

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE VICE CHAIRMAN, JAMES SHADER, ON JULY 8, 2014, AT 9:01 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

Mr. Brown	Present
Mr. Fuda	Absent
Mr. Henn	Absent
Mr. Kostoff	Absent
Mr. Mahan	Absent
Mr. Musick	Present
Mr. Polivka	Absent
Mr. Shader	Present
Mr. Sliwinski	Present
Mr. Wright	Present

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Director	Anthony Kobak
Jon Baughman	Mitzi Sabella
David Dubiaga	Mark Zigmont
Julie Edwards	

-
- I. APPROVAL OF AGENDA
 - II. APPROVAL OF PLANNING COMMISSION MINUTES
 - III. APPROVAL OF EXPENSES
 - IV. COMMUNICATIONS
 - V. DIRECTOR'S REPORT
 - VI. REPORTS OF COMMITTEES
 - VII. RESOLUTIONS FOR ADOPTION
 - VIII. OTHER BUSINESS
 - IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Musick made a motion to approve the agenda dated July 8, 2014; seconded by Mr. Brown. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Wright made a motion to approve the Planning Commission minutes of the June 10, 2014, Board meeting. The motion was seconded by Mr. Sliwinski and carried.

III. FINANCIAL REPORT

Mr. Brown made a motion to approve the financial report dated as of June 30, 2014; seconded by Mr. Musick. The motion carried.

IV. COMMUNICATIONS

No communications were reviewed at the meeting.

Mr. Shader asked the board members and staff to observe a moment of silence in memory of Trumbull County Commissioner and Planning Commission member, Paul Heltzel, who passed away on June 30, 2014.

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Bristol Township Comprehensive Plan

Ms. Nuskievicz reported that the Bristol Township Trustees have adopted the Bristol Township Comprehensive Plan.

B. Hartford Township Comprehensive Plan

Ms. Nuskievicz reported that the Hartford Township Trustees passed a resolution to adopt the Hartford Township Comprehensive Plan and that they thanked the Planning Commission for its service. Ms. Nuskievicz said that the staff printed 12 final copies and hand delivered them to Hartford Township in June.

V. DIRECTOR'S REPORT – Continued

C. Brookfield Township Comprehensive Plan Updated

Ms. Nuskiewicz reported that the staff has discussed with Brookfield Township Trustees a proposed contract and a plan timeline for an update of the Brookfield Township Comprehensive Plan.

D. CDBG Fair Housing Administration Program

Julie Edwards reported that the staff continues to administer the CDBG Fair Housing Program and has completed the FY2014 Fair Housing Program Plan that will run September 1, 2014, to December 31, 2015. She stated that the Fair Housing Program is part of the CDBG application that was due on June 20, 2014.

E. Economic Development Activities

Mr. Zigmont reported that he has received the annual Enterprise Zone Report materials from the 16 active Enterprise Zone recipients. He said that the Tax Incentive Review Council (TIRC) hearings were held on June 9, 2014, to review the reports. Mr. Zigmont stated that after the TIRC hearings, the committee sent its recommendations to the Trumbull County Commissioners. He said that they approved the recommendations, and all materials and resolutions were sent to the state.

Mark Zigmont also reported that he has responded to various leads generated by the State, the Regional Chamber or directly to the Planning Commission regarding economic development sites in the county. He said that he works with Regional Chamber representatives to add and revise a master list of buildings and sites on an ongoing basis.

Mr. Musick made a motion to accept the Director's Report of July 8, 2014; seconded by Mr. Brown. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of July 1, 2014, were included in the Board Members' books for review. Mr. Brown made a motion to accept the July 1, 2014, Plats and Zoning Committee Report; seconded by Mr. Musick. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Brown made a motion and seconded by Mr. Wright to adopt Resolution Nos. 7-2014-41, 7-2014-42, and 7-2014-43. The motion carried.

VIII. OTHER BUSINESS

A. Farmington Township Comprehensive Plan

Mr. Musick made a motion to enter into a contract with Farmington Township to prepare a Comprehensive Plan for \$12,500; seconded by Mr. Wright. The motion carried.

IX. ADJOURNMENT

There being no further business, Mr. Wright made a motion to adjourn; seconded by Mr. Brown. The motion carried. The meeting was adjourned at 9:45 a.m.

Signed Lewis Kostoff

Date August 12, 2014