

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON JANUARY 14, 2014, AT 9:01 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

Mr. Brown	Present
Mr. Fuda	Present
Mr. Heltzel	Absent
Mr. Henn	Absent
Mr. Kostoff	Present
Mr. Mahan	Present
Mr. Musick	Present
Mr. Polivka	Absent
Mr. Shader	Present
Mr. Sliwinski	Present
Mr. Wright	Present

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Director	Julie Green
David Dubiaga	Julie Edwards
Mitzi Sabella	Mark Zigmont

Also in attendance: Sarah Lown, Western Reserve Port Authority

- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. COMMUNICATIONS
- V. DIRECTOR'S REPORT
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Musick made a motion to approve the agenda dated January 14, 2014; seconded by Mr. Wright. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Musick made a motion to approve the Planning Commission minutes of the December 10, 2013, Board meeting. The motion was seconded by Mr. Mahan and carried.

III. FINANCIAL REPORT

Mr. Shader made a motion to approve the financial report dated as of December 31, 2013; seconded by Mr. Musick. The motion carried.

IV. COMMUNICATIONS

No communications were reviewed at the meeting.

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Long-range/Infrastructure Planning

Ms. Nuskievicz stated that the Northeast Ohio Sustainable Communities Consortium (NEOSCC) has prepared the *Vibrant NEO 2040 Vision, Framework and Action Products* with the intention of promoting community stability, economic prosperity and a high quality of life for the residents of northeast Ohio by inspiring and informing local decision making.

Trish Nuskievicz stated that NEOSCC will be attending the February 2014 Planning Commission Board meeting to give a presentation. She said that NEOSCC will request the Trumbull County Planning Commission to make a recommendation to the Trumbull County Commissioners to pass a resolution of support for the *Vibrant NEO 2040 Vision, Framework and Action Products*.

V. DIRECTOR'S REPORT – Continued

B. Bristol Township Comprehensive Plan

Trish Nuskievicz reported that the staff has completed the final draft of the Bristol Township Comprehensive Plan. She said that the staff presented an overview of the final draft at a township public meeting set by the trustees on January 7, 2014. Ms. Nuskievicz stated that once all comments are considered and any necessary changes made, the Bristol Trustees will adopt the plan.

C. Western Reserve Greenway

Julie Green reported that all property owners have agreed to donate easement rights to the Board of Trumbull County Commissioners for the construction of the bike trail. She stated that staff has been in contact with the stakeholders and the Prosecutor's office in order to secure the final draft easement agreements forms for final review and execution. Ms. Green said that all easements must be recorded in January 2014 in order to maintain the project schedule.

D. HOME Program

Julie Edwards stated that the current HOME Program is targeting the Kinsman Sanitary Sewer Project area, and she anticipates enough funding to complete an additional three to five units.

E. Economic Development Activities

Trish Nuskievicz stated that the staff met with several members of the Trumbull County Brownfield Coalition to discuss website content and logo designs. She recognized Sarah Lown who was in attendance and is part of the Brownfield Coalition.

Mr. Shader made a motion to accept the Director's Report of January 14, 2014; seconded by Mr. Mahan. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of January 8, 2014, were included in the Board Members' books for review. Mr. Shader made a motion to accept the January 8, 2014, Plats and Zoning Committee Report; seconded by Mr. Brown. The motion carried.

B. Housing Review Committee – John Sliwinski, Chairman

Copies of the Housing Review Committee Report of January 8, 2014, were included in the Board Members' books for review. Mr. Mahan made a motion to accept the January 8, 2014, Housing Review Committee Report; seconded by Mr. Shader. The motion carried.

C. Personnel Committee – Frank Fuda, Chairman

Copies of the Personnel Committee Report of January 8, 2014, were included in the Board Members' books for review. Mr. Mahan made a motion to accept the January 8, 2014, Personnel Committee Report; seconded by Mr. Fuda. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Brown made a motion to adopt Resolution Nos. 1-2014-1, 1-2014-2, 1-2014-3, 1-2014-4 and 1-2014-5; seconded by Mr. Musick. The motion carried.

B. Housing Review Committee Resolution

Mr. Brown made a motion to adopt Resolution No. 1-2014-6; seconded by Mr. Musick. The motion carried.

C. Personnel Committee Resolutions

Mr. Brown made a motion to adopt Resolution Nos. 1-2014-7 and 1-2014-8; seconded by Mr. Musick. The motion carried.

VIII. OTHER BUSINESS

- A. Mr. Mahan made a motion to request the Trumbull County Commissioners to include the Trumbull County Planning Commission in Trumbull County's Sick and Vacation Leave Conversion Plan; seconded by Mr. Brown. The motion carried.

VIII. OTHER BUSINESS - Continued

B. Election of Officers

Mr. Mahan made a motion to continue with the current Chairman and Vice Chairman and place Lewis Kostoff's name into nomination and elect as Chairman and James Shader's name into nomination and elect as Vice Chairman of the Trumbull County Planning Commission. The motion was seconded by Mr. Wright and carried.

IX. ADJOURNMENT

There being no further business, Mr. Mahan made a motion to adjourn; seconded by Mr. Musick. The motion carried. The meeting was adjourned at 10 a.m.

Signed Lew Kostoff

Date 2/11/2014

mas