

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, JAMES SHADER, ON JULY 10, 2018, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

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**II. ROLL CALL**

Roll Call was taken as follows:

Mr. David Barran	Present – Arrived 9:10 a.m.
Mr. Mauro Cantalamessa	Present
Mr. Frank Fuda	Present
Mr. Robert Marino Jr.	Present
Ms. Melissa Miller	Present – Arrived 9:05 a.m.
Mr. Bob Moody	Present
Mr. Richard Musick	Present
Mr. Daniel Polivka	Absent
Mr. David Rouan	Present
Mrs. Darlene St. George	Present
Mr. James Shader	Present

Trumbull County Planning Commission Staff:

Shane Burkholder	Nick Coggins
Rich Fender	Cheryl Wood

Also in attendance: Rebecca Gerson, County Administrator; Richard Jackson, County HR Director; Stephen Papalas, County Engineer's Office; Jack Simon, County Engineer's Office; Grant Taylor, Eastgate; Heidi Nuskiewicz; Cheryl Tennant; Jordyn Grzeleuski, Vindicator

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III. APPROVAL OF AGENDA

IV. APPROVAL OF PLANNING COMMISSION MINUTES

V. APPROVAL OF EXPENSES

VI. DIRECTOR'S REPORT

VII. COMMUNICATIONS

VIII. REPORTS OF COMMITTEES

VIII. RESOLUTIONS FOR ADOPTION

IX. OTHER BUSINESS

X. ADJOURNMENT

III. **APPROVAL OF AGENDA**

Mr. Musick made a motion to approve the agenda dated July 10, 2018; seconded by Mr. Fuda. The motion carried.

IV. **APPROVAL OF PLANNING COMMISSION MINUTES**

Mr. Moody made a motion and seconded by Mr. Marino to approve the Planning Commission minutes of the June 12, 2018, Board meeting. The motion carried.

Mr. Moody made a motion and seconded by Mr. Cantalamessa to approve the Planning Commission minutes of the June 18, 2018, Special Board meeting. The motion carried.

V. **FINANCIAL REPORT**

Ms. St. George made a motion to approve the financial report dated as of June 30, 2018; seconded by Mr. Musick. The motion carried.

VI. **DIRECTOR'S REPORT**

Mr. Shader advised the Director is out on temporary leave, the report was included in the agenda.

Mr. Marino made a motion to accept the Director's Report of July 10, 2018; seconded by Ms. St. George. The motion carried.

VII. **COMMUNICATIONS**

Mr. Shader asked Ms. Wood to read a letter just received from Ms. Nuskievicz. Ms. St. George requested Board Members receive a copy of the letter.

Mr. Marino made a motion to accept and place on file the letter; seconded by Ms. St. George. The motion carried.

**VIII. REPORTS OF COMMITTEES**

- A. Copies of the Plats and Zoning Committee Report of July 3, 2018, were reviewed and acted on by the Planning Commission Board.

Mr. Musick made a motion to approve the minutes of the Plats and Zoning Meeting of July 3, 2018; seconded by Mr. Moody. The motion carried.

**VIII. RESOLUTIONS FOR ADOPTION**

- A. Plats and Zoning Resolutions

Ms. St. George made a motion and seconded by Mr. Fuda to adopt Resolution No. 07-2018-34. The motion carried.

Mr. Moody made a motion and seconded by Mr. Fuda to adopt Resolution No. 07-2018-35. Mr. Marino Abstained. The motion carried.

Ms. St. George made a motion and seconded by Mr. Moody to adopt Resolution No. 07-2018-36. The motion carried.

Mr. Moody made a motion and seconded by Mr. Marino to adopt Resolution No. 07-2018-37. Ms. St. George Abstained. The motion carried.

Ms. St. George made a motion and seconded by Mr. Fuda to adopt Resolution No. 07-2018-38. The motion carried.

**IX. OTHER BUSINESS**

Ms. St. George made a motion to enter into executive session to discuss Personnel; seconded by Mr. Fuda. Mr. Shader called for a Roll Call Vote to enter Executive Session at 9:20 a.m.; Mr. Barran – Aye; Mr. Cantalamessa – Aye; Mr. Fuda – Aye; Mr. Marino – Aye; Ms. Miller – Aye; Mr. Moody – Aye; Mr. Musick – Aye; Mr. Rouan – Aye; Ms. St. George – Aye; Mr. Shader – Aye. The motion carried.

Mr. Cantalamessa made a motion to reconvene the Regular Board Meeting at 10:08 a.m.; seconded by Mr. Fuda. The motion carried.

Mr. Rouan made a motion to authorize Nic Coggins to act on matters as directed by the Board in the absence of the Executive Director; seconded by Ms. St. George. The motion carried.


Mr. Rouan made a motion to request an opinion from Prosecutor Watkins for the following:

1. Does a conflict exist for the Prosecutor's Office to represent both the Trumbull County Commissioners and the Trumbull County Planning Commission in any matters concerning both boards?
2. If a conflict exists, does the Trumbull County Planning Commission have the authority to hire outside legal representation?

So moved by Ms. St. George; seconded by Mr. Musick. The motion carried

**IX. ADJOURNMENT**

There being no further business, Mr. Marino made a motion to adjourn; Ms. St. George addressed the staff on behalf of the Board; motion to adjourn seconded by Mr. Fuda. The motion carried. The meeting was adjourned at 10:10 a.m.

Signed 

Date 8-14-18

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