

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE VICE CHAIR MR. DAVIES, ON JULY 12, 2022, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM

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I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Present
Mr. James Davies	Present
Ms. Niki Frenchko	Excused
Alternate: Malcolm Pullom	Present
Mr. Frank Fuda	Present
Mrs. Melissa Miller	Excused
Mr. Bob Moody	Present
Mr. Richard Musick	Excused
Ms. Rachel Nader	Present
Mr. Phillip M. Pegg	Present
Mrs. Darlene St. George	Excused

Trumbull County Planning Commission Staff: Julie Green, Director; Nic Coggins, T.J. Keiran, Emily Moran, Mitzi Sabella and Kim Vaughn

Also in attendance: Zachary Svette, Executive Director, Trumbull County MetroParks; and Anthony Stellato, JFS

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- II. APPROVAL OF AGENDA
- III. APPROVAL OF PLANNING COMMISSION MINUTES
- IV. APPROVAL OF EXPENSES
- V. COMMUNICATIONS
- VI. DIRECTOR'S REPORT
- VII. REPORTS OF COMMITTEES
- VIII. PUBLIC REMARKS
- IX. RESOLUTIONS FOR ADOPTION
- X. OTHER BUSINESS/UPDATES
- XI. ADJOURNMENT
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At 9:00 a.m. Vice Chair, Jim Davies, swore in Malcolm Pullom as Commissioner Frenchko's alternate.

**II. APPROVAL OF AGENDA**

Mr. Pegg made a motion to approve the agenda dated July 12, 2022; seconded by Mr. Moody. The motion was carried.

**III. APPROVAL OF PLANNING COMMISSION MINUTES**

A. Regular Meeting – June 14, 2022

Mr. Moody made a motion to approve the Planning Commission regular meeting minutes of June 14, 2022; seconded by Mr. Pegg. The motion was carried.

**IV. FINANCIAL REPORT**

Mr. Moody made a motion to approve the financial report dated as of June 30, 2022; seconded by Mr. Pullom. The motion was carried.

**V. COMMUNICATIONS**

There were no communications to review at this meeting.

**VI. DIRECTOR' S REPORT**

The Director's Report was sent out to the members prior to this meeting for review.

The staff gave the following reports:

Julie Green reported that extensions for the JLUS MIS grant and the contract for Matrix has been extended. She also reported that stakeholder and public meetings are tentatively scheduled for the end of August, 2022. Mrs. Green reported that Request for Qualifications are being sent out to select the most qualified firm to provide professional engineering services for the Golden Triangle Project.

Nic Coggins reported that the Leatherworks Project comment period for the Administrative Record was open from Tuesday, May 31, 2022, through Thursday, June 30, 2022. He also reported that there have been difficulties in getting contractors to bid on the CHIP 21 grant. He is working with the consultant to get more contractors.

Emily Moran reported that there was a preconstruction conference with Boak and Sons this week for the Girard Multi-Gen Center Roof Project for the PY21 CDBG Program. Mrs. Moran also stated that there was a second public hearing held on July 7, 2022, at the

**VI. DIRECTOR' S REPORT, Continued:**

Trumbull County Board of Developmental Disabilities which provided an overview of the RPIG Application for the Heaton Chute Sanitary Sewer Project. Emily Moran reported that she will be at the Trumbull County Fair Commissioners' booth on Friday, July 15, 2022, to distribute Fair Housing materials.

T.J. Keiran reported that he is working on floodplain enforcement, and that he had a GIS User Group meeting. Kim Vaughn reported on the number of plats, deeds, and zoning cases that she worked on in the last month. She also reported that she and TJ attend the Trumbull County Zoning Inspectors' meeting in June, and that she and the staff attended a Zoning Conference at Punderson State Park.

Mr. Fuda made a motion to approve the Director's Report of July 12, 2022; seconded by Mr. Moody. The motion was carried.

**VII. REPORTS OF COMMITTEES**

A. Plats and Zoning Committee Meeting

Mr. Fuda made a motion to approve the minutes of the Plats and Zoning Committee meeting of July 5, 2022; seconded by Mr. Pullom. The motion was carried.

**VIII. PUBLIC REMARKS**

There were no public remarks at this meeting

**IX. RESOLUTIONS FOR ADOPTION**

A. Plats and Zoning Committee Resolutions

Mr. Moody made a motion to approve Resolution No. 7-2022-43; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes

The motion was carried.

**IX. RESOLUTIONS FOR ADOPTION, Continued:**

Mr. Pegg made a motion to approve Resolution No. 7-2022-44; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes

The motion was carried.

Ms. Nader made a motion to approve Resolution No. 7-2022-45; seconded by Mr. Pegg. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 7-2022-46; seconded by Ms. Nader. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes

The motion was carried.

**IX. RESOLUTIONS FOR ADOPTION, Continued:**

It was reported that the developer withdrew his request for approval of the Replat of Lot D – Kline’s Farm Plat No. 1, Plat Volume 49, Pages 109 – 110, Section 18 in Liberty Township, and therefore no action was taken by the Trumbull County Planning Commission on Resolution No. 7-2022-47.

Mr. Fuda made a motion to approve Resolution No. 7-2022-48; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes

The motion was carried.

- B. Something Good Initiative Resolution - Recognition of Zachary Svette, Executive Director of the Trumbull County MetroParks for his service to the Residents of Trumbull County, Ohio, and receiving the Something Good Initiative Award.

Mr. Cantalamessa made a motion to approve Resolution No. 7-2022-49; seconded by Mr. Pegg. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes

The motion was carried.

**X. OTHER BUSINESS/UPDATES**

**A. Something Good Initiative**

A Recognition of Excellence was presented to Zachary Svette from the Trumbull County MetroParks under the Planning Commission's Something Good Initiative for service to the residents of Trumbull County. Mr. Davies stated that Mr. Svette is a true public servant dedicated to his duties and goes beyond what is required, and positively makes an impact on the quality of life of residents and public officials alike. He said that the Planning Commission commends Mr. Svette in receiving the SOMETHING GOOD INITIATIVE in recognition of his exemplary public service.

**XI. ADJOURNMENT**

There being no further business, Mr. Cantalamessa made a motion to adjourn; seconded by Mr. Moody. The motion was carried. The meeting was adjourned at 9:43 a.m.

The next Planning Commission meeting is scheduled for August 9, 2022, at 9:00 a.m. in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed \_\_\_\_\_

Date Aug. 9. 2022

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