

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE VICE-CHAIR, MRS. ST. GEORGE, ON FEBRUARY 11, 2020, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Present
Mr. James Davies	Present
Mr. Frank Fuda	Present (Arrived at 9:04 a.m.)
Mr. Robert Marino Jr.	Excused
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Mr. Richard Musick	Present
Mr. Phillip M. Pegg	Present
Mr. Daniel Polivka	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Nicholas Coggins, Assistant Director; Thomas J. Keiran; Katie Phillips and Mitzi Sabella
Also in attendance: Tony Stellato, ODJFS; Mark Stimpert, Newton Falls Zoning Department; Kayla Grizer, Trumbull County EMA; and Richard Jackson, Trumbull County Human Resources Director

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- II. APPROVAL OF AGENDA
 - III. APPROVAL OF PLANNING COMMISSION MINUTES
 - IV. APPROVAL OF EXPENSES
 - V. DIRECTOR'S REPORT
 - VI. REPORTS OF COMMITTEES
 - VII. PUBLIC REMARKS
 - VII. RESOLUTION FOR ADOPTION
 - IX. OTHER BUSINESS/UPDATES
 - X. ADJOURNMENT
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II. APPROVAL OF AGENDA

Mr. Moody made a motion to approve the agenda dated February 11, 2020; seconded by Mr. Cantalamessa. Roll call was taken as follows:

Mr. David Barran	Yes
Mr. Mauro Cantalamessa	Yes
Mr. James Davies	Yes
Mrs. Melissa Miller	Yes
Mr. Bob Moody	Yes
Mr. Richard Musick	Yes
Mr. Phillip M. Pegg	Yes
Mr. Daniel Polivka	Yes
Mrs. Darlene St. George	Yes

The motion carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – January 14, 2020, and Special Meeting of January 22, 2020

Mrs. Miller made a motion to approve the Planning Commission regular minutes of January 14, 2020, and special meeting minutes of January 22, 2019; seconded by Mr. Cantalamessa. Roll call was taken as follows:

Mr. David Barran	Yes
Mr. Mauro Cantalamessa	Yes
Mr. James Davies	Yes
Mrs. Melissa Miller	Yes
Mr. Bob Moody	Yes
Mr. Richard Musick	Yes
Mr. Phillip M. Pegg	Yes
Mr. Daniel Polivka	Yes
Mrs. Darlene St. George	Yes

The motion carried.

IV. FINANCIAL REPORT

Mr. Polivka made a motion to approve the financial report dated as of January 31, 2020; seconded by Mrs. Miller. Roll call was taken as follows:

FINANCIAL REPORT, Continued:

Mr. David Barran	Yes
Mr. Mauro Cantalamessa	Yes
Mr. James Davies	Yes
Mrs. Melissa Miller	Yes
Mr. Bob Moody	Yes
Mr. Richard Musick	Yes
Mr. Phillip M. Pegg	Yes
Mr. Daniel Polivka	Yes
Mrs. Darlene St. George	Yes

The motion carried.

V. DIRECTOR' S REPORT

In Mrs. Green absence, Assistant Director, Nic Coggins, gave the Director's Report calling attention to the following:

2020 Decennial Census

He stated that Census Day is April 1, 2020, and that there is a Complete Count Committee meeting scheduled for February 12, 2020, at 1:00 p.m. at the Planning Commission Office, and all are invited.

JLUS

Youngstown Air Reserve Station (YARS) Joint Land Use Study (JLUS)

Mr. Coggins stated that Julie Green is in San Antonio, Texas, to participate in a panel session being led by Matrix Design Group, Trumbull County's consultant on the recently completed Youngstown Air Reserve Station (YARS) Joint Land Use Study, at the 2020 Installation Innovation Forum; part of the Association of Defense Communities.

Charts

Mr. Coggins pointed out to the members present that there are a couple of new charts in the Director's Report to make it easier to follow the programs. He said that there is a chart for the PY2018 CDBG CHIP Program, and there is one for the Plats and Zoning Activities.

Elm Road Corridor Planning Effort

Mrs. St. George updated the Planning Commission on the Elm Road Corridor Planning Effort. She stated that the City of Warren, Trumbull County and Howland Township are looking at the Elm Road area which she stated has great potential. She said that everyone

Elm Road Corridor Planning Effort, Continued:

wants to be on State Route 46. but there is an effort to try to push businesses toward the Elm Road area. She said that these communities have met and are putting together a funding mechanism to plan for a nice corridor on Elm Road to keep businesses there and acquire new businesses. She also said that the Golden Triangle area needs quick access to food, and there is an effort to try to tie this need to the Elm Road Corridor area.

Mr. Keiran then presented a demonstration to the board showing the Hartford Township property reporting tool created using ARCGIS on line. Mr. Keiran stated that he will present this demonstration also to the Trumbull County Zoning Inspectors' meeting in April.

Nic Coggins distributed a handout entitled Ohio Conference of Community Development – Legislative Matters – dated January 29, 2020.

There were no further reports under the Director's Report. Mr. Fuda made a motion to approve the Director's Report of February 11, 2020; seconded by Mr. Polivka. Roll call was taken as follows:

Mr. David Barran	Yes
Mr. Mauro Cantalamessa	Yes
Mr. James Davies	Yes
Mr. Frank Fuda	Yes
Mrs. Melissa Miller	Yes
Mr. Bob Moody	Yes
Mr. Richard Musick	Yes
Mr. Phillip M. Pegg	Yes
Mr. Daniel Polivka	Yes
Mrs. Darlene St. George	Yes

The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Davies made a motion to approve the minutes of the Plats and Zoning Committee meeting of February 4, 2020; seconded by Mr. Moody. Roll call was taken as follows:

Mr. David Barran	Yes
Mr. Mauro Cantalamessa	Yes
Mr. James Davies	Yes
Mr. Frank Fuda	Yes

Plats and Zoning Committee Meeting, Continued

Mrs. Melissa Miller	Yes
Mr. Bob Moody	Yes
Mr. Richard Musick	Yes
Mr. Phillip M. Pegg	Yes
Mr. Daniel Polivka	Yes
Mrs. Darlene St. George	Yes

The motion carried.

VII. PUBLIC COMMENTS

There were no public comments at this meeting.

VIII. RESOLUTION FOR ADOPTION

A. Plats and Zoning Committee Resolution

Mr. Moody made a motion to approve Resolution No. 2-2020-5; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. David Barran	Yes
Mr. Mauro Cantalamessa	Yes
Mr. James Davies	Yes
Mr. Frank Fuda	Yes
Mrs. Melissa Miller	Yes
Mr. Bob Moody	Yes
Mr. Richard Musick	Yes
Mr. Phillip M. Pegg	Yes
Mr. Daniel Polivka	Yes
Mrs. Darlene St. George	Yes

The motion carried.

IX. OTHER BUSINESS/UPDATES

Mr. Polivka stated that he has brought up concerns previously from realtors and others that go through the Planning Commission's system about problems they were having, but now he is getting positive feedback about working with the Planning Commission. He said he is happy he is not getting complaints any longer. Katie Phillips stated that there are regulations and a lot of requirements to go through when reviewing plats and deeds and she is trying to be helpful to everyone's needs, and get them through the system with communication, updated forms and consistency. She said that she is developing a good relationship with other agencies in order to get information as soon as possible to not hold up anyone.

OTHER BUSINESS/UPDATES, Continued:

Mr. Coggins said that since Julie Green has come on board, she has held meetings with various agencies and there seems to be a better working relationship now. Mr. Fuda also stated that he has had nothing but compliments regarding the Planning Commission.

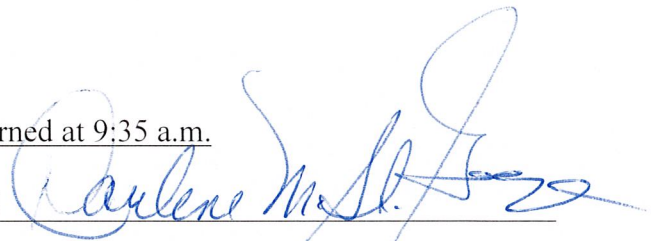
X. ADJOURNMENT

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Moody. Roll call was taken as follows:

Mr. David Barran	Yes
Mr. Mauro Cantalamessa	Yes
Mr. James Davies	Yes
Mr. Frank Fuda	Yes
Mrs. Melissa Miller	Yes
Mr. Bob Moody	Yes
Mr. Richard Musick	Yes
Mr. Phillip M. Pegg	Yes
Mr. Daniel Polivka	Yes
Mrs. Darlene St. George	Yes

The motion carried. The meeting was adjourned at 9:35 a.m.

Signed



Date

March 10, 2020