

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE VICE CHAIR, DARLENE ST. GEORGE. ON JUNE 9, 2020, AT 9:00 A.M. VIA ZOOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Present (Joined at 9:24 a.m.)
Mr. James Davies	Present
Mr. Frank Fuda	Present
Mr. Robert Marino Jr.	Absent
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Mr. Richard Musick	Absent
Mr. Phillip M. Pegg	Present
Mr. Daniel Polivka	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie M. Green, Director; Nicholas Coggins; Thomas J. Keiran; Katie Phillips; and Mitzi Sabella

Others in attendance: Renee Fox, *Tribune Chronicle*

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- II. APPROVAL OF AGENDA
 - III. APPROVAL OF PLANNING COMMISSION MINUTES
 - IV. APPROVAL OF EXPENSES
 - V. COMMUNICATIONS
 - VI. DIRECTOR'S REPORT
 - VII. REPORTS OF COMMITTEES
 - VIII. PUBLIC REMARKS
 - IX. RESOLUTIONS FOR ADOPTION
 - X. OTHER BUSINESS/UPDATES
 - XI. ADJOURNMENT
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II. APPROVAL OF AGENDA

Mr. Fuda made a motion to approve the agenda dated June 9, 2020; seconded by Mr. Davies. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – May 12, 2020

Mr. Fuda made a motion to approve the Planning Commission regular minutes of May 12, 2020; seconded by Mr. Davies. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion was carried.

IV. FINANCIAL REPORT

Mr. Polivka made a motion to approve the financial report dated as of May 31, 2020; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes

IV. FINANCIAL REPORT, Continued:

Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion was carried.

V. COMMUNICATIONS

There were no communications to review at this meeting.

VI. DIRECTOR' S REPORT

Julie Green told board members about Race Equity and Inclusion training that is being held at The Raymond John Wean foundation, and that she will send them the information if they would like to attend.

Julie also reported that the YARS JLUS Implementation Grant was awarded to Trumbull County from the U.S. Department of Defense for \$444,150 (including 10 percent in-kind work).

Nic Coggins stated that due to the COVID-19 Pandemic, the consultant was not entering homes for contract signing or inspections to ensure the safety of their employees and potential program recipients. He said that we have received notice that inspections and work can now resume.

TJ Keiran reported on the working on some floodplain hazard permits. Also, he said he is working with mapping with the Emergency Management Agency on the COVID-19 response. He stated that EMA, Planning Commission and the Trumbull County Combined Health District have links to on-line mapping tools that link to COVID-19 Testing places, food distribution and pandemic child care facilities, and other community support services.

Katie Phillips reported on some of her projects, such as the processing of plats and deeds and working on an ERR for one of the Critical Infrastructure Grants. She also reported there is a plan in place regarding her job duties for the staff to use while she is on maternity leave.

VI. DIRECTOR' S REPORT, Continued:

Mr. Polivka made a motion to approve the Director's Report of June 9, 2020; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Moody made a motion to approve the minutes of the Plats and Zoning Committee meeting of June 2, 2020; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Abstain
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion carried.

VIII. PUBLIC COMMENTS - There were no public comments at this meeting.

IX. RESOLUTION FOR ADOPTION

A. Plats and Zoning Committee Resolution

Mr. Moody made a motion to approve Resolution No. 6-2020-19; seconded by Mr. Fuda. Roll call was taken as follows:

IX. RESOLUTION FOR ADOPTION, Continued:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Pegg	Abstain
Mr. Polivka	Yes
Mrs. St. George:	Yes

The motion carried.

X. OTHER BUSINESS/UPDATES

A second reading of the Trumbull County Planning Commission By-Laws was made at this meeting, with a final reading to be held at the July, 2020, meeting.

Mr. Barren made a motion to approve the Professional Planning Services Agreement by and between the City of Newton Falls and the Trumbull County Planning Commission not to exceed \$5,000; seconded by Mr. Davies. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion carried.

Mr. Pegg made a motion and seconded by Mr. Moody to accept the following grants awarded to the Trumbull County Planning Commission:

- \$20,000 from the Raymond John Wean Foundation to identify and purchase PPE and accurate tests approved by the Trumbull County Combined Health District and Ohio Department of Health for use by Emergency Operations Center and over 75 home health, hospice, long-term care providers, hospitals and first responders who care for the most vulnerable populations in Trumbull County – dated May 22, 2020.

X. OTHER BUSINESS/UPDATES, update

- \$25,000 from the Community Foundation of the Mahoning Valley for community response to the COVID-19 crisis - dated May 14, 2020.

Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion carried.

XI. ADJOURNMENT

There being no further business, Mr. Davies made a motion to adjourn; seconded by Mr. Moody.
Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes
Mrs. St. George	Yes

The motion carried.

The meeting was adjourned at 9:50 a.m.

SIGNED: 

DATE: July 14, 2020