

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON JUNE 14, 2016, AT 9:03 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Jeff Brown	Absent
Mr. Mauro Cantalamessa	Present
Mr. Frank Fuda	Present
Mr. Lewis Kostoff	Present
Mr. John Mahan	Present
Mr. Richard Musick	Present
Mr. Daniel Polivka	Present
Mr. James Shader	Present
Mr. John Sliwinski	Absent
Mr. Lawrence Wright	Present

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Director	Anthony Kobak
Jonathan Baughman	Mitzi Sabella
Julie Edwards	Cheryl Wood
Rich Fender	

Also in attendance: Michael Wohlwend, Wohlwend Engineering Group; John Wojtila, Zaremba Group (D-2016-3)

- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. COMMUNICATIONS
- V. DIRECTOR'S REPORT
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Shader made a motion to approve the agenda dated June 14, 2016; seconded by Mr. Mahan. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Mahan made a motion and seconded by Mr. Musick to approve the Planning Commission minutes of the May 10, 2016, Board meeting. The motion carried.

III. FINANCIAL REPORT

Mr. Mahan made a motion to approve the financial report dated as of May 31, 2016; seconded by Mr. Musick. The motion carried.

IV. COMMUNICATIONS

There were no communications to review at this meeting.

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Outreach and Meetings

Ms. Nuskievicz reported to the Planning Commission members present on the various meetings that the staff has attended during the last month.

B. City of Warren Safe Routes to School

Cheryl Wood reported that the Planning Commission is working with the City of Warren and Warren City School District to develop a Travel Plan for the Ohio Department of Transportation's Safe Routes to School Program (SRTS). She stated that the SRTS Travel Plan will identify barriers to active transportation (walking & bicycling) while traveling to and from school. She stated that the plan will include an integrated approach that addresses all 5 E's (engineering, education, enforcement, encouragement and evaluation) of the program.

V. **DIRECTOR'S REPORT - Continued:**

C. Plats and Zoning Activities

Jon Baughman reported that fees were collected in May that totaled \$270 for the review of nine deeds and two plats. He also reported that his office has worked on consultation services to landowners, coordinated cross-agency reviews, prepared maps and worked on various comprehensive plans.

D. Economic Development Activities

Julie Edwards reported that the staff is working on an Enterprise Zone Agreement with Flex-Strut, Inc. She stated that the company is requesting tax incentives of 60 percent of eligible real property investment for 10 years for the construction of two additions totaling 11,870 square feet to its existing manufacturing facility located at 2900 Commonwealth Avenue in Howland Township. She said that the business plans to invest between \$900,000 to \$1,700,000 at the site and hire eight full-time employees within three years. She said that Howland Township met regarding the project on June 8, 2016, and the Trumbull County Commissioners are expected to meet on June 15, 2016.

Mr. Mahan made a motion to accept the Director's Report of June 14, 2016; seconded by Mr. Polivka. The motion carried.

VI. **REPORTS OF COMMITTEES**

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of June 7, 2016, were included in the Board Members' books for review. Mr. Shader made a motion to accept the June 7, 2016, Plats and Zoning Committee Report; seconded by Mr. Mahan. The motion carried.

VII. **RESOLUTIONS FOR ADOPTION**

A. Plats and Zoning Committee Resolutions

Mr. Polivka made a motion and seconded by Mr. Fuda to adopt Resolution Nos. 6-2016-24, 6-2016-26, 6-2016-27, 6-2016-28, and 6-2016-29. The motion carried.

Trumbull County Planning Commission
Minutes of June 14, 2016
Page 4 of 4

B. Plats and Zoning Committee Resolutions, continued:

Mr. Fuda made a motion and seconded by Mr. Polivka to adopt Resolution No. 6-2016-25; discussion followed. Mr. Michael Wohlwend of Wohlwend Engineering Group and John Wojtila of Zarembo Group were in attendance to discuss case no. D-2016-3 entitled Double B Properties, LLC Deed in Mesopotamia Township with requested variances from the area and buffer requirements of the Trumbull County Subdivision Regulations. After discussion of this case, Mr. Wohlwend and Mr. Wojtila asked that their variance requests for case no. D-2016-3 be withdrawn. Mr. Fuda made a motion to withdraw the motion to adopt Resolution No. 6-2016-25; seconded by Mr. Polivka. The motion carried.

Mr. Shader made a motion to approve the withdrawal of Resolution No. 6-2016-25 from the agenda dated June 14, 2016; seconded by Mr. Fuda. The motion carried.

VIII. OTHER BUSINESS

There were no items for Other Business.

IX. ADJOURNMENT

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Polivka. The motion carried. The meeting was adjourned at 10:00 a.m.

Signed *Levin Kostoff*

Date July 12, 2016

mas