

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, MR. MUSICK, ON JUNE 14, 2022, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM

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I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Excused
Mr. James Davies	Present
Ms. Niki Frenchko	Excused
Mr. Frank Fuda	Present
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Mr. Richard Musick	Present
Ms. Rachel Nader	Excused
Mr. Phillip M. Pegg	Present
Mrs. Darlene St. George	Excused

Trumbull County Planning Commission Staff: Julie Green, Director; Nic Coggins T.J. Keiran; Mitzi Sabella and Kim Vaughn

Also in attendance: Malcolm Pullom; Lisa Hovance, Scott Kapalko; Alexis Bucci, Krislyn Smith, Mark Matteo and Robert Magni, from Trumbull County IT Department; and Joe Pinchot, News on the Green

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- II. APPROVAL OF AGENDA
- III. APPROVAL OF PLANNING COMMISSION MINUTES
- IV. APPROVAL OF EXPENSES
- V. COMMUNICATIONS
- VI. DIRECTOR'S REPORT
- VII. REPORTS OF COMMITTEES
- VIII. PUBLIC REMARKS
- IX. RESOLUTIONS FOR ADOPTION
- X. OTHER BUSINESS/UPDATES
- XI. ADJOURNMENT

## **II. APPROVAL OF AGENDA**

Mrs. Miller made a motion to move the Something Good Initiative from Other Business/Updates to the beginning of the meeting and approve the agenda dated June 14, 2022; seconded by Mr. Moody. The motion was carried.

### **Something Good Initiative**

A Recognition of Excellence was presented to Lisa Hovance from the Trumbull County Auditor's IT Department under the Planning Commission's Something Good Initiative for service to the residents of Trumbull County. Mr. Musick stated that Lisa Hovance is a true public servant dedicated to her duties and goes beyond what is required, and positively makes an impact on the quality of life of residents and public officials alike. He said that the Planning Commission commends Lisa Hovance in receiving the SOMETHING GOOD INITIATIVE in recognition of her exemplary public service.

## **III. APPROVAL OF PLANNING COMMISSION MINUTES**

### **A. Regular Meeting – May 10, 2022**

Mr. Moody made a motion to approve the Planning Commission regular meeting minutes of May 10, 2022; seconded by Mr. Fuda. The motion was carried.

## **IV. FINANCIAL REPORT**

Mr. Pegg made a motion to approve the financial report dated as of May 31, 2022; seconded by Mr. Fuda. The motion was carried.

## **V. COMMUNICATIONS**

There were no communications to review at this meeting.

## **VI. DIRECTOR'S REPORT**

The Director's Report was sent out to the members prior to this meeting for review.

Julie Green reported that she participated in with the 910<sup>th</sup> Airlift Wing's 2022 Civic Leader Tour to Westover Air Reserve Base (WARB) in Massachusetts on June 9 and 10, 2022.

The staff gave the following reports:

Mrs. Green reported that the staff is completing the Warren Comp plan with assistance from Trumbull Neighborhood Partnership (TNP). She said that there is a comment period

**VI. DIRECTOR' S REPORT, Continued:**

until June 23, 2022, on the plan. She said that Warren City Council will have to vote on the plan. She also reported that she and the staff assisted the Trumbull County Fair Board with five applications for ARP funds.

Nic Coggins reported on the CHIP Program, and that he is working with Neighborhood Development Services and the contractors to develop a plan to set construction start dates in order to get all currently income-qualified applicants under contract. He stated that is needed because the state income qualifications are only good for 6 months before contract signing, and if the contracts are not signed within that 6-month period, the income qualification must be updated.

T.J. Keiran reported that he is working on floodplain enforcement, and that he had a GIS User Group meeting. He reported that he will meet with the Trumbull County Zoning Inspectors at their meeting regarding township zoning maps.

Kim Vaughn reported on the number of plats, deeds, and zoning cases that she worked on in the last month, and she said that she has a few already submitted for the next month. She also reported that she will begin on the next update of the Trumbull County Subdivision Regulations.

Mr. Davies made a motion to approve the Director's Report of June 14, 2022; seconded by Mr. Moody. The motion was carried.

**VII. REPORTS OF COMMITTEES**

A. Plats and Zoning Committee Meeting

Mrs. Miller made a motion to approve the minutes of the Plats and Zoning Committee meeting of June 7, 2022; seconded by Mr. Moody. The motion was carried.

B. RLF Committee

Mr. Pegg made a motion to approve the minutes of the RLF Committee meeting of May 24, 2022; seconded by Mr. Moody. The motion was carried.

**VIII. PUBLIC REMARKS**

There were no public remarks at this meeting

**IX. RESOLUTIONS FOR ADOPTION**

A. Plats and Zoning Committee Resolutions

Mr. Moody made a motion to approve Resolution No. 6-2022-33; seconded by Mr. Pegg. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes

The motion was carried.

Mrs. Miller made a motion to approve Resolution No. 6-2022-34; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 6-2022-35; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes

The motion was carried.

**IX. RESOLUTIONS FOR ADOPTION, Continued:**

Mr. Davies made a motion to approve Resolution No. 6-2022-36; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes

The motion was carried.

Mr. Musick made a motion to approve Resolution No. 6-2022-37; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes

The motion was carried.

Mr. Davies made a motion to approve Resolution No. 6-2022-38; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes

The motion was carried.

**IX. RESOLUTIONS FOR ADOPTION, Continued:**

Mr. Moody made a motion to approve Resolution No. 6-2022-39; seconded by Mr. Davies. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes

The motion was carried.

Mr. Davies made a motion to approve Resolution No. 6-2022-40; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes

The motion was carried.

Mr. Musick made a motion to approve Resolution No. 6-2022-41; seconded by Mrs. Miller. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes

The motion was carried.

**IX. RESOLUTIONS FOR ADOPTION, Continued:**

- B. Something Good Initiative Resolution - Recognition of Lisa Hovance of the Trumbull County Auditor's IT Department for her Service to the Residents of Trumbull County, Ohio, and receiving the Something Good Initiative Award.

Mr. Fuda made a motion to approve Resolution No. 6-2022-42; seconded by Mr. Davies. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes

The motion was carried.

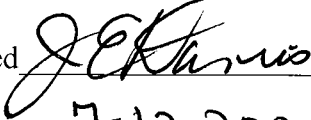
**X. OTHER BUSINESS/UPDATES**

- A. Mr. Musick made a motion to appoint Mr. James Davies as the liaison between the Trumbull County Planning Commission and the Trumbull County Commissioners; seconded by Mr. Moody. The motion was carried.
- B. Malcolm Pullom was introduced to the Planning Commission. Mr. Pullom will be appointed as Commissioner Frenchko's alternate to the Planning Commission at the next Commissioners' meeting. Mr. Pullom will then be sworn in at the next Planning Commission meeting.

**XI. ADJOURNMENT**

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Pegg. The motion was carried. The meeting was adjourned at 10:03 a.m.

The next Planning Commission meeting is scheduled for July 12, 2022, at 9:00 a.m. in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed   
Date 7-12-2022