

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON MARCH 10, 2015, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

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Roll Call was taken as follows:

Mr. Brown	Present
Mr. Cantalamessa	Present
Mr. Fuda	Present
Mr. Henn	Absent
Mr. Kostoff	Present
Mr. Mahan	Present
Mr. Musick	Present
Mr. Polivka	Absent
Mr. Shader	Present
Mr. Sliwinski	Present
Mr. Wright	Absent

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Executive Director	Anthony Kobak
Jon Baughman	Mitzi Sabella
Julie Edwards	Mark Zigmont

Also in attendance:

Bill Clipse, President, Home Builders' Association

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- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. COMMUNICATIONS
- V. DIRECTOR'S REPORT
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

**I. APPROVAL OF AGENDA**

Mr. Mahan made a motion to approve the agenda dated March 10, 2015; seconded by Mr. Fuda. The motion carried.

**II. APPROVAL OF PLANNING COMMISSION MINUTES**

Mr. Musick made a motion and seconded by Mr. Fuda to approve the Planning Commission minutes of the February 10, 2015, Board meeting. The motion carried.

**III. FINANCIAL REPORT**

Mr. Mahan made a motion to approve the financial report dated as of February 28, 2015; seconded by Mr. Musick. The motion carried.

**IV. COMMUNICATIONS**

No communications were reviewed at the meeting.

**V. DIRECTOR'S REPORT**

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

**A. Outreach and Meetings**

Ms. Nuskievicz reported to the Planning Commission members present on the various meetings that the staff has attended during the last month.

**B. Champion Township Comprehensive Plan Update**

Mr. Kobak reported that staff updates have been made to the draft comprehensive plan based on the Champion Township Trustees' comments from the January workshop meeting. He stated that the trustees are still deciding on a meeting date in March or April to present the final draft plan to the public. He said that the final plan adoption will take place no later than May 2015.

**V. DIRECTOR'S REPORT – Continued**

C. Farmington Township Comprehensive Plan

Mr. Kobak stated that the community survey began distribution on February 4, 2015, and the staff continues to receive feedback. He said that the survey will remain open for two months and close on March 27, 2015.

D. Plats and Zoning Activities

Ms. Nuskievicz stated that the staff provides the administration of subdivisions which includes providing consultation services to landowners, and reviewing major and minor subdivisions to determine compliance with the Trumbull County Subdivision Regulations and other adopted plans. She stated that the administration also includes coordinating cross-agency reviews, preparing GIS maps, reports and providing recommendations to the Planning Commission Plats and Zoning Committee.

E. PY 2015 Community Housing and Impact Preservation (CHIP) Grant

Julie Edwards stated that she is in the process of applying for a PY2015 CHIP grant. She said that the amount of the grant is \$250,000 and is due by May 31, 2015. Ms. Edwards also reported that the Housing Advisory Committee (HAC) met on February 25, 2015, to identify gaps in housing services for the low-to-moderate-income population in Trumbull County and to recommend eligible CHIP activities that will increase services to that population. The HAC recommended that the eligible activities for the 2015 CHIP are Private-Owner Rehab, Home Repair and Home Repair-Septic.

Mr. Mahan made a motion to accept the Director's Report of March 10, 2015; seconded by Mr. Fuda. The motion carried.

**VI. REPORTS OF COMMITTEES**

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of March 3, 2015, were included in the Board Members' books for review. Mr. Shader made a motion to accept the March 3, 2015, Plats and Zoning Committee Report; seconded by Mr. Mahan. The motion carried.

**VI. REPORTS OF COMMITTEES – Continued:**

B. Housing Review Committee - John Sliwinski, Chairman

Copies of Housing Review Committee report of March 3, 2015, were included in the Board members' books for review. Mr. Shader made a motion to accept the March 3, 2015, Housing Review Committee Report; seconded by Mr. Mahan. The motion carried.

**VII. RESOLUTIONS FOR ADOPTION**

A. Plats and Zoning Committee Resolutions

Mr. Brown made a motion and seconded by Mr. Mahan to adopt Resolution Nos. 3-2015-14, 3-2015-15 and 3-2015-16. The motion carried.

B. Housing Review Committee Resolution

Mr. Shader made a motion and seconded by Mr. Cantalamessa to adopt Resolution No. 3-2015-17. The motion carried.

**VIII. OTHER BUSINESS**

John Sliwinski introduced Bill Clipse who was in attendance at this meeting. Mr. Sliwinski said that Mr. Clipse is the new president of the Home Builders' Association and works frequently in Mahoning County and wants to get familiar with Trumbull County.

**IX. ADJOURNMENT**

There being no further business, Mr. Mahan made a motion to adjourn; seconded by Mr. Fuda. The motion carried. The meeting was adjourned at 9:35 a.m.

Signed Lewis Kostel

Date April 14 2015

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