

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, MR. MUSICK, ON JULY 13, 2021, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM AND VIA ZOOM

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I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Cantalamessa	Present
Mr. James Davies	Present
Ms. Niki Frenchko	Present
Mr. Fuda	Present
Mrs. Melissa Miller	Excused
Mr. Bob Moody	Present
Mr. Richard Musick	Present
Mr. Phillip M. Pegg	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie Green, Director; Nicholas Coggins; T.J. Keiran; Katie Phillips; and Mitzi Sabella

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- II. APPROVAL OF AGENDA
  - III. APPROVAL OF PLANNING COMMISSION MINUTES
  - IV. APPROVAL OF EXPENSES
  - V. COMMUNICATIONS
  - VI. DIRECTOR'S REPORT
  - VII. REPORTS OF COMMITTEES
  - VIII. PUBLIC REMARKS
  - IX. RESOLUTIONS FOR ADOPTION
  - X. OTHER BUSINESS/UPDATES
  - XI. ADJOURNMENT
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**II. APPROVAL OF AGENDA**

Mrs. St. George made a motion to approve the agenda dated July 13, 2021; seconded by Mr. Fuda. The motion was carried.

**III. APPROVAL OF PLANNING COMMISSION MINUTES**

A. Regular Meeting – June 8, 2021

Mr. Fuda made a motion to approve the Planning Commission regular meeting minutes of June 8, 2021; seconded by Mr. Cantalamessa. The motion was carried.

**IV. FINANCIAL REPORT**

Mr. Cantalamessa made a motion to approve the financial report dated as of June 30, 2021; seconded by Mr. Fuda. The motion was carried.

**V. COMMUNICATIONS**

There were no communications to review at this meeting.

**VI. DIRECTOR' S REPORT**

The Director's Report was sent out to the members prior to this meeting for review. Nic Coggins, T.J. Keiran and Katie Phillips reviewed the Director's Report highlighting the following:

Mr. Coggins reported that the Fiber Optic Broadband feasibility study is now complete and is on Eastgate Regional Council of Government's web site if anyone wants to read it, and he will work to get it on the Commissioners' and Planning Commission's web sites. He also stated that we are working with the Regional Chamber and several partners to help locate a business in Trumbull County known as project Xpresso, AKA Transglobal, which received Enterprise Zone Tax Incentives in the amount of 40 percent for 10 years to build a 42,000-square-foot facility to assemble parts in the electric vehicle supply charge industry. He also stated that the Planning Commission submitted a 2021 CHIP application at the end of June.

Mrs. Phillips stated that there were 21 applications completed in June. She reported that the Commissioners had a public hearing on June 30, 2021, for the amendments to the Trumbull County Subdivision Regulations at the Commissioners' Hearing Room and the Planning Commission will be asked to adopt them under Other Business/Updates on this agenda today.

**VI. DIRECTOR'S REPORT, Continued:**

Mr. Keiran stated that he and Katie Phillips are working with Eastgate Regional Council of Governments on zoning data for the county and turning that into web applications. He stated that he will have a presentation at next month's Planning Commission meeting. He also stated that he will be forming a GIS club to promote GIS and inform the public on how to use.

Mr. Fuda made a motion to approve the Director's Report of July 13, 2021; seconded by Mr. Moody. The motion was carried.

**VII. REPORTS OF COMMITTEES**

A. Plats and Zoning Committee Meeting

Mr. Moody made a motion to approve the minutes of the Plats and Zoning Committee meeting of July 6, 2021; seconded by Mr. Fuda. The motion was carried.

**VIII. PUBLIC REMARKS - There were no public comments at this meeting.**

**IX. RESOLUTIONS FOR ADOPTION**

A. Plats and Zoning Committee Resolutions

Mrs. St. George made a motion to approve Resolution No. 7-2021-33; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Abstain
Ms. Frenchko	Yes
Mr. Fuda	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mrs. Miller made a motion to approve the amended Resolution No. 4-2021-16; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Cantalamessa	Yes

**IX. RESOLUTIONS FOR ADOPTION, Continued:**

Mr. Davies	Yes
Ms. Frenchko	Yes
Mr. Fuda	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

**X. OTHER BUSINESS/UPDATES**

- A. Letter sent to Trumbull County Commissioners – dated June 23, 2021

Attached for review was a letter sent by Julie Green to the Trumbull County Commissioners. She gave an update to the letter regarding items discussed at June's meeting which requires a response from the Commissioners. She stated that #4 on the letter has been removed. Commissioner Cantalamessa said that the Commissioners will review the requested items regarding the Drainage District Establishment Process, the Rubric Map for Enterprise Zone and Payments in lieu of Taxes (Enterprise Zone) and get a response to the Planning Commission.

- B. Amendments to the Trumbull County Subdivision Regulations

Mrs. St. George made a motion to approve the amendments to the Trumbull County Subdivision Regulations; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Ms. Frenchko	Yes
Mr. Fuda	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

**X. OTHER BUSINESS/UPDATES, Continued:**

C. Planning Commission Board Member/Staff Update

Mr. Musick stated that he wanted to know from the Commissioners what the status of the search for a new Planning Commission member. Mr. Cantalamessa stated that there are two applications that were received by their office after advertising, and that they need to make a decision soon on an appointment to the Planning Commission.

Mr. Musick also stated that the Planning Commission by vote asked Julie Green to advertise for additional staff that is needed, but two Commissioners voted no, he stated that he does not know if it is feasible to do this knowing that there may not be funding available for this additional staff. Commissioner Cantalamessa stated that he is willing to revisit this subject.

**XI. ADJOURNMENT**

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Cantalamessa. The motion was carried. The meeting was adjourned at 10:11 a.m.

Signed \_\_\_\_\_  


Date August 10, 2021