

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON JULY 14, 2015, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

Mr. Brown	Present
Mr. Cantalamessa	Absent
Mr. Fuda	Present
Mr. Henn	Absent
Mr. Kostoff	Present
Mr. Mahan	Absent
Mr. Musick	Present
Mr. Polivka	Absent
Mr. Shader	Present
Mr. Sliwinski	Present
Mr. Wright	Present

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Executive Director	Anthony Kobak
Jonathan Baughman	Mitzi Sabella
Julie Edwards	Mark Zigmont

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- I. APPROVAL OF AGENDA
 - II. APPROVAL OF PLANNING COMMISSION MINUTES
 - III. APPROVAL OF EXPENSES
 - IV. COMMUNICATIONS
 - V. DIRECTOR'S REPORT
 - VI. REPORTS OF COMMITTEES
 - VII. RESOLUTIONS FOR ADOPTION
 - VIII. OTHER BUSINESS
 - IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Brown made a motion to approve the agenda dated July 14, 2015; seconded by Mr. Wright. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Shader made a motion and seconded by Mr. Brown to approve the Planning Commission minutes of the June 9, 2015, Board meeting. The motion carried.

III. FINANCIAL REPORT

Mr. Shader made a motion to approve the financial report dated as of June 30, 2015; seconded by Mr. Fuda. The motion carried.

IV. COMMUNICATIONS

No communications were reviewed at the meeting.

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Outreach and Meetings

Ms. Nuskievicz reported to the Planning Commission members present on the various meetings that the staff has attended during the last month.

B. City of Girard Comprehensive Plan Update

Mr. Kobak reported that the staff is compiling the inventory section of the comprehensive plan which includes an introduction, natural environment, population and demographics, housing characteristics, economic characteristics, transportation, water and wastewater facilities, community facilities and existing land use chapters. He also stated that fieldwork will be conducted as needed. Mr. Kobak said that the staff is currently engaging Girard City officials, planning commission members and city council for comments to help structure the community survey. He said that the survey is scheduled to be released in September 2015.

V. DIRECTOR'S REPORT – Continued

C. Plats and Zoning Activities

Ms. Nuskievicz stated that the staff provides the administration of subdivisions which includes providing consultation services to landowners and reviewing major and minor subdivisions to determine compliance with the Trumbull County Subdivision Regulations and other adopted plans. Mr. Baughman reported that the Planning Commission collected \$310 during June for the review of nine deeds, two replats and one plat.

D. PY2015 CDBG Fair Housing Program

Julie Edwards stated that every five years grantees that received CDBG funding must complete a comprehensive Analysis to Impediments (AI) Fair Housing Choice. She said that the last update was completed in 2010. She stated that because the Department of Housing and Urban Development's new rule on Affirmatively Furthering Fair Housing has not been passed yet, staff will complete the AI using the same methodology as in 2010. She said that the development of an AI is an eligible planning activity under CDBG administrative costs. She also reported that the staff coordinated with the Trumbull County Grants Manager to determine how much 2015 CDBG Administration to set aside to complete the AI and that the AI is due at the end of the PY 2015 grant cycle.

Mr. Brown made a motion to accept the Director's Report of July 14, 2015; seconded by Mr. Fuda. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of July 6, 2015, were included in the Board Members' books for review. Mr. Shader made a motion to accept the July 6, 2015, Plats and Zoning Committee Report; seconded by Mr. Brown. The motion carried.

B. Personnel Committee – Daniel Polivka, Chairman

Copies of the Personnel Committee Report of June 23, 2015, were included in the Board Members' books for review. Mr. Fuda made a motion to accept the June 23, 2015, Personnel Committee Report; seconded by Mr. Wright. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Brown made a motion and seconded by Mr. Fuda to adopt Resolution Nos. 7-2015-30, 7-2015-31, 7-2015-32, 7-2015-33, 7-2015-34, 7-2015-35 and 7-2015-36. The motion carried.

B. Personnel Committee Resolution

Mr. Brown made a motion and seconded by Mr. Fuda to adopt Resolution No. 7-2015-37. Discussion followed and the motion was not voted on.

VIII. OTHER BUSINESS

There were no items for Other Business.

IX. ADJOURNMENT

There being no further business, Mr. Brown made a motion to adjourn; seconded by Mr. Shader. The motion carried. The meeting was adjourned at 9:45 a.m.

Signed Leann Kostoff

Date 8/11/2015