

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE VICE CHAIRMAN, JAMES SHADER, ON JANUARY 10, 2017, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

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Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Jeff Brown	Present
Mr. Mauro Cantalamessa	Absent
Mr. Frank Fuda	Absent
Mr. Lewis Kostoff	Absent
Mr. John Mahan	Present
Mr. Richard Musick	Present
Mr. Daniel Polivka	Absent
Mrs. St. George	Present
Mr. James Shader	Present
Mr. John Sliwinski	Absent

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Director	Rich Fender
Shane Burkholder	Mitzi Sabella
Nick Coggins	Cheryl Wood
Julie Edwards	

Also in attendance: Sarah Lown, Western Reserve Port Authority

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- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. COMMUNICATIONS
- V. DIRECTOR'S REPORT
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS

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Mr. Shader gave the oath of office to new Trumbull County Planning Commission member Darlene St. George. After taking the oath of office, Mrs. St. George was congratulated by the other Planning Commission members, and the meeting returned to the regular order of business.

**I. APPROVAL OF AGENDA**

Mr. Brown made a motion to approve the agenda dated January 10, 2017; seconded by Mr. Musick. The motion carried.

**II. APPROVAL OF PLANNING COMMISSION MINUTES**

Mr. Mahan made a motion and seconded by Mr. Brown to approve the Planning Commission minutes of the December 13, 2016, Board meeting. The motion carried.

**III. FINANCIAL REPORT**

Mr. Mahan made a motion to approve the financial report dated as of December 31, 2016; seconded by Mr. Musick. The motion carried.

**IV. COMMUNICATIONS**

There were no communications to review at this meeting.

**V. DIRECTOR'S REPORT**

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

**A. Outreach and Meetings**

Ms. Nuskievicz reported to the Planning Commission members present on the various meetings that the staff has attended during the last month.

**B. Contractual Planning Activities**

Ms. Nuskievicz stated that the Planning Commission works on contracts and planning projects, helps Trumbull County communities and agencies with projects that include comprehensive plans, community development, economic development, ArcGIS zoning map updates and other professional planning services.

**V. DIRECTOR'S REPORT - Continued:**

C. Floodplain Administration

Ms. Nuskievicz reported on the floodplain activities at the Planning Commission for December, 2016. She stated that she created two flood maps for areas in Vienna and Mesopotamia Townships and issued one flood permit in Braceville Township.

D. State of the Trumbull County Planning Commission – 2016 Annual Report

Ms. Nuskievicz reviewed with the board members present the 2016 Annual Report of the Trumbull County Planning Commission. She stated that the report shows that the Planning Commission's team of professional staff members and experienced board members promote well-planned growth that is supported by the principles of sustainable planning and zoning, economic vitality, environmental responsibility and social equity. She stated that the report includes sections regarding staff additions, Comprehensive Planning, Subdivision Regulations Administration, Plats and Zoning, Housing, Economic Development, Brownfields, Floodplain Administration and Solar Photovaltaic (PV) System.

Mr. Mahan made a motion to accept the Director's Report of January 10, 2017; seconded by Mr. Brown. The motion carried.

**VI. REPORTS OF COMMITTEES**

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of January 3, 2017, were included in the Board Members' books for review. Mr. Mahan made a motion to accept the January 3, 2017, Plats and Zoning Committee Report; seconded by Mr. Brown. The motion carried.

**VII. RESOLUTIONS FOR ADOPTION**

A. Plats and Zoning Committee Resolutions

Mr. Brown made a motion and seconded by Mr. Mahan to adopt Resolution Nos. 1-2017-1, 1-2017-2, 1-2017-3, and 1-2017-4. The motion carried.

**VIII. OTHER BUSINESS**

Mr. Musick stated that he would appreciate a list of the Planning Commission Committees assignments distributed to the board members at the next Planning Commission meeting.

**IX. ADJOURNMENT**

There being no further business, Mr. Mahan made a motion to adjourn; seconded by Mr. Musick. The motion carried. The meeting was adjourned at 9:55 a.m.

Signed Lewis Kostoff

Date February 14, 2017

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