

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE VICE CHAIRMAN, JAMES SHADER, ON JANUARY 13, 2015, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

Mr. Brown	Present
Mr. Fuda	Present
Mr. Henn	Absent
Mr. Kostoff	Absent
Mr. Mahan	Present
Mr. Musick	Present
Mr. Polivka	Present
Mr. Shader	Present
Mr. Sliwinski	Present
Mr. Wright	Present

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Executive Director	Mitzi Sabella
Jon Baughman	Mark Zigmont
Julie Edwards	
Anthony Kobak	

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- I. APPROVAL OF AGENDA
 - II. APPROVAL OF PLANNING COMMISSION MINUTES
 - III. APPROVAL OF EXPENSES
 - IV. COMMUNICATIONS
 - V. DIRECTOR'S REPORT
 - VI. REPORTS OF COMMITTEES
 - VII. RESOLUTIONS FOR ADOPTION
 - VIII. OTHER BUSINESS
 - IX. ADJOURNMENT

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I. APPROVAL OF AGENDA

Mr. Wright made a motion to approve the agenda dated January 13, 2015; seconded by Mr. Brown. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Wright made a motion and seconded by Mr. Mahan to approve the Planning Commission minutes of the December 9, 2014, Board meeting. Mr. Musick abstained from voting. The motion carried.

III. FINANCIAL REPORT

Mr. Mahan made a motion to approve the financial report dated as of December 31, 2014; seconded by Mr. Brown. The motion carried.

IV. COMMUNICATIONS

No communications were reviewed at the meeting.

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Champion Township Comprehensive Plan Update

Mr. Kobak reported that a workshop/meeting is scheduled for tonight at the Planning Commission office with the Champion Township Trustees to review the draft Champion Township Comprehensive Plan.

B. Plats and Zoning Activities

Ms. Nuskievicz stated that the staff provides community planning and zoning assistance to the unincorporated areas of the county including the administration of the Trumbull County Subdivision Regulations; subdivision of land information and processing; site plan reviews and recommendations; zoning text and map amendment reviews and recommendations; and zoning techniques and recommendations. She said that Jon Baughman has picked up the bulk of these activities since David Dubiaga's retirement.

V. DIRECTOR'S REPORT – Continued

C. FY2013 U.S. EPA Brownfields Assessment Grant

Trish Nuskievicz reported that at the December 12, 2014, Brownfields Coalition meeting, the decision was made to fund a Phase II Assessment at the Leatherworks' property in the City of Girard. She also stated that decisions were made to fund Phase I Assessments at St. Joseph's Hospital and the former RG Steel Office Building.

D. Community Improvement Corporation of Warren and Trumbull County

Ms. Nuskievicz stated that she attends quarterly meetings with the Community Improvement Corporation (CIC) of Warren City and Trumbull County to discuss the financial reports and potential future projects. She said at the December 8, 2014, meeting she volunteered to sit on a committee that was established to help determine if it would be beneficial for the CIC to convert from 501c(4) to a 501c(3) in order to acquire vacant, underutilized buildings for reuse.

Mr. Fuda made a motion to accept the Director's Report of January 13, 2015; seconded by Mr. Musick. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of January 6, 2015, were included in the Board Members' books for review. Mr. Mahan made a motion to accept the January 6, 2015, Plats and Zoning Committee Report; seconded by Mr. Brown. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Brown made a motion and seconded by Mr. Mahan to adopt Resolution Nos. 1-2015-1, 1-2015-2, 1-2015-3, 1-2015-4, and 1-2015-5. The motion carried.

VIII. OTHER BUSINESS

Commissioner Cantalamessa told the Planning Commission staff that they did a good job on the work with the Brownfields Coalition and obtaining the Phase I Assessment for the former St. Joseph's Hospital in the City of Warren. He said that the Commissioners' office receives many telephone calls on the condition of the old hospital, and that it is nice to let the citizens know that some progress is happening with the building.

IX. ADJOURNMENT

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Polivka. The motion carried. The meeting was adjourned at 9:30 a.m.

Signed Len Kostoff

Date Feb. 10. 2015

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