

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, MR. MUSICK, ON DECEMBER 13, 2022, AT 9:01 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Excused
Mr. James Davies	Present
Ms. Niki Frenchko	Excused
Alternate: Malcolm Pullom	Present
Mr. Frank Fuda	Present
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Mr. Richard Musick	Present
Ms. Rachel Nader	Present
Mr. Phillip M. Pegg	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie Green, Director; Nic Coggins, T.J. Keiran, Emily Moran, Mitzi Sabella, and Kim Vaughn

- II. APPROVAL OF AGENDA
 - III. APPROVAL OF PLANNING COMMISSION MINUTES
 - IV. APPROVAL OF EXPENSES
 - V. COMMUNICATIONS
 - VI. DIRECTOR'S REPORT
 - VII. REPORTS OF COMMITTEES
 - VIII. PUBLIC REMARKS
 - IX. RESOLUTIONS FOR ADOPTION
 - X. OTHER BUSINESS/UPDATES
 - XI. ADJOURNMENT
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II. APPROVAL OF AGENDA

Mrs. St. George made a motion and seconded by Mr. Pegg to approve the agenda dated December 13, 2022. The motion was carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – November 8, 2022

Mr. Moody made a motion to approve the Planning Commission regular meeting minutes of November 8, 2022; seconded by Mr. Fuda. The motion was carried.

IV. FINANCIAL REPORT

Mrs. Miller made a motion to approve the financial report dated as of November 30, 2022; seconded by Mr. Moody. The motion was carried.

V. COMMUNICATIONS

There were no communications to review for this meeting.

VI. DIRECTOR' S REPORT

The Director's Report was sent out to the members prior to this meeting for review.

The staff gave the following reports:

T.J. Keiran reported on four NRAC Projects that he is assisting on, the American Rescue Plan Act (ARPA) application and reported that there are two openings on the Floodplain Variance Board.

Nic Coggins reported on the Girard Leatherworks Clean-up Grant and that the soil remediation work began on November 28, 2022. He also reported on the status of the CHIP 21 Program.

Emily Moran reported on the FY2021 CDBG Program. She reported that Boak & Sons award for the Girard Multi-Gen Center Roof Project was given a no-cost time extension to February 4, 2023, since they are awaiting materials. She also reported on the Heaton-Chute Sanitary Sewer Project.

Kim Vaughn reported on Plats and Zoning activities and that there has been a total of 188 submittals this year for plats, deeds, and zoning requests. She also reported on some meetings she attended this month, and that she is working on case file clean up and the Planning Commission annual report.

Julie Green reported that she will be working on staff evaluations in 2023.

VI. DIRECTOR' S REPORT, Continued:

Mr. Fuda made a motion to approve the Director's Report of December 13, 2022; seconded by Mr. Pegg. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mrs. St. George made a motion to approve the minutes of the Plats and Zoning Committee meeting of December 6, 2022; seconded by Mr. Moody. The motion was carried.

B. Personnel Committee Meeting

Mr. Musick made a motion to approve the minutes of the Personnel Committee meeting of December 6, 2022; seconded by Mr. Moody. The motion was carried.

C. Revolving Loan Fund (RLF) Committee

Mr. Moody made a motion to approve the minutes of the Revolving Loan Fund Committee meeting of December 12, 2022; seconded by Mr. Davies. The motion was carried.

VIII. PUBLIC REMARKS - There were no public remarks at this meeting.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Moody made a motion to approve Resolution No. 12-2022-73; seconded by Mrs. St. George. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes
Mrs. St. George	Yes

The motion was carried.

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mr. Pegg made a motion to approve Resolution No. 12-2022-74 seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Davies made a motion to approve Resolution No. 12-2022-75 seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Davies made a motion to approve Resolution No. 12-2022-76 seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mr. Pullom	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 12-2022-77 seconded by Mr. Pullom. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Fuda made a motion to approve Resolution No. 12-2022-78 seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Abstain
Mr. Pullom	Yes
Mrs. St. George	Yes

The motion was carried.

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mrs. Miller made a motion to approve Resolution No. 12-2022-79 seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes
Mrs. St. George	Yes

The motion was carried.

B. Personnel Committee Resolution

Mr. Fuda made a motion to approve Resolution No. 12-2022-80 – Increase pay range for Nic Coggins; seconded by Mr. Pullom. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes
Mrs. St. George	Yes

The motion was carried.

IX. RESOLUTIONS FOR ADOPTION, Continued:

C. Something Good Initiative Resolution

Mr. Pegg made a motion to approve Resolution No. 12-2022-81; seconded by Mr. Moody for recognition of the Something Good Initiative Award to Commissioner Frank Fuda. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Davies	Yes
Mr. Fuda	Abstain
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes
Mrs. St. George	Yes

The motion was carried.

X. OTHER BUSINESS/UPDATES

A. Something Good Initiative – Recognition of Commissioner Frank Fuda

Julie Green presented to Commissioner Fuda on behalf of the Trumbull County Planning Commission a plaque for his extraordinary contribution and committed public service to the residents of Trumbull County through his position as Trumbull County Commissioner over the last 16 years and diligently working on behalf of the entire county. Mr. Fuda thanked the Planning Commission, and he wished them luck in the future.

XI. ADJOURNMENT

There being no further business, Mr. Davies made a motion to adjourn; seconded by Mr. Moody. The motion was carried. The meeting was adjourned at 9:35 a.m.

The next Planning Commission meeting is scheduled for January 10, 2023, at 9:00 a.m. in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed  _____

Date 1-9-2023 _____