

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIR, MR. MUSICK, ON MARCH 8, 2022, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM AND VIA ZOOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Excused
Mr. Cantalamessa	Excused
Mr. James Davies	Present
Ms. Niki Frenchko	Present (arrived at 9:22 a.m. via Zoom)
Mr. Frank Fuda	Present
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Mr. Richard Musick	Present
Ms. Rachel Nader	Present
Mr. Phillip M. Pegg	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie Green, Director; T.J. Keiran; Emily Moran; Katie Phillips; and Mitzi Sabella

Also in attendance: Anthony Stellato, JFS; and via Zoom: Randy Smith and Gary Shaffer from Engineer's Office

- II. APPROVAL OF AGENDA
 - III. APPROVAL OF PLANNING COMMISSION MINUTES
 - IV. APPROVAL OF EXPENSES
 - V. COMMUNICATIONS
 - VI. DIRECTOR'S REPORT
 - VII. REPORTS OF COMMITTEES
 - VIII. PUBLIC REMARKS
 - IX. RESOLUTIONS FOR ADOPTION
 - X. OTHER BUSINESS/UPDATES
 - XI. ADJOURNMENT
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II. APPROVAL OF AGENDA

Mr. Davies made a motion to approve the agenda dated March 8, 2022; seconded by Mr. Fuda. The motion was carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – February 8, 2022

Mr. Fuda made a motion to approve the Planning Commission regular meeting minutes of February 8, 2022; seconded by Mr. Pegg. The motion was carried.

IV. FINANCIAL REPORT

Mr. Davies made a motion to approve the financial report dated as of February 28, 2022; seconded by Mr. Fuda. The motion was carried.

V. COMMUNICATIONS

The following communications were accepted for file:

- A. Letter of resignation from Katie Phillips – dated February 23, 2022
- B. Letter and Budget Report from Julie Green – dated March 8, 2022

VI. DIRECTOR' S REPORT

The Director's Report was sent out to the members prior to this meeting for review.

The staff gave the following reports:

Nic Coggins reported that the Planning Commission received a 2021 Vibrant Neo Champion award given for the Fiber Optic Broadband Initiative Feasibility Study which was partnered with Mahoning and Ashtabula Counties. He also reported on the CHIP Program 2021 which is up and running. He highlighted Team NEO, and discussed the Enterprise Zone agreement that was approved for Cleveland Steel Container. He also reported that the TIRC meeting is scheduled for March 16, 2022.

Katie Phillips reported that her last day is March 11, 2022, and she is helping the staff transition her department until another planner is hired. She reported that the first stakeholders' committee meeting to update the Subdivision Regulations Phase II Project was held on February 23, 2022, and the second meeting will be held on March 10, 2022.

VI. DIRECTOR' S REPORT, Continued:

T.J. reported that because of the rain and snow melt off, he received flood warning notices. He said that ODNR contacted us to make sure we are coordinating with EMA and Building Department to do inspections.

Emily Moran reported that this is her first meeting since starting at the Planning Commission on February 22, 2022. She reported that she is working on the West Farmington Sanitary Sewer Project to income qualify income eligible, owner-occupied households. She said there was a public meeting held on March 1, 2022, in West Farmington to discuss the project and distribute applications. She said that applications have been mailed to residents that were not able to attend.

Mr. Pegg made a motion to approve the Director's Report of March 8, 2022; seconded by Mr. Moody. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Moody made a motion to approve the minutes of the Plats and Zoning Committee meeting of March 1, 2022; seconded by Mrs. Miller. The motion was carried.

B. Personnel Committee

Mr. Moody made a motion to approve the minutes of the Personnel Committee of February 28, 2022; seconded by Mr. Fuda. The motion was carried.

VIII. PUBLIC REMARKS

There were no public remarks at this meeting.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Because further information is being presented to the Planning Commission staff on this case at a meeting this afternoon, Mr. Pegg made a motion to table Resolution No. 3-2022-12; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Davies	Yes
Mr. Fuda	Yes
Ms. Frenchko	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 3-2022-13; seconded by Mr. Davies. Roll call was taken as follows:

Mr. Davies	Yes
Mr. Fuda	Yes
Ms. Frenchko	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

B. Something Good Initiative Resolution - Recognition of John D. Bralich receiving the Something Good Initiative award

Mr. Fuda made a motion to approve Resolution No. 3-2022-14; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Davies	Yes
Mr. Fuda	Yes
Ms. Frenchko	Yes

IX. RESOLUTIONS FOR ADOPTION, Continued

Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

- C. Personnel Resolution for Katie Phillips, Plats & Zoning Coordinator, upon her departure from the Planning Commission

Mr. Fuda made a motion to approve Resolution No. 3-2022-15; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Davies	Yes
Mr. Fuda	Yes
Ms. Frenchko	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried. Note: A Recognition of Excellence was also presented to Katie Phillips.

X. OTHER BUSINESS/UPDATES

- A. Something Good Initiative

A Recognition of Excellence was presented to John D. Bralich under the Planning Commission's Something Good Initiative for his 21 years of excellence and dedicated service to the residents of Trumbull County, Ohio, and the Greater Mahoning Valley. Resolution No. 3-2022-14 was also presented to Mr. Bralich.

X. OTHER BUSINESS/UPDATES

B. Executive Session

At 9:45 a.m. per Ohio Revised Code, Section 121.22.G1, Mr. Moody made a motion to go into Executive Session to consider the employment of a public employee; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Davies	Yes
Mr. Fuda	Yes
Ms. Frenchko	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried. Note: Julie Green and Nic Coggins were invited to stay.

At 9:59 a.m. Mr. Fuda made a motion to come out of Executive Session; seconded by Mrs. Miller. Roll call was taken as follows:

Mr. Davies	Yes
Mr. Fuda	Yes
Ms. Frenchko	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mrs. St. George made a motion to advertise for a RFP for the lowest and best proposal for a Consulting Firm to fill the void that the Planning Commission will have from the time the current employee leaves and a new employee is hired and acclimated; seconded by Mr. Fuda. Ms. Frenchko had a question as to why the new employee cannot do the Plats and Zoning Coordinator’s job. Julie Green explained that we are replacing staff, and the new employee was hired to work as a Grants Coordinator. Mrs. Green also stated that the Plats and Zoning Coordinator is also the Community Development Person and has a number of duties that need to be carried out and the consulting firm will not be doing these other duties. Roll call was taken as follows:

Mr. Davies	Yes	
Mr. Fuda	Yes	
Ms. Frenchko	No	(Commissioner Frenchko said that she voted no because the Planning Commission has a new employee that she feels could be cross-trained and not use money for a new employee)
Mrs. Miller	Yes	
Mr. Moody	Yes	
Mr. Musick	Yes	
Ms. Nader	Yes	
Mr. Pegg	Yes	
Mrs. St. George	Yes	

The motion was carried.

XI. ADJOURNMENT

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mrs. Miller. The motion was carried. The meeting was adjourned at 10:10 a.m.

The next Planning Commission meeting is scheduled for April 12, 2022, at 9:00 a.m. in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed _____

Date _____

April 12, 2022