

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY PLANNING COMMISSION CHAIR, JAMES DAVIES, ON FEBRUARY 13, 2024, AT 9:01 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Excused
Mr. Mauro Cantalamessa	Excused
Mr. James Davies	Present
Mr. James DiCenso	Present
Ms. Niki Frenchko	Excused
Alternate: Melissa Phillips	Excused
Mr. Denny Malloy	Excused
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Ms. Rachel Nader	Present
Mr. Phillip Pegg	Present
Mrs. Darlene St. George	Absent

Trumbull County Planning Commission Staff: Julie Green, Director; Nic Coggins, Assistant Director; Andrew Cvetkovich, Danette Manusakis and Kim Vaughn

Also in attendance: Terrence Shavers and Gwen Shavers of Braceville Community Foundation, Micah Rogers, Champion Church of the Nazarene

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- II. APPROVAL OF AGENDA
- III. APPROVAL OF PLANNING COMMISSION MINUTES
- IV. APPROVAL OF EXPENSES
- V. COMMUNICATIONS
- VI. DIRECTOR'S REPORT
- VII. REPORTS OF COMMITTEES
- VIII. PUBLIC REMARKS
- IX. RESOLUTIONS FOR ADOPTION
- X. OTHER BUSINESS/UPDATES
- XI. ADJOURNMENT
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II. APPROVAL OF AGENDA

Mr. Pegg made a motion to amend the agenda for February 13, 2024 to move the A. Something Good Initiative under X. Other Business/Updates to the beginning of the meeting; seconded by Mr. Moody. The motion was carried.

Ms. Nader made a motion to approve the agenda dated February 13, 2024; seconded by Mr. Pegg. The motion was carried.

X. OTHER BUSINESS/UPDATES

- B. The Something Good Initiative Award was presented to Gwen and Terrence Shavers, Members of the Braceville Community Foundation, for their extraordinary contribution and committed public service to the residents of Braceville and Trumbull County for the preservation of the township's rich African American History. Their contribution and commitment to this effort positively impacts and improves our quality of life countywide.

III. APPROVAL OF PLANNING COMMISSION MINUTES

- A. Regular Meeting – January 9, 2024

Mr. Moody made a motion to approve the Planning Commission regular meeting minutes of January 9, 2024; seconded by Mr. Pegg. The motion was carried.

IV. FINANCIAL REPORT

Mr. Pegg made a motion to approve the financial report dated as of January 31, 2024; seconded by Mr. Moody. The motion was carried.

V. COMMUNICATIONS

There were no communications at this meeting.

VI. DIRECTOR' S REPORT

The Director's Report was sent out to the members prior to this meeting for review.

Julie started with the Golden Triangle Infrastructure Improvement Plan and Implementation. She stated that the Planning Commission is the project manager for this Grant. Staff is charged with the oversight of payments, reimbursements, quarterly reporting and overall coordination. A quarterly report was submitted at the end of January, the first seven pay requests were processed for ms consultants, Inc., requests for a local share of funds from the coalition members were sent and received for the first six invoices, a meeting regarding procurement for construction was coordinated and scheduled for April

VI. DIRECTOR' S REPORT,Continued:

and staff is starting the process of editing and collating the front end bid documents required for the competitive bidding process in accordance with EDA and other funding regulations.

Julie also touched on the ongoing work and advocacy for the sustainability of YARS Kim and Julie most recently attended meetings in Lordstown Village and Hubbard Township to provide information to each community for their consideration to adopt prepared updates to their comprehensive plans and zoning resolutions that will serve to preserve, sustain and maintain YARS in the Mahoning Valley into the next century.

Nic Coggins spoke on the Fiber Optic Broadband Initiative reporting that the engineering and cost analysis have been completed and is available for review. Each community will have the ability to use the analysis to use ARPA funds or apply for grant dollars for installation of broadband infrastructure. Also, staff submitted a questionnaire of interest for a \$30,000 grant through the Appalachia Digital Accelerator for Connect Humanity to provide technical assistance in broadband deployment. Staff participated in a kick-off workshop and provided a checklist and guide to be used while working on the study in partnership with Eastgate Regional Council of Governments and Connect Humanity. Nic also stressed the importance of the tax incentive program as it relates to supporting small, home-grown businesses advancing job retention and creation in our valley.

Kim Vaughn reported that there were 17 plats and zoning applications processed this month. She stated that pre-construction and pre-application meetings were held for two separate preliminary developments, and that she attended a meeting with TCCHD to develop a GIS-web application for public health. She also reported on the countywide zoning map project and provided a progress chart that will be updated and included in each future Director's Report until project completion.

Andrew Cvetkovich reported that ms consultants, Inc. traveled to Trumbull County to conduct the surveys needed for the studies being conducted on several properties; staff were on site with them at three of the properties. He also reported that he received 3 inquiries in January regarding Floodplain Development. Two are in Mesopotamia Township and one is in Howland Township. Also, a Flood Hazard Area Development Permit was issued to Dominion Energy Ohio, the parcel is owned by the City of Warren and Dominion Energy Ohio also submitted a Flood Development Application. Staff is awaiting further documentation from the contracted engineers on this project. Additionally, staff completed the PY2023 CDBG Environmental Review.

Julie spoke for Emily Moran who was unable to attend the meeting; Emily has been working on several open grants. The Analysis of Impediments to Fair Housing is due this year, Emily and Julie will be working with YSU on this project. A Notice to Proceed for the Heaton Chute Household Connections Activity will be issued at the end of this month. Lastly, Julie also reviewed the 2024 Work Program milestone chart with the members

VI. DIRECTOR' S REPORT,Continued:

present, which details deadlines and percentages of projects' progress towards completion.

Mrs. Miller made a motion to approve the Director's Report of February 13, 2024; seconded by Mr. Moody. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Pegg made a motion to approve the minutes of the Plats and Zoning Committee meeting of February 6, 2024; seconded by Mrs. Miller. The motion was carried.

VIII. PUBLIC REMARKS

There were no public comments at this meeting.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mrs. Miller made a motion to approve Resolution No. 2-2024-06; seconded by Mr. Moody. Roll Call followed:

Mr. Davies	Yes
Mr. DiCenso	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

Mrs. Miller made a motion to approve Resolution No. 2-2024-07; seconded by Mr. Moody. Roll Call followed:

Mr. Davies	Yes
Mr. DiCenso	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mr. Pegg made a motion to approve Resolution No. 2-2024-08; seconded by Ms. Nader. Roll Call followed:

Mr. Davies	Yes
Mr. DiCenso	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 2-2024-09; seconded by Ms. Nader. Roll Call followed:

Mr. Davies	Yes
Mr. DiCenso	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

Ms. Nader made a motion to approve Resolution No. 2-2024-10; seconded by Mrs. Miller. Roll Call followed:

Mr. Davies	Yes
Mr. DiCenso	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

Mrs. Miller made a motion to approve Resolution No. 2-2024-11; seconded by Mr. Pegg. Roll Call followed:

Mr. Davies	Yes
Mr. DiCenso	Yes
Mrs. Miller	Yes

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

B. Something Good Initiative Resolution

Ms. Nader made a motion to approve Resolution No. 2-2024-12; seconded by Mr. Moody for recognition of the Something Good Award to Gwen and Terrence Shavers. Roll Call followed:

Mr. Davies	Yes
Mr. DiCenso	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes

The motion was carried.

X. OTHER BUSINESS/UPDATES

A. Committee Appointments for 2023

Mrs. Miller made a motion to remove from the table the action of the Planning Commission of January 9, 2024, to table the Committee appointments for 2024; seconded by Mr. Pegg. The motion was carried.

Mrs. Miller made a motion and it was seconded by Mr. Moody to appoint the following Executive Committee Members for 2024: The motion was carried.

Executive Committee: James Davies, Mauro Cantalamessa and Denny Malloy

Mrs. Miller made a motion and it was seconded by Mr. Moody to appoint the following Personnel Committee Members for 2024: Phillip Pegg abstained; The motion was carried.

Personnel Committee: Denny Malloy, James Davies, and Phillip Pegg

Mr. DiCenso made a motion and it was seconded by Mr. Pegg to appoint the following Plats and Zoning Committee Members for 2024: The motion was carried.

Plats and Zoning Committee: James Davies, Melissa Miller, Bob Moody, and Rachel Nader

X. OTHER BUSINESS/UPDATES, Continued:

Mr. Pegg made a motion and it was seconded by Mr. Moody to appoint the following Comprehensive Planning Committee Members for 2024: The motion was carried

Comprehensive Planning Committee: Mauro Cantalamessa, James DiCenso, Darlene St. George

Mrs. Miller made a motion and it was seconded by Mr. Moody to appoint the following Revolving Loan Fund Committee Members for 2024: The motion was carried.

Revolving Loan Fund Committee: Mauro Cantalamessa, Rachel Nader, Phillip Pegg, William Cummings and Michael Robinson

Mr. Moody made a motion and it was seconded by Mr. Pegg to appoint the following Housing Review Committee Members for 2024: The motion was carried.

Housing Review Committee: James Davies, Melissa Miller, Darlene St. George

Mrs. Miller made a motion and it was seconded by Mr. Pegg to appoint the following Public Relations Committee Members for 2024: The motion was carried.

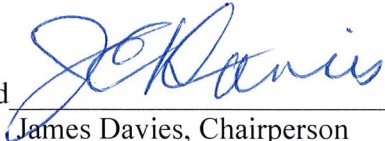
Public Relations Committee: Rachel Nader, James Davies, David Barran, Bob Moody and Melissa Phillips

- B. Something Good Initiative – Recognition of Gwen and Terrence Shavers, (This was Presented at the beginning of the meeting)

XI. ADJOURNMENT

There being no further business, Mr. Moody made a motion to adjourn; seconded by Ms. Nader. The motion was carried. The meeting was adjourned at 10:47 a.m.

The next Planning Commission meeting is scheduled for **March 12, 2024, at 9:00 a.m.** in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed 
James Davies, Chairperson
Trumbull County Planning Commission

Date 3-12-24

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