

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIR, MR. JAMES DAVIES, ON MARCH 14, 2023, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM

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I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Excused
Mr. Mauro Cantalamessa	Present
Mr. Bernard Carpenter	Present
Mr. James Davies	Present
Ms. Niki Frenchko	Excused
Alternate: Malcolm Pullom	Present
Mr. Denny Malloy	Excused
Mrs. Melissa Miller	Present
Mr. Bob Moody	Excused
Ms. Rachel Nader	Excused
Mr. Phillip Pegg	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie Green, Director; Nic Coggins, T.J. Keiran, Emily Moran, and Mitzi Sabella

Also in attendance: Tony Stellato, Trumbull County JFS Office; Jenna Amerine and Johnna Ben, Trumbull County Combined Health District

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II. APPROVAL OF AGENDA

III. APPROVAL OF PLANNING COMMISSION MINUTES

IV. APPROVAL OF EXPENSES

V. COMMUNICATIONS

VI. DIRECTOR'S REPORT

VII. REPORTS OF COMMITTEES

VIII. PUBLIC REMARKS

IX. RESOLUTIONS FOR ADOPTION

X. OTHER BUSINESS/UPDATES

XI. ADJOURNMENT

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At the beginning of the meeting, the Chair James Davies, swore in Mr. Bernard Carpenter as the new Planning Commission Member. Mr. Carpenter was appointed by the Trumbull County Commissioners on February 23, 2023, to fill the unexpired term of Mr. Richard Musick until December 31, 2024. Mr. Carpenter was welcomed by all members and staff present.

## **II. APPROVAL OF AGENDA**

Mrs. Miller made a motion to amend the agenda for March 14, 2023, to move the A. Something Good Initiative under X. Other Business/Updates to the beginning of the meeting; seconded by Mr. Pullom. The motion was carried.

Mr. Pegg made a motion to approve the agenda dated March 14, 2023; seconded by Mrs. Miller. The motion was carried.

## **X. OTHER BUSINESS/UPDATES**

A. The Something Good Award was presented to Jenna Amerine from the Trumbull County Combined Health District for her extraordinary contribution and service to the Trumbull County Employees and residents of Trumbull County (see Resolution No. 3-2023-15 for details).

## **III. APPROVAL OF PLANNING COMMISSION MINUTES**

A. Regular Meeting – February 14, 2023

Mrs. Miller made a motion to approve the Planning Commission regular meeting minutes of February 14, 2023; seconded by Mr. Pegg. The motion was carried.

## **IV. FINANCIAL REPORT**

Mrs. St. George made a motion to approve the financial report dated as of February 28, 2023; seconded by Mr. Pegg. The motion was carried.

## **V. COMMUNICATIONS**

The Planning Commission received a correspondence from April Caraway thanking them for the Something Good Initiative Award given to her at the February 14, 2023, Planning Commission meeting. She stated that it is with the help of so many people, including Julie Green, that make good things happen, and she really appreciates the recognition.

## **VI. DIRECTOR' S REPORT**

The Director's Report was sent out to the members prior to this meeting for review.

T.J. Keiran gave a visual presentation on a property owner altering the Swine Creek watercourse in Mesopotamia Township without having first obtained a Special Flood Hazard Area Development permit. He stated that this is a violation of the floodplain management regulations. He stated that staff conducted an inspection and observed the violations and initiated code enforcement processes. He stated that this is a major violation for which a resolution will require coordination among many local, state and federal agencies. The presentation included an aerial view of the area from the county's drone.

Nic Coggins updated the members present on the Fiber-Optic Broadband Initiative, the Girard Leatherworks Clean-up Project, the PY2021 CDBG CHIP Program, and Economic Development Activities in Trumbull County.

Emily Moran reported on the PY2023 Allocation Program, PY2020 Target of Opportunity Program Cares Act Program and the PY2021 Allocation Program. She also stated that a Fair Housing Training will be held on Monday, March 27, 2023, at 9:00 a.m. at the Girard Multi-Generational Center located at 443 Trumbull Avenue in Girard.

Julie Green reported on the latest outreach activities for the Youngstown Air Reserve Station (YARS) that the staff has been conducting at council and trustees' meetings. She stated that she will reach out to all 26 affected communities located within the MCA and provide information on the proposed changes to their comprehensive plans and zoning resolutions in an effort to preserve, sustain and maintain YARS in the Mahoning Valley into the next century.

Commissioner Cantalamessa thanked Nic Coggins for the presentation he gave at the Johnston Township public meeting on the Broadband Project. Melissa Miller who was in attendance at this meeting also stated that the explanation given at this meeting was very clear and well presented.

Mr. Cantalamessa made a motion to approve the Director's Report of March 14, 2023; seconded by Mrs. Miller. The motion was carried.

## **VII. REPORTS OF COMMITTEES**

### **A. Plats and Zoning Committee Meeting**

Mr. Cantalamessa made a motion to approve the minutes of the Plats and Zoning Committee meeting of March 7, 2023; seconded by Mr. Pullom. The motion was carried.

**VIII. PUBLIC REMARKS**

There were no public remarks at this meeting.

**IX. RESOLUTIONS FOR ADOPTION**

A. Plats and Zoning Committee Resolutions

Resolution No. 2-2023-7 was tabled at the February 14, 2023, Planning Commission meeting. Mr. Pegg made a motion to remove Resolution No. 2-2023-7 from the table; seconded by Mr. Cantalamessa. The motion was carried.

Mrs. Miller then made a motion to approve Resolution No. 2-2023-7; seconded by Mr. Cantalamessa. Roll Call followed:

Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mrs. Miller	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes
Mrs. St. George	Abstain

The motion was carried.

Mr. Cantalamessa made a motion to approve Resolution No. 3-2023-14; seconded by Mr. Pegg. The motion was carried. Roll Call followed:

Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mrs. Miller	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes
Mrs. St. George	Yes

The motion was carried.

**RESOLUTIONS FOR ADOPTION, Continued:**

B. Something Good Initiative Resolution

Mrs. Miller made a motion to approve Resolution No. 3-2023-15; seconded by Mr. Pullom for recognition of the Something Good Initiative Award to Jenna Amerine of the Trumbull County Combined Health District. Roll Call followed:

Mr. Cantalamessa	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mrs. Miller	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes
Mrs. St. George	Yes

The motion was carried.

**X. OTHER BUSINESS/UPDATES**

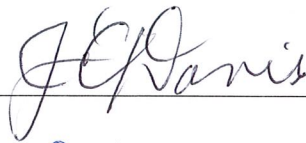
A. Something Good Initiative – Recognition of Jenna Amerine (this award was presented at the beginning of the meeting).

**XI. ADJOURNMENT**

There being no further business, Mrs. Miller made a motion to adjourn; seconded by Mr. Pullom. The motion was carried. The meeting was adjourned at 10:08 a.m.

The next Planning Commission meeting is scheduled for April 11, 2023, at 9:00 a.m. in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed



Date

April 11, 2023