

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY CHAIR, ROBERT MARINO, JR., ON DECEMBER 8, 2020, AT 9:01 A.M. IN THE PLANNING COMMISSION CONFERENCE ROOM AND VIA ZOOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Absent
Mr. James Davies	Present
Mr. Frank Fuda	Excused
Mr. Robert Marino Jr.	Present
Mrs. Melissa Miller	Present (Arrived at 9:12 a.m.)
Mr. Bob Moody	Present
Mr. Richard Musick	Absent
Mr. Phillip M. Pegg	Present
Mr. Daniel Polivka	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie M. Green, Director; Nicholas Coggins; Katie Phillips and Mitzi Sabella

- II. APPROVAL OF AGENDA
 - III. EXECUTIVE SESSION
 - IV. APPROVAL OF PLANNING COMMISSION MINUTES
 - V. APPROVAL OF EXPENSES
 - VI. COMMUNICATIONS
 - VII. DIRECTOR'S REPORT
 - VIII. REPORTS OF COMMITTEES
 - IX. PUBLIC COMMENTS
 - X. RESOLUTIONS FOR ADOPTION
 - XI. OTHER BUSINESS/UPDATES
 - XII. ADJOURNMENT
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II. APPROVAL OF AGENDA

Mrs. St. George made a motion to approve the agenda dated December 8, 2020; seconded by Mr. Polivka. The motion carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – November 10, 2020

Mr. Polivka made a motion to approve the Planning Commission regular meeting minutes of November 10, 2020; seconded by Mr. Moody. The motion was carried.

IV. FINANCIAL REPORT

Mrs. St. George made a motion to approve the financial report dated as of November 30, 2020; seconded by Mr. Pegg. The motion was carried.

V. COMMUNICATIONS

There were no communications to review at this meeting.

VI. DIRECTOR' S REPORT

Julie Green, Nic Coggins and Katie Phillips reviewed the Director's Report calling attention to the following:

- The Planning Commission's work with the U.S. Census is completed and has been removed from the agenda.
- The City of Warren Comprehensive Plan – the staff is working with Eastgate Regional Council of Governments to format the recently updated inventory section of the plan and is moving forward with a stakeholder group to complete the draft version of the implementation plan.
- Home Sewage Treatment System (HSTS) Reserve Program – the 2019 HSTS Program is completed.
- JLUS – Matrix Design Group scheduled a kickoff meeting with staff and Vito Abruzzino on November 24, 2020.
- Economic Development Activities – the staff is working on Regional Chamber on some proposed projects.
- Subdivision Regulations – working on the steps to complete amendments to the Trumbull County Subdivision Regulations.
- Zoning Maps – staff is working with the Eastgate Regional Council of Governments to update zoning maps.

Mr. Moody made a motion to approve the Director's Report of December 8, 2020; seconded by Mr. Barren. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Polivka made a motion to approve the minutes of the Plats and Zoning Committee meeting of December 1, 2020; seconded by Mrs. St. George. The motion was carried.

VIII. PUBLIC COMMENTS

There were no public comments at this meeting.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mrs. St. George made a motion to approve Resolution No. 12-2020-39; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Marino, Jr.	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 12-2020-40; seconded by Mr. Pegg. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Marino, Jr.	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion was carried.

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mr. Polivka made a motion to approve Resolution No. 12-2020-41; seconded by Mr. Pegg. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Marino, Jr.	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion was carried.

X. OTHER BUSINESS/UPDATES

- A. Julie Green reviewed with the members present the budget numbers for 2020 and the budget request for 2021 that was submitted to the Trumbull County Commissioners. She stated that the Planning Commission requested for 2020 \$617,366.83 and received \$278,114.89 and requested \$591,618. 90 for the year 2021.
- B. Mr. Marino, Jr. called for a motion to assign, if needed, three Planning Commission Members to temporarily serve as Plats and Zoning Committee Members in order to attend the January 5, 2021, Plats and Zoning Committee Meeting. Mr. Polivka made a motion to appoint Darlene St. George, Phil Pegg, and James Davies to temporarily serve as Plats and Zoning Committee Members along with Mr. Musick in order to attend the January 5, 2021, Plats and Zoning Committee Meeting; seconded by Mr. Moody. The motion was carried. Note: This action was needed since Mr. Marino, Jr., Mr. Moody, and Mrs. Miller of the Planning Commission are all members of the Plats and Zoning Committee. They were reappointed by the Trumbull County Commissioners on October 28, 2020, to serve from January 1, 2021, to December 31, 2023, then the Commissioners' action was rescinded on November 18, 2020. One of the Commissioners has indicated that the three members will be reappointed on December 16, 2020. This action was needed by the Planning Commission in case the reappointments do not occur.
- C. Mr. Marino, Jr. thanked Mr. Polivka for his leadership through the years as Trumbull County Commissioner. Mr. Marino, Jr., also did a shout out to Julie Green and the staff of the Planning Commission for a job well done. Mrs. St. George also acknowledged the Planning Commission staff. Mr. Marino, Jr. stated that the Planning Commission staff did lots of good work in spite of Covid-19 and would like to see this stated in the Annual Report which should come out the first

X. OTHER BUSINESS/UPDATES, Continued:

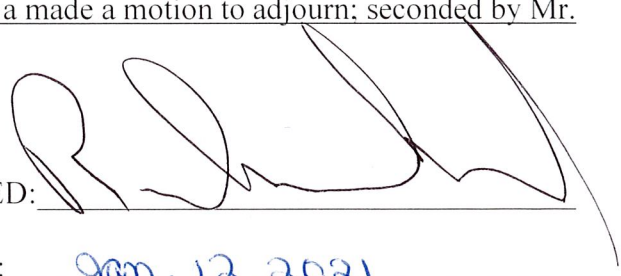
quarter of 2021. He asked that other board members promote the Planning Commission in their respected communities.

XI. ADJOURNMENT

There being no further business, Mr. Moody a made a motion to adjourn: seconded by Mr. Polivka. The motion carried.

The meeting was adjourned at 9:42 a.m.

SIGNED: _____



DATE: _____

Jan. 12 2021

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