

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON AUGUST 9, 2016, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

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| Mr. David Barran | Absent |
| Mr. Jeff Brown | Present |
| Mr. Mauro Cantalamessa | Absent |
| Mr. Frank Fuda | Present |
| Mr. Lewis Kostoff | Present |
| Mr. John Mahan | Present |
| Mr. Richard Musick | Present |
| Mr. Daniel Polivka | Present |
| Mr. James Shader | Present |
| Mr. John Sliwinski | Present |

Trumbull County Planning Commission Staff:

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| Trish Nuskievicz, Director | Anthony Kobak |
| Jonathan Baughman | Mitzi Sabella |
| Julie Edwards | Cheryl Wood |
| Rich Fender | |

Also in attendance: Genna Petrolla, Youngstown-Warren Regional Chamber, and Sarah Lown, Western Reserve Port Authority

- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. COMMUNICATIONS
- V. DIRECTOR'S REPORT
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Brown made a motion to approve the agenda dated August 9, 2016; seconded by Mr. Musick. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Shader made a motion and seconded by Mr. Fuda to approve the Planning Commission minutes of the July 12, 2016, Board meeting. The motion carried.

III. FINANCIAL REPORT

Mr. Mahan made a motion to approve the financial report dated as of July 31, 2016; seconded by Mr. Sliwinski. The motion carried.

IV. COMMUNICATIONS

A. Letter from Anthony Kobak dated August 1, 2016

The board reviewed a letter addressed to Trish Nuskievicz from Anthony Kobak in which he states his resignation as Comprehensive Planning Coordinator at the Trumbull County Planning Commission with his last day on August 16, 2016. Mr. Shader made a motion to accept Anthony Kobak's letter of resignation effective August 16, 2016; seconded by Mr. Polivka. The motion carried.

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Outreach and Meetings

Ms. Nuskievicz reported to the Planning Commission members present on the various meetings that the staff has attended during the last month.

B. Braceville Township Comprehensive Plan

Mr. Kobak reported that the Braceville Township Trustees reviewed the internal draft of the comprehensive plan and delivered their comments. He said that a final public presentation for the draft comprehensive plan is scheduled for August 16, 2016, at the Town Hall in Braceville Township, and the public comment period will remain open until September 5, 2016.

V. DIRECTOR'S REPORT - Continued:

C. Plats and Zoning Activities

Jon Baughman reported that fees collected in July totaled \$400 for the review of five deeds and five plats. He also reported that his office has worked on consultation services to landowners, coordinated cross-agency reviews, prepared maps and worked on various comprehensive plans.

D. Economic Development Activities

Julie Edwards reported that the staff is working to schedule the annual Tax Incentive Review Council (TIRC) meetings.

Mr. Mahan made a motion to accept the Director's Report of August 9, 2016; seconded by Mr. Fuda. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of August 2, 2016, were included in the Board Members' books for review. Mr. Shader made a motion to accept the August 2, 2016, Plats and Zoning Committee Report; seconded by Mr. Brown. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Brown made a motion and seconded by Mr. Fuda to adopt Resolution Nos. 8-2016-35, 8-2016-36, 8-2016-37, 8-2016-38, 8-2016-39, 8-2016-40 and 8-2016-41. The motion carried.

VIII. OTHER BUSINESS

A. District 6 Natural Resources Assistance Council

Mr. Mahan made a motion to nominate Cheryl Wood to serve as the Trumbull County Planning Commission's representative on the District 6 Natural Resources Assistance Council (NRAC) for the Clean Ohio Green Space Fund for the term

VIII. OTHER BUSINESS, continued:

from October, 2016, to October, 2019, and authorize the Trumbull County Planning Commission Director and Chairman to sign the cover letter; seconded by Mr. Brown. The motion carried.

IX. ADJOURNMENT

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Mahan. The motion carried. The meeting was adjourned at 9:30 a.m.

Signed *Leanne Kostoff*

Date September 13, 2016

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