

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIR, MR. MUSICK, ON JANUARY 25, 2022, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM AND VIA ZOOM FOR THE PUBLIC

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I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present (Arrived at 9:10 a.m.)
Mr. Cantalamessa	Excused
Mr. James Davies	Present
Ms. Niki Frenchko	Excused
Mr. Frank Fuda	Present
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Mr. Richard Musick	Present
Ms. Rachel Nader	Excused
Mr. Phillip M. Pegg	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie Green, Director; Katie Phillips; T.J. Keiran and Mitzi Sabella

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- II. APPROVAL OF AGENDA
  - III. APPROVAL OF PLANNING COMMISSION MINUTES
  - IV. APPROVAL OF EXPENSES
  - V. COMMUNICATIONS
  - VI. DIRECTOR'S REPORT
  - VII. REPORTS OF COMMITTEES
  - VIII. PUBLIC REMARKS
  - IX. RESOLUTIONS FOR ADOPTION
  - X. OTHER BUSINESS/UPDATES
  - XI. ADJOURNMENT
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**II. APPROVAL OF AGENDA**

Mr. Davies made a motion to approve the agenda dated January 25, 2022; seconded by Mr. Fuda. The motion was carried.

**III. APPROVAL OF PLANNING COMMISSION MINUTES**

A. Regular Meeting – December 14, 2021

Mr. Fuda made a motion to approve the Planning Commission regular meeting minutes of December 14, 2021; seconded by Mr. Moody. The motion was carried.

**IV. FINANCIAL REPORT**

Mr. Fuda made a motion to approve the financial report dated as of December 31, 2021; seconded by Mr. Davies. The motion was carried.

**V. COMMUNICATIONS**

There were two communications reviewed by the Planning Commission members:

- A. Copy of a letter to the Editor from Bob Moody in the Tribune Chronicle – December 19, 2021.
- B. Copy of 2021 Vibrant NEO Champion Awards Announcement - The Trumbull County Planning Commission was recognized in this award for collaboration and regional leadership.

**VI. DIRECTOR'S REPORT**

The Director's Report was sent out to the members prior to this meeting for review.

The staff gave the following reports:

T.J. reported that the Commissioners authorized the Prosecuting Attorney to get some outside legal representation for some floodplain enforcement activities because we got audited from FEMA and ODNR in 2020 and found some issues. TJ also reported that he has worked on and submitted an application requesting FEMA funds to purchase data and conduct a flood study.

Katie Phillips reported on the 11 submittals in December, 2021, and she showed a chart which shows there were 185 submittals during the year 2021, compared to 134 in 2020 and 131 in 2019.

Mr. Fuda made a motion to approve the Director's Report of January 25, 2022; seconded by Mr. Pegg. The motion was carried.

**VII. REPORTS OF COMMITTEES**

A. Plats and Zoning Committee Meeting

Mrs. Miller made a motion to approve the minutes of the Plats and Zoning Committee meeting of January 4, 2022; seconded by Mr. Moody. The motion was carried.

**VIII. PUBLIC REMARKS** - There were no public remarks at this meeting.

**IX. RESOLUTIONS FOR ADOPTION**

A. Plats and Zoning Committee Resolutions

Mr. Pegg made a motion to approve Resolution No. 1-2022-1; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mrs. St. George	Abstain

The motion was carried.

Mr. Fuda made a motion to approve Resolution No. 1-2022-2; seconded by Mr. Davies. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

**IX. RESOLUTIONS FOR ADOPTION, Continued**

B. Personnel Resolution

Mr. Moody made a motion to amend the date from January 18 to January 25, 2022, and to approve Resolution No. 1-2022-3; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

**X. OTHER BUSINESS/UPDATES**

A. Election of Officers

Mr. Moody made a motion to nominate and elect Richard Musick as Chairman of the Trumbull County Planning Commission for 2022; seconded by Mrs. St. George. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Abstain
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Fuda made a motion to nominate and elect Jim Davies as Vice-Chair of the Trumbull County Planning Commission for 2022; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Abstain
Mr. Fuda	Yes
Mrs. Miller	Yes

**X. OTHER BUSINESS/UPDATES, Continued:**

Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

B. 2022 Committee Appointments

Mr. Pegg made a motion and was seconded by Mr. Fuda to approve the following appointments to the Planning Commission Committees (changes from 2021 are in bold):

Executive Committee – Richard Musick, Jim Davies and Mauro Cantalamessa  
Personnel Committee – **Frank Fuda, Chairman**; Richard Musick; and Jim Davies  
Plats Committee – Richard Musick, Chairman; Jim Davies; Melissa Miller; and Bob Moody;  
Revolving Loan Fund Committee – Mauro Cantalamessa, **Rachel Nader**, and Phil Pegg (also includes William Cummings and Michael Robinson, Chairman)  
Housing Review Committee – Melissa Miller, Jim Davies and Darlene St. George  
Comprehensive Planning Committee – Phil Pegg, Niki Frenchko, and Darlene St. George. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

C. Mr. Pegg made a motion to authorize the Planning Commission Director to approve any and all agreements with Trumbull County Communities for professional services; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes

**X. OTHER BUSINESS/UPDATES, Continued:**

Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

D. Something Good Initiative

Julie Green explained that the Planning Commission is going to highlight a good thing every month such as a particular individual that has worked with the staff that has been helpful or made the staff's lives easier or it could be a project. She explained that she would like to add this category, "Something Good Initiative," to the agenda every month.

**XI. ADJOURNMENT**

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mrs. Miller. The motion was carried. The meeting was adjourned at 9:54 a.m.

The next Planning Commission meeting is scheduled for February 8, 2022, at 9:00 a.m. in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed  \_\_\_\_\_

Date Feb. 8, 2022 \_\_\_\_\_