

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON DECEMBER 8, 2015, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

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Roll Call was taken as follows:

Mr. Barran	Present
Mr. Brown	Present
Mr. Cantalamessa	Absent
Mr. Fuda	Absent
Mr. Kostoff	Present
Mr. Mahan	Present
Mr. Musick	Present
Mr. Polivka	Absent
Mr. Shader	Present
Mr. Sliwinski	Present
Mr. Wright	Absent

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Executive Director	Kai Kleer
Jonathan Baughman	Anthony Kobak
Julie Edwards	Mitzi Sabella

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- I. APPROVAL OF AGENDA
  - II. APPROVAL OF PLANNING COMMISSION MINUTES
  - III. APPROVAL OF EXPENSES
  - IV. COMMUNICATIONS
  - V. DIRECTOR'S REPORT
  - VI. REPORTS OF COMMITTEES
  - VII. RESOLUTIONS FOR ADOPTION
  - VIII. OTHER BUSINESS
  - IX. ADJOURNMENT

**I. APPROVAL OF AGENDA**

Mr. Musick made a motion to approve the agenda dated December 8, 2015; seconded by Mr. Brown. The motion carried.

**II. APPROVAL OF PLANNING COMMISSION MINUTES**

Mr. Shader made a motion and seconded by Mr. Musick to approve the Planning Commission minutes of the November 10, 2015, Board meeting. The motion carried.

**III. FINANCIAL REPORT**

Mr. Mahan made a motion to approve the financial report dated as of November 30, 2015; seconded by Mr. Brown. The motion carried.

**IV. COMMUNICATIONS**

There were no communications to review at this meeting.

**V. DIRECTOR'S REPORT**

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Outreach and Meetings

Ms. Nuskievicz reported to the Planning Commission members present on the various meetings that the staff has attended during the last month.

B. Farmington Township Comprehensive Plan

Mr. Kobak reported that the staff presented the final draft of the future land use map at the Trustees' meeting on November 18, 2015. He said that a review of the planning process timeline and community vision was discussed. He also said that the draft plan is scheduled to be unveiled to the trustees for discussion at their January 4, 2016, re-organizational meeting.

C. Plats and Zoning Activities

Mr. Baughman stated that the Planning Commission continues to work on amending the county subdivision regulations. He reported that a public hearing was held on December 7, 2015, and the amendments are on today's Planning Commission agenda to be voted on. He said that the Planning Commission will

**V. DIRECTOR'S REPORT - Continued:**

C. Plats and Zoning Activities, continued:

then transmit the amendments to the Trumbull County Commissioners who will also conduct a public hearing after a 30-day notice period and then adopt a resolution approving the amendments. He said that after that time, the Planning Commission will certify the amendments to the Trumbull County Recorder.

D. PY2015 Community Housing and Impact Preservation (CHIP) Grant

Julie Edwards reported that the staff has received the PY2015 \$250,000 CHIP Grant. She stated that the staff began taking applications on November 9, 2015, and reviewed over 25 applications.

Mr. Brown made a motion to accept the Director's Report of December 8, 2015; seconded by Mr. Mahan. The motion carried.

**VI. REPORTS OF COMMITTEES**

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of December 1, 2015, were included in the Board Members' books for review. Mr. Shader made a motion to accept the December 1, 2015, Plats and Zoning Committee Report; seconded by Mr. Mahan. The motion carried.

**VII. RESOLUTIONS FOR ADOPTION**

A. Plats and Zoning Committee Resolutions

Mr. Mahan made a motion and seconded by Mr. Brown to adopt Resolution Nos. 12-2015-77, 12-2015-78, 12-2015-79, 12-2015-80, 12-2015-81, 12-2015-82, 12-2015-83, and 12-2015-84. The motion carried.

**VIII. OTHER BUSINESS**

A. Amendments to the Trumbull County Subdivision Regulations

1. Mr. Musick made a motion and seconded by Mr. Mahan to approve the proposed amendment to Section 202.00 Amendments to the Trumbull County Subdivision Regulations as submitted and forward a certified copy

**VIII. OTHER BUSINESS – Continued:**

- of the proposed amendment to the Trumbull County Commissioners. The motion carried.
2. Mr. Barren made a motion and seconded by Mr. Musick to approve the amendment to Section 302.10 Submittal Requirements for Minor Subdivisions to the Trumbull County Subdivision Regulations as submitted and forward a certified copy of the proposed amendment to the Trumbull County Commissioners. The motion carried.
  3. Mr. Shader made a motion and seconded by Mr. Musick to approve the proposed amendment to Section 303.00 Residual Property to the Trumbull County Subdivision Regulations as submitted and forward a certified copy of the proposed amendment to the Trumbull County Commissioners. The motion carried.
  4. Mr. Mahan made a motion and seconded by Mr. Brown to approve the proposed amendment to Section 304.00 Combining Existing and/or Proposed Parcels to the Trumbull County Subdivision Regulations as submitted and forward a certified copy of the proposed amendment to the Trumbull County Commissioners. The motion carried.
  5. Mr. Shader made a motion and seconded by Mr. Mahan to approve the proposed amendment of the new Section 305.05 Replat for Home Sewage Treatment System Upgrades to the Trumbull County Subdivision Regulations as submitted and forward a certified copy of the proposed amendment to the Trumbull County Commissioners. The motion carried.
  6. Mr. Mahan made a motion and seconded by Mr. Brown to approve the amendment to Section 309.45 Changes in the Preliminary Plan to the Trumbull County Subdivision Regulations as submitted and forward a certified copy of the proposed amendment to the Trumbull County Commissioners. The motion carried.
  7. Mr. Shader made a motion and seconded by Mr. Mahan to approve the proposed amendment to Section 408.00 Buildings to the Trumbull County Subdivision Regulations as submitted and forward a certified copy of proposed amendment to the Trumbull County Commissioners. The motion carried.

**VIII. OTHER BUSINESS – Continued:**

B. Election of Officers

Mr. Mahan made a motion to place Lewis Kostoff's name into nomination and elect as Chairman and James Shader's name into nomination and elect as Vice Chairman of the Trumbull County Planning Commission. The motion was seconded by Mr. Brown and carried.

**IX. ADJOURNMENT**

There being no further business, Mr. Musick made a motion to adjourn; seconded by Mr. Mahan. The motion carried. The meeting was adjourned at 9:45 a.m.

Signed Lewis Kostoff

Date 1/12/2016

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