

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, MR. MUSICK, ON JUNE 8, 2021, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM AND VIA ZOOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Cantalamessa	Present
Mr. James Davies	Present
Ms. Niki Frenchko	Present
Mr. Fuda	Present
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Mr. Richard Musick	Present
Mr. Phillip M. Pegg	Absent
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie Green, Director; Nicholas Coggins; T.J. Keiran; Katie Phillips; and Mitzi Sabella

Others in attendance: Atty. William Danso, Trumbull County Prosecutor's Office

- II. APPROVAL OF AGENDA
 - III. APPROVAL OF PLANNING COMMISSION MINUTES
 - IV. APPROVAL OF EXPENSES
 - V. COMMUNICATIONS
 - VI. DIRECTOR'S REPORT
 - VII. REPORTS OF COMMITTEES
 - VIII. PUBLIC REMARKS
 - IX. RESOLUTIONS FOR ADOPTION
 - X. OTHER BUSINESS/UPDATES
 - XI. ADJOURNMENT
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II. APPROVAL OF AGENDA

Mrs. Miller made a motion to approve the agenda dated June 8, 2021; seconded by Mr. Barran. The motion was carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – May 11, 2021

Mr. Davies made a motion to approve the Planning Commission regular meeting minutes of May 11, 2021; seconded by Mrs. St. George. The motion was carried.

IV. FINANCIAL REPORT

Mrs. Miller made a motion to approve the financial report dated as of May 31, 2021; seconded by Mr. Moody. The motion was carried.

V. COMMUNICATIONS

There were no communications to review at this meeting.

VI. DIRECTOR' S REPORT

The Director's Report was sent out to the members prior to this meeting for review. Nic Coggins, T.J. Keiran and Katie Phillips reviewed the Director's Report highlighting the following:

Mr. Coggins reported that the staff met with the City of Warren staff to discuss draft Future Land Use Maps together with recommendations for rezoning certain properties as part of the Comprehensive Plan update implementation. He stated the recommendations were well received and the next step is to present these draft materials to the City of Warren administration team in preparation of engaging with the stakeholder committee and then the public.

Mr. Keiran encouraged everyone to check out the Village of Newton Falls's webpage which we presented to them under a contract. He also stated that he helped Howland Township develop a GIS Tool for zoning.

Mrs. Phillips stated that the Commissioners are having a public hearing on June 30, 2021, for the amendments to the Trumbull County Subdivision Regulations at the Commissioners' Hearing Room.

Mr. Moody made a motion to approve the Director's Report of June 8, 2021; seconded by Mrs. St. George. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Moody made a motion to approve the minutes of the Plats and Zoning Committee meeting of June 1, 2021; seconded by Mrs. Miller. The motion was carried.

VIII. PUBLIC REMARKS - There were no public comments at this meeting.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Moody made a motion to approve Resolution No. 6-2021-29; seconded by Mr. Davies. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Ms. Frenchko	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mrs. St. George	Yes

The motion was carried.

Mrs. Miller made a motion to approve Resolution No. 6-2021-30; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Ms. Frenchko	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mrs. St. George	Abstain

The motion was carried.

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mr. Moody made a motion to approve Resolution No. 6-2021-31; seconded by Mrs. Miller. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Ms. Frenchko	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mrs. St. George	Yes

The motion was carried.

Mrs. St. George made a motion to approve Resolution No. 6-2021-32; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Ms. Frenchko	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mrs. St. George	Yes

The motion was carried

X. OTHER BUSINESS/UPDATES

A. Information on Virtual Public Meetings – See attachment

Mrs. Green reviewed with the board an article regarding virtual public meetings which are allowed until July 1, 2021, in the State of Ohio (H.B 404). She stated that after July 1, 2021, Planning Commission members will have to meet in person, and she will pass information on if there are changes as it becomes available. Mrs. St. George also stated that if this rule is not extended, public officials must go back to meeting in person starting July 1, 2021

X. OTHER BUSINESS/UPDATES, Continued:

B. Discussion on pending items submitted to the Trumbull County Commissioners:

Mrs. Green stated that were a few items that have been presented to the Commissioners that the staff needs guidance on. These include the following:

- Drainage Districts Establishment Process

Mr. Danso stated that Mr. Misocky at the Commissioners' Office is well aware of this and is working on a process.

- Rubric Map for Enterprise Zone

Mr. Coggins reported on a letter sent to those communities in the Enterprise Zone. Mr. Coggins stated that the staff needs feedback from the Commissioners.

- Payments in lieu of taxes (Enterprise Zones)

Mr. Coggins said that he needs guidance on what the Commissioners want in lieu of taxes for Enterprise Zones and assistance on selecting a reasonable threshold of the percentage of foregone taxes.

- Floodplain Memo – dated May 27, 2021 – See attachment

Mrs. Green asked the Commissioners to take another look at the email she sent to them on May 27, 2021, and the need to have a response from them on the three options from in the email. Julie Green ask the Commissioners to choose from the three options in the email and let her know as soon as possible.

Julie Green stated that she will send a follow-up letter to the Commissioners stating the issues above that require a response from them.

XI. ADJOURNMENT

There being no further business, Mr. Davies made a motion to adjourn; seconded by Mr. Moody. The motion was carried. The meeting was adjourned at 9:42 a.m.

Signed _____

Date _____

July 13, 2021