

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON FEBRUARY 11, 2014, AT 9 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM

---

Roll Call was taken as follows:

Mr. Brown	Absent
Mr. Fuda	Present
Mr. Heltzel	Absent
Mr. Henn	Absent
Mr. Kostoff	Present
Mr. Mahan	Present
Mr. Musick	Present
Mr. Polivka	Absent
Mr. Shader	Present
Mr. Sliwinski	Present
Mr. Wright	Present

Trumbull County Planning Commission Staff:

Jonathan Baughman	Anthony Kobak
Christine Clementi	Trish Nuskievich, Director
Julie Edwards	

Others in Attendance: Hunter Morrison, Northeast Ohio Sustainable Communities Consortium, and David Martin, McDonald Village

---

- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. COMMUNICATIONS
- V. DIRECTOR'S REPORT
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

**I. APPROVAL OF AGENDA**

Mr. Shader made a motion to approve the agenda dated February 11, 2014; seconded by Mr. Mahan. The motion carried.

**II. APPROVAL OF PLANNING COMMISSION MINUTES**

Mr. Shader made a motion to approve the Planning Commission minutes of the January 14, 2014, Board meeting. The motion was seconded by Mr. Musick and carried.

**III. FINANCIAL REPORT**

Mr. Mahan made a motion to approve the financial report dated as of January 31, 2014, seconded by Mr. Musick. The motion carried.

**IV. COMMUNICATIONS**

No communications were reviewed at the meeting.

**V. DIRECTOR'S REPORT**

Trish Nuskiewicz reviewed the Director's Report calling attention to the following:

**A. Comprehensive Plans**

Ms. Nuskiewicz stated that the staff has completed the final draft of the Bristol Township Comprehensive Plan; is making final edits to the draft Hartford Township Comprehensive Plan; continues to inventory and analyze Kinsman Township's and Newton Falls City's budgets, public facilities and services needs and projections, existing land uses and current development patterns; and also continues to work on the inventory and analysis sections of the Champion Township Comprehensive Plan.

**B. Housing**

Julie Edwards reported the following on the HOME and CHIP Programs:

-The current HOME Program is targeting the Kinsman Sanitary Sewer project area with enough funding to complete three to five units.

**V. DIRECTOR'S REPORT, continued**

B. Housing, continued

-FY2013 Community Housing Improvement Program - This \$250,000 grant will be used for approximately three full home rehabilitations, three septic replacements and seven home repairs in Kinsman Township.

C. ARRA Energy Efficiency and Conservation Block Grant (Solar Photovoltaic Array installed at County Job and Family Services building)

Trish Nuskievicz reported that from June 1, 2011, to January 31, 2014, the county saved \$30,267 in electricity costs and generated more than 167,500 kWh of electricity.

Lastly, Trish Nuskievicz introduced newly hired planners Jonathan Baughman and Anthony Kobak to the Planning Commission.

Mr. Musick made a motion to accept the Director's Report of February 11, 2014; seconded by Mr. Mahan. The motion carried.

**VI. REPORTS OF COMMITTEES**

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of February 4, 2014, were included in the Board Members' books for review. Mr. Shader made a motion to accept the February 4, 2014, Plats and Zoning Committee Report; seconded by Mr. Wright. The motion carried.

**VII. RESOLUTIONS FOR ADOPTION**

A. Plats and Zoning Committee Resolutions

Mr. Mahan made a motion to approve Resolution Nos. 2-2014-9, 2-2014-10, and 2-2014-11; seconded by Mr. Fuda. The motion carried.

**VIII. OTHER BUSINESS**

A. Copier Lease

Mr. Shader made a motion to authorize the Planning Commission to enter into a 60-month lease agreement with Toshiba Financial Services to lease a Toshiba e-Studio 5540 Copier at a cost of \$203.94 per month, total cost \$12,236.40; seconded by Mr. Fuda. The motion carried.

B. Computer Purchase

Mr. Mahan made a motion to authorize the Planning Commission to purchase two Hewlett Packard Computers and Hewlett Packard memory, total cost \$1,649.20; seconded by Mr. Musick. The motion carried.

C. Termination of Employment of Julie Green

Mr. Shader made a motion to recognize the termination of employment of Julie M. Green from the Trumbull County Planning Commission effective at the end of the workday on February 3, 2014, per Trumbull County Commissioners' action of February 4, 2014, to approve Julie M. Green as grants manager in the Trumbull County Commissioners' office effective February 4, 2014. Motion was seconded by Mr. Musick and carried.

D. Presentation by Hunter Morrison from the Northeast Ohio Sustainable Communities Consortium on the Vibrant NEO 2040 Vision, Framework and Action Products

Hunter Morrison informed the Planning Commission that over the last year, the Northeast Ohio Sustainable Communities Consortium (NEOSCC) engaged residents, elected officials, and experts throughout our 12-county region in a rigorous scenario planning process to identify the choices we can make now to help create a northeast Ohio that is more vibrant, resilient, and sustainable in the future. Mr. Morrison said that based on the community engagement process, NEOSCC has identified the following eight broadly shared objectives important to northeast Ohio's future including:

1. Promoting investment in northeast Ohio's established communities;
2. Protecting our soil, water, air and ecologically sensitive areas;
3. Improving our regional fiscal health;
4. Developing our regional economy with accessible employment opportunities;
5. Enhancing our regional transportation network;
6. Cultivating and celebrating our local assets and places of public value;

**VIII. OTHER BUSINESS, continued**

D. Presentation by Hunter Morrison, continued

7. Expanding our parks and open-space network; and
8. Preserving and valuing our prime farmland as a regional economic asset.

Next, Hunter Morrison reviewed the four thematic areas and nine recommendations that emerged as the foundation for the Vibrant NEO 2040 Vision and Framework. Mr. Morrison stated that the four thematic areas include: strengthening established communities, increasing transportation choice, preserving and protecting natural resources and promoting collaboration and efficiency.

Lastly, Mr. Morrison reviewed the following nine Vision NEO 2040 recommendations:

1. Focus new residential and commercial development on sites within established communities;
2. Develop a robust network of regional job centers connected by multi-modal transportation corridors within and between counties;
3. Pursue the remediation, assembly, marketing, and redevelopment of abandoned properties at both the local and regional levels;
4. Encourage a higher frequency of mixed-use development and a range of diverse, affordable housing options;
5. Enhance and coordinate the region's rail and bus services;
6. Enhance walking and cycling as transportation options to increase regional mobility and improve public health;
7. Preserve our natural areas for future generations, provide outdoor recreation opportunities, and develop a regional approach to protecting air, water, and soil quality;
8. Support sustainable agriculture and the local food system in northeast Ohio; and
9. Increase collaboration among the region's government agencies to expand information sharing and find more cost-effective means of providing essential services.

Mr. Morrison requested the Planning Commission to authorize the Director to vote on a resolution of support for the Vibrant NEO 2040 Vision, Framework and Action Products and place the resolution of support on next month's Planning Commission agenda.

**VIII. OTHER BUSINESS, continued**

D. Presentation by Hunter Morrison, continued

After listening to Mr. Morrison's presentation, Mr. Shader made a motion to authorize the Director to vote on a resolution of support for the Vibrant NEO 2040 Vision, Framework and Action Products and place the resolution of support on next month's Planning Commission agenda. The motion was seconded by Mr. Wright and carried.

Mr. Mahan made a motion to recommend to the Trumbull County Commissioners to pass a resolution of support for the Vibrant NEO 2040 Vision, Framework and Action Products. The motion was seconded by Mr. Wright and carried.

**IX. ADJOURNMENT**

There being no further business, Mr. Shader made a motion to adjourn; seconded by Mr. Mahan. The motion carried. The meeting was adjourned at 10:20 a.m.

Signed Lern Kostoff

Date March 11 2014

ctc