

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, MR. ROBERT MARINO, JR., ON JANUARY 12, 2021, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM AND VIA ZOOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Present
Mr. James Davies	Excused
Ms. Niki Frenchko	Present
Mr. Frank Fuda	Present
Mr. Robert Marino, Jr.	Present
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Mr. Richard Musick	Present
Mr. Phillip M. Pegg	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie Green, Director; Nicholas Coggins; Katie Phillips and Mitzi Sabella
Also in attendance: Tom Shay and Karen March

- II. APPROVAL OF AGENDA
 - III. APPROVAL OF PLANNING COMMISSION MINUTES
 - IV. APPROVAL OF EXPENSES
 - V. COMMUNICATIONS
 - VI. DIRECTOR'S REPORT
 - VII. REPORTS OF COMMITTEES
 - VIII. PUBLIC REMARKS
 - IX. RESOLUTIONS FOR ADOPTION
 - X. OTHER BUSINESS/UPDATES
 - XI. ADJOURNMENT
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Board Chairman, Robert Marino, Jr., swore in Commissioner Niki Frenchko as a member of the Trumbull County Planning Commission.

II. APPROVAL OF AGENDA

Mr. Moody made a motion to approve the agenda dated January 12, 2021; seconded by Mr. Pegg. The motion was carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – December 8, 2020

Mr. Pegg made a motion to approve the Planning Commission regular meeting minutes of December 8, 2020; seconded by Mrs. St. George. The motion was carried with Commissioner Frenchko abstaining.

IV. FINANCIAL REPORT

Mrs. St. George made a motion to approve the financial report dated as of December 31, 2020; seconded by Mr. Moody. The motion was carried.

V. COMMUNICATIONS

Mrs. St. George made a motion to accept and place on file an email from William Danso dated January 5, 2021, with a message from Attorney Stankunas with Trish Nuskiewicz's withdrawal of appeals with the State Personnel Board of Review; seconded by Mrs. Miller. The motion was carried.

VI. DIRECTOR'S REPORT

Julie Green, Nic Coggins and Katie Phillips reviewed the Director's Report calling attention to the following:

- An amendment request was submitted to Eastgate and ARC in September for the Fiber-Optic Broadband Initiative.
- The staff continues to collect applications and is compiling a waitlist in preparation to apply for more funds through the PY21 CHIP.
- Worked with Valley Partners with the CARES Funds.
- Working with the Regional Chamber on four businesses to possibly locate in Trumbull County.
- Finalizing the Warren Comprehensive Plan
- There were 134 applications processed for plats, deeds, variances and zoning applications in 2020.
- Staff is working with Eastgate COG staff on updating the Zoning GIS layers for those townships that have zoning.

VI. DIRECTOR'S REPORT, Continued:

- Staff is working on an amendment to the Trumbull County Subdivision Regulations to clarify specified areas and to rectify discrepancies identified over the course of the year. The proposed amendments will be presented at the March, 2021, Plats and Zoning Committee meeting.

Mr. Marino, Jr. stated that he wants to make sure there is public input during this amendment process. He also stated that he wants to see a timeline of the amendment process.

- The ADA Transition Plan was granted a six-month extension due to delays of the Pandemic with YSU.
- New CDBG funds will be applied for once the State lets the staff know if the allocation program will be eliminated or not.
- There is a \$600,000 grant for CARES Act funding ready to be submitted.
- Working on the Youngstown Air Reserve Station JLUS Military Installation Sustainability Grant
- Staff is complying a year-end report that will be presented to the Planning Commission in February in a digital format.

Mr. Fuda made a motion to approve the Director's Report of January 12, 2021; seconded by Mr. Musick. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Moody made a motion to approve the minutes of the Plats and Zoning Committee meeting of January 5, 2021; seconded by Mr. Musick. The motion was carried.

VIII. PUBLIC REMARKS - There were no public comments at this meeting.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Moody made a motion to approve Resolution No. 1-2021-1; seconded by Mr. Pegg. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Ms. Frenchko	Yes
Mr. Fuda	Yes
Mr. Marino, Jr.	Yes

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mrs. Miller made a motion to approve Resolution No. 1-2021-2; seconded by Mr. Cantalamessa. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Ms. Frenchko	Yes
Mr. Fuda	Yes
Mr. Marino, Jr.	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. M. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

X. OTHER BUSINESS/UPDATES

A. Election of Officers

Mr. Musick made a motion to nominate and elect Robert Marino, Jr., as Chairman of the Trumbull County Planning Commission for 2021; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Ms. Frenchko	Yes
Mr. Fuda	Yes
Mr. Marino, Jr.	Abstain
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. M. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

X. OTHER BUSINESS/UPDATES, Continued:

Ms. Frenchko made a motion to nominate and elect Richard Musick as Vice-Chair of the Trumbull County Planning Commission for 2021; seconded by Mrs. St. George. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Ms. Frenchko	Yes
Mr. Fuda	Yes
Mr. Marino, Jr.	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Abstain
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

B. Committee Appointments

Mr. Moody made a motion and was seconded by Mr. Fuda to approve the following appointments to the Planning Commission Committees:

Executive Committee – Robert Marino, Jr., Richard Musick and Mauro Cantalamessa

Personnel Committee – Mauro Cantalamessa, Jim Davies, and Richard Musick

Plats Committee – Robert Marino, Jr., Richard Musick, Bob Moody, and Melissa Miller

Revolving Loan Fund Committee – Robert Marino, Jr., Mauro Cantalamessa, and Phil Pegg

Housing Review Committee – Melissa Miller, Jim Davies and Darlene St. George

Comprehensive Planning Committee – Phil Pegg, Niki Frenchko, and Darlene St. George

Roll call was taken as follows:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Ms. Frenchko	Yes
Mr. Fuda	Yes
Mr. Marino, Jr.	Yes
Mrs. Miller	Yes
Mr. Moody	Yes

X. OTHER BUSINESS/UPDATES, Continued:

Mr. Musick	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

- C. Mr. Pegg made a motion to authorize the Planning Director to execute and approved any and all agreements with Trumbull County communities for professional services; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Ms. Frenchko	Yes
Mr. Fuda	Yes
Mr. Marino, Jr.	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Julie Green asked Commissioners for clarification on construction of sanitary sewers. She stated that this office never has been a deciding factor on where sanitary sewers are located or placed unless it is tied to a development at which time our regulations come into effect, and we are then required to follow our process. Julie Green stated that her request is to have clarification from the Commissioners as to if the staff has to be the first front line agency to consider sanitary sewer construction and prioritize that for the entire county. She stated that this will be a major departure from how it is currently handled.

After much discussion, Julie Green stated that she is willing to work with the Sanitary Engineer's office to do whatever the Trumbull County Commissioners want the Planning Commission to do with a development of a formal policy on the Planning Commission's role in determining potential improvement projects.

XI. ADJOURNMENT

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Pegg. The motion was carried. The meeting was adjourned at 10:11 a.m.

Signed _____

Date Feb. 9, 2021

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