

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIR, MR. MUSICK, ON DECEMBER 14, 2021, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM AND VIA ZOOM FOR THE PUBLIC

I. ROLL CALL

Roll Call was taken as follows:

| | |
|-------------------------|---------|
| Mr. David Barran | Present |
| Mr. Cantalamessa | Present |
| Mr. James Davies | Present |
| Ms. Niki Frenchko | Excused |
| Mr. Frank Fuda | Present |
| Mrs. Melissa Miller | Present |
| Mr. Bob Moody | Present |
| Mr. Richard Musick | Present |
| Ms. Rachel Nader | Present |
| Mr. Phillip M. Pegg | Present |
| Mrs. Darlene St. George | Present |

Trumbull County Planning Commission Staff: Julie Green, Director; Nicholas Coggins; Katie Phillips; T.J. Keiran and Mitzi Sabella

Also in attendance: Jason Altobelli, Gary Shaffer (Trumbull County Engineer's Office) and Frank Migliozi (Trumbull County Combined Health District)

II. APPROVAL OF AGENDA

III. APPROVAL OF PLANNING COMMISSION MINUTES

IV. APPROVAL OF EXPENSES

V. COMMUNICATIONS

VI. DIRECTOR'S REPORT

VII. REPORTS OF COMMITTEES

VIII. PUBLIC REMARKS

IX. RESOLUTIONS FOR ADOPTION

X. OTHER BUSINESS/UPDATES

XI. ADJOURNMENT

II. APPROVAL OF AGENDA

Mrs. St. George made a motion to move item no. IX – Item B – Resolution No. 12-2021-76 to the top of the agenda; seconded by Mrs. Miller. The motion carried.

Mrs. St. George made a motion to approve the agenda dated December 14, 2021; seconded by Mr. Moody. The motion was carried.

Item IX – Item B – Resolution No. 12-2021-76

Mr. Moody made a motion to approve Resolution No. 12-2021-76; seconded by Mrs. St. George. Roll call was taken as follows:

| | |
|------------------|-----|
| Mr. Barren | Yes |
| Mr. Cantalamessa | Yes |
| Mr. Davies | Yes |
| Mr. Fuda | Yes |
| Mrs. Miller | Yes |
| Mr. Moody | Yes |
| Ms. Nader | Yes |
| Mr. Pegg | Yes |
| Mrs. St. George | Yes |

The motion was carried.

A resolution was presented that congratulates the Trumbull County Combined Health District Commissioner Frank Migliozi on receiving the 2021 Ohio Educational Service Center Outstanding Leadership Award for Community Service. Mr. Migliozi was in attendance to accept this resolution. Mr. Migliozi thanked the Planning Commission, and he said that when the pandemic started, it was nice to see the community come together and fight for the same cause. He said that the fight is not over yet, but having a great support staff really helps during these challenging times. He also stated that the goal is to keep schools open and workers and children safe.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – November 9, 2021

Mr. Pegg made a motion to approve the Planning Commission regular meeting minutes of November 9, 2021; seconded by Mr. Moody. The motion was carried.

IV. FINANCIAL REPORT

Mrs. St. George made a motion to approve the financial report dated as of November 30, 2021; seconded by Mrs. Miller. The motion was carried.

V. COMMUNICATIONS - There were no communications to review at this meeting.

VI. DIRECTOR' S REPORT

The Director's Report was sent out to the members prior to this meeting for review.

The staff gave the following reports:

Mrs. Green reported that 15 applications were received for the Planner II position, and 9 were picked for an initial interview starting this week. She stated that she will then narrow the list down.

Mr. Coggins reported on the Fiber-Optic Broadband Initiative; working with the City of Girard on the Brownfields; and he also reported that the PY2021 CHIP Program is funded. He stated that with this grant, there is \$250,000 to be used for housing. He stated that we will be working with Trumbull Neighborhood Partnership to update any income verification necessary for the 17 households on the waitlist.

T.J. reported that the Commissioners authorized the Prosecuting Attorney to get some outside legal representation for some floodplain enforcement activities because we got audited from FEMA and ODNR in 2020 and found some issues. TJ also reported on the GIS Day that was hosted in Howland Township with 25 participants. He stated that Jake from the Sanitary Engineer's office gave a presentation.

Katie Phillips reported on the 18 submittals in November. She also reported on attending the Township Zoning Inspector's dinner last week. She stated that she likes to stay involved in that organization which is very useful. She stated that she and TJ are working with Farmington Township and they have attended meetings to help with updating their comprehensive plan, future land use and potentially their zoning.

Mr. Davies made a motion to approve the Director's Report of December 14, 2021; seconded by Mr. Fuda. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Moody made a motion to approve the minutes of the Plats and Zoning Committee meeting of December 7, 2021; seconded by Mr. Pegg. The motion was carried.

VIII. PUBLIC REMARKS

Mr. Altobelli stated that some of the rules have been in place for many years, and that the staff does a great job but he thinks that a priority in the next coming year is to get a stake holders group and dig into major/minor subdivisions regulations. He said that rules are very overlapping and convoluted and need updated. He said that he feels that it is time to take a look at them in order to protect the townships and promote growth. Mrs. Green stated that the staff is working on phase 2 of updating the Subdivision Regulations. Mr. Shaffer stated that everything has been addressed by the developer and the County Engineer's office on this project.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Resolution No. 8-2021-36 was tabled at the August, September, October and November, 2021, meetings because the site visit for the street (alleyway) vacation has not occurred. Since the site visit did occur this month, Mrs. Miller made a motion to approve Resolution No. 8-2021-36; seconded by Mr. Moody. Roll call was taken as follows:

| | |
|------------------|-----|
| Mr. Barren | Yes |
| Mr. Cantalamessa | Yes |
| Mr. Davies | Yes |
| Mr. Fuda | Yes |
| Mrs. Miller | Yes |
| Mr. Moody | Yes |
| Mr. Musick | Yes |
| Ms. Nader | Yes |
| Mr. Pegg | Yes |
| Mrs. St. George | Yes |

The motion was carried.

Mrs. St. George made a motion to approve Resolution No. 12-2021-63; seconded by Mr. Moody. Roll call was taken as follows:

| | |
|------------------|-----|
| Mr. Barren | Yes |
| Mr. Cantalamessa | Yes |
| Mr. Davies | Yes |
| Mr. Fuda | Yes |
| Mrs. Miller | Yes |
| Mr. Moody | Yes |

IX. RESOLUTIONS FOR ADOPTION, Continued:

| | |
|-----------------|-----|
| Mr. Musick | Yes |
| Ms. Nader | Yes |
| Mr. Pegg | Yes |
| Mrs. St. George | Yes |

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 12-2021-64; seconded by Mr. Davies. Roll call was taken as follows:

| | |
|------------------|-----|
| Mr. Barren | Yes |
| Mr. Cantalamessa | Yes |
| Mr. Davies | Yes |
| Mr. Fuda | Yes |
| Mrs. Miller | Yes |
| Mr. Moody | Yes |
| Mr. Musick | Yes |
| Ms. Nader | Yes |
| Mr. Pegg | Yes |
| Mrs. St. George | Yes |

The motion was carried.

Mr. Pegg made a motion to approve Resolution No. 12-2021-65; seconded by Mr. Moody. Roll call was taken as follows:

| | |
|------------------|-----|
| Mr. Barren | Yes |
| Mr. Cantalamessa | Yes |
| Mr. Davies | Yes |
| Mr. Fuda | Yes |
| Mrs. Miller | Yes |
| Mr. Moody | Yes |
| Mr. Musick | Yes |
| Ms. Nader | Yes |
| Mr. Pegg | Yes |
| Mrs. St. George | Yes |

The motion was carried.

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mr. Pegg made a motion to approve Resolution No. 12-2021-66; seconded by Mr. Moody. Roll call was taken as follows:

| | |
|------------------|---------|
| Mr. Barren | Yes |
| Mr. Cantalamessa | Yes |
| Mr. Davies | Yes |
| Mr. Fuda | Yes |
| Mrs. Miller | Yes |
| Mr. Moody | Yes |
| Mr. Musick | Yes |
| Ms. Nader | Yes |
| Mr. Pegg | Yes |
| Mrs. St. George | Abstain |

The motion was carried.

Mr. Davies made a motion to approve Resolution No. 11-2021-67; seconded by Mr. Moody. Roll call was taken as follows:

| | |
|------------------|-----|
| Mr. Barren | Yes |
| Mr. Cantalamessa | Yes |
| Mr. Davies | Yes |
| Mr. Fuda | Yes |
| Mrs. Miller | Yes |
| Mr. Moody | Yes |
| Mr. Musick | Yes |
| Ms. Nader | Yes |
| Mr. Pegg | Yes |
| Mrs. St. George | Yes |

The motion was carried.

Mr. Davies made a motion to approve Resolution No. 12-2021-68; seconded by Mr. Moody. Roll call was taken as follows:

| | |
|------------------|-----|
| Mr. Barren | Yes |
| Mr. Cantalamessa | Yes |
| Mr. Davies | Yes |
| Mr. Fuda | Yes |
| Mrs. Miller | Yes |
| Mr. Moody | Yes |
| Mr. Musick | Yes |
| Ms. Nader | Yes |

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mr. Pegg Yes
Mrs. St. George Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 12-2021-69; seconded by Mrs. Miller. Roll call was taken as follows:

Mr. Barren Yes
Mr. Cantalamessa Yes
Mr. Davies Yes
Mr. Fuda Yes
Mrs. Miller Yes
Mr. Moody Yes
Mr. Musick Yes
Ms. Nader Yes
Mr. Pegg Yes
Mrs. St. George Yes

The motion was carried.

Mrs. St. George made a motion to approve Resolution No. 12-2021-70; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barren Yes
Mr. Cantalamessa Yes
Mr. Davies Yes
Mr. Fuda Yes
Mrs. Miller Yes
Mr. Moody Yes
Mr. Musick Yes
Ms. Nader Yes
Mr. Pegg Yes
Mrs. St. George Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 12-2021-71; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barren Yes
Mr. Cantalamessa Yes
Mr. Davies Yes

IX. RESOLUTIONS FOR ADOPTION, Continued:

| | |
|-----------------|-----|
| Mr. Fuda | Yes |
| Mrs. Miller | Yes |
| Mr. Moody | Yes |
| Mr. Musick | Yes |
| Ms. Nader | Yes |
| Mr. Pegg | Yes |
| Mrs. St. George | Yes |

The motion was carried.

Mr. Pegg made a motion to approve Resolution No. 12-2021-72; seconded by Mr. Moody. Roll call was taken as follows:

| | |
|------------------|-----|
| Mr. Barren | Yes |
| Mr. Cantalamessa | Yes |
| Mr. Davies | Yes |
| Mr. Fuda | Yes |
| Mrs. Miller | Yes |
| Mr. Moody | Yes |
| Mr. Musick | Yes |
| Ms. Nader | Yes |
| Mr. Pegg | Yes |
| Mrs. St. George | Yes |

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 12-2021-73; seconded by Mr. Davies. Roll call was taken as follows:

| | |
|------------------|-----|
| Mr. Barren | Yes |
| Mr. Cantalamessa | Yes |
| Mr. Davies | Yes |
| Mr. Fuda | Yes |
| Mrs. Miller | Yes |
| Mr. Moody | Yes |
| Mr. Musick | Yes |
| Ms. Nader | Yes |
| Mr. Pegg | Yes |
| Mrs. St. George | Yes |

The motion was carried.

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mr. Moody made a motion to approve Resolution No. 12-2021-74; seconded by Mr. Fuda. Roll call was taken as follows:

| | |
|------------------|-----|
| Mr. Barren | Yes |
| Mr. Cantalamessa | Yes |
| Mr. Davies | Yes |
| Mr. Fuda | Yes |
| Mrs. Miller | Yes |
| Mr. Moody | Yes |
| Mr. Musick | Yes |
| Ms. Nader | Yes |
| Mr. Pegg | Yes |
| Mrs. St. George | Yes |

The motion was carried.

Mr. Davies made a motion to approve Resolution No. 12-2021-75; seconded by Mr. Pegg. Roll call was taken as follows:

| | |
|------------------|-----|
| Mr. Barren | Yes |
| Mr. Cantalamessa | Yes |
| Mr. Davies | Yes |
| Mr. Fuda | Yes |
| Mrs. Miller | Yes |
| Mr. Moody | Yes |
| Mr. Musick | Yes |
| Ms. Nader | Yes |
| Mr. Pegg | Yes |
| Mrs. St. George | Yes |

The motion was carried.

X. OTHER BUSINESS/UPDATES

Mr. Musick and Mr. Fuda thanked the staff and board for their hard work in the year 2021.

XI. ADJOURNMENT

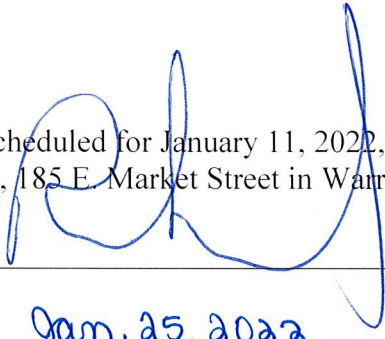
There being no further business, Mr. Cantalamessa made a motion to adjourn; seconded by Mr. Fuda. The motion was carried. The meeting was adjourned at 10:10 a.m.

XI. ADJOURNMENT, Continued:

The next Planning Commission meeting is scheduled for January 11, 2022, at 9:00 a.m. in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed

Date


Jan. 25. 2022

mas