

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON DECEMBER 12, 2017, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

Mr. David Barran	Present – arrived 9:15
Mr. Jeff Brown	Present
Mr. Mauro Cantalamessa	Absent – Dr. appointment
Mr. Frank Fuda	Present
Mr. Lewis Kostoff	Present
Mr. John Mahan	Present
Mr. Richard Musick	Present
Mr. Daniel Polivka	Absent – Family emergency
Mr. David Rouan	Present
Mrs. Darlene St. George	Present
Mr. James Shader	Present

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Director	Rich Fender
Shane Burkholder	Nick Coggins
Cheryl Wood	

Also in attendance: Stephen Papalas, Jack Simon County Engineer's Office; Mr. Ted Brown, Weathersfield Township Resident

- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. DIRECTOR'S REPORT
- V. COMMUNICATIONS
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Mahan made a motion to approve the agenda dated December 12, 2017; seconded by Mr. Brown. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Shader made a motion and seconded by Mr. Musick to approve the Planning Commission minutes of the November 14, 2017, Board meeting. The motion carried.

III. FINANCIAL REPORT

Mr. Shader made a motion to approve the financial report dated as of November 30, 2017; seconded by Mr. Brown. The motion carried.

IV. COMMUNICATIONS - None

V. DIRECTOR'S REPORT

Trish Nuskiewicz reviewed the Director's Report calling attention to the following:

A. City of Girard Comprehensive Plan

Delivery of the Zoning Ordinance and Review was completed November 28. This completes the contract between the Planning Commission and the City of Girard.

B. City of Warren Safe Routes to School

The final School Travel Plan is being finalized by the ODOT Consultant with comments that were received from the public meeting.

C. City of Warren Comprehensive Plan

The inventory sections for the Warren's Comprehensive plan have been completed, and two public meetings for comments have been held. The staff will review comments received and progress into the analysis stage of the Comprehensive process.

D. 2020 Census Local Update

This is the only opportunity for the local level to have input into the 2020 Census. It is very important for all the Townships and Cities to get their information counted. We have attended trainings, and will be getting out into the field to get the work done.

E. New Accounting System

We have continued to attend trainings for the new system that will be going live on January 1, 2018. This new system will move towards a paperless process, which will be great for the County.

F. Economic Development

Mr. Coggins reported working on a project with a confidential Company and sending letters of support. The CIC will be named as an Economic Development Agency of the County to assist the CIC to become a tax free organization, due to legislation introduced by Mr. Fuda and being reviewed by the Prosecutor.

Mr. Brown made a motion to accept the Director's Report of December 12, 2017; seconded by Mr. Mahan. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of December 5, 2017, were included in the Board Members' books for review. Mr. Shader made a motion to accept the December 5, 2017, Plats and Zoning Committee Report; seconded by Mr. Brown. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Brown made a motion and seconded by Mr. Shader to adopt Resolution Nos. 12-2017-59, 12-2017-60, 12-2017-62, 12-2017-63 and 12-2017-64. The motion carried. Mr. Mahan made a motion and seconded by Ms. St. George to adopt Resolution No. 12-2017-61, Mr. Rouan Abstained. The motion carried.

VIII. OTHER BUSINESS

A. Mr. Rouan brought forward a question on Plats and Zoning, presenting a Weathersfield Township resident, Mr. Ted Brown, who is having difficulty with a small replat. Mr. Rouan would like to get some guidance and finality for Mr. Brown on this replat. Mr. Rouan explained that Mr. Brown would like to combine part of an existing landlocked parcel to his current parcel that has frontage. Ms. Nuskievics advised she was unaware of any request by Mr. Brown and would be more than happy to meet with Mr. Rouan and Mr. Brown after the Board meeting to assist with this matter.

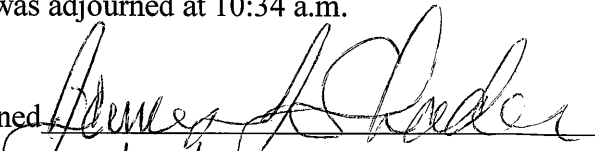
- B. Mr. Mahan made a motion to elect Mr. Lewis Kostoff as the Trumbull County Planning Commission Board Chairman and Mr. James Shader as the Vice Chairman for 2018; seconded by Mr. Musick. The motion carried.
- C. Ms. St. George raised question regarding correspondence received from Mr. William Danso, addressing questions and concerns from the Planning Commission Board. Discussion among board members, no action necessary or taken.

IX. ADJOURNMENT

There being no further business, Mr. Mahan made a motion to adjourn; seconded by Mr. Fuda. The motion carried. The meeting was adjourned at 10:34 a.m.

Signed

Date


1/9/2018

caw