nic Coggins reported on the City of Warren Comprehensive Plan, and he stated that it is getting final edits and a close out letter has been prepared. He said that Warren City Council will be contacted for them to take action and adopt. He also reported that the RFP with the Environmental Consultant for the Leatherworks Project has been put together and reviewed by the Girard City Administration. He stated that this RFP will be advertised twice with a pre-bid meeting planned for the week of August 15, 2022, and proposals being due by September 1, 2022.

Kim Vaughn reported that she helped Howland Township Park to do some research on how much of the park is leased from Howland Schools back from 1972, and that she has also been straightening up records in her office. Emily Moran reported that the Heaton Chute application was submitted. She also reported that there was a Fair Housing Training Session on July 25, 2022, and that she distributed fair housing information at the Trumbull County Fair on July 15, 2022.

It was also mentioned that there will be a public hearing on August 22, 2022, at Baker Elementary for the Joint Land Use Study and Military Installation Sustainability Grants at 6:00 p.m.

Mr. Fuda made a motion to approve the Director's Report of August 9, 2022; seconded by Mr. Moody. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Moody made a motion to approve the minutes of the Plats and Zoning Committee meeting of August 2, 2022; seconded by Mrs. Miller. The motion was carried.

VIII. PUBLIC REMARKS

There were no public remarks at this meeting.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mrs. Miller made a motion to approve Resolution No. 8-2022-50; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Davies made a motion to approve Resolution No. 8-2022-51; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes
Mrs. St. George	Yes

The motion was carried.

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mr. Davies made a motion to approve Resolution No. 8-2022-52; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes
Mrs. St. George	Yes

The motion was carried.

B. Something Good Initiative Resolution

Mr. Coggins reported that Beth Carmichael of the Trumbull County Tourism Bureau, is not able to attend the Planning Commission meeting to accept the Something Good Initiative Award because she is at an award ceremony where she is finalist for another award. Mr. Pegg made a motion to table Resolution No. 8-2022-53; seconded by Mr. Cantalamessa. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes
Mrs. St. George	Yes

The motion was carried.

X. OTHER BUSINESS/UPDATES

A. Something Good Initiative

Action was taken under Resolutions for Adoption to table the recognition of Beth Carmichael of the Trumbull County Tourism Bureau until the September, 2022, Planning Commission meeting.

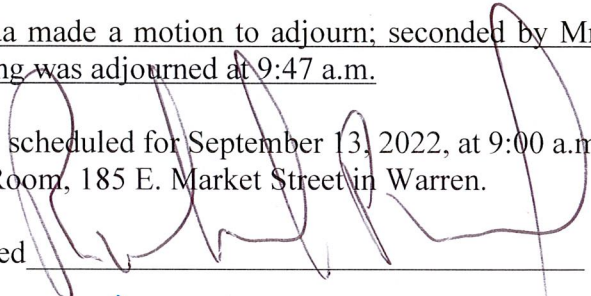
B. Discussion of Floodplain Administrative duties on the Planning Commission work program

Mr. Musick stated that discussion of Floodplain Administrative duties be discussed at the September, 2022, Planning Commission meeting since T.J. Keiran and Julie Green of the staff were not able to attend this meeting.

XI. ADJOURNMENT

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Pegg. The motion was carried. The meeting was adjourned at 9:47 a.m.

The next Planning Commission meeting is scheduled for September 13, 2022, at 9:00 a.m. in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed  _____

Date Sept 13 2022 _____