

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON MARCH 8, 2016, AT 9:01 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Jeff Brown	Present
Mr. Mauro Cantalamessa	Absent
Mr. Frank Fuda	Present
Mr. Lewis Kostoff	Present
Mr. John Mahan	Present
Mr. Richard Musick	Absent
Mr. Daniel Polivka	Absent
Mr. James Shader	Present
Mr. John Sliwinski	Present
Mr. Lawrence Wright	Present

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Director	Anthony Kobak
Jonathan Baughman	Mitzi Sabella
Julie Edwards	Cheryl Wood

Also in attendance: Sarah Lown, Western Reserve Port Authority

- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. COMMUNICATIONS
- V. DIRECTOR'S REPORT
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Mahan made a motion to approve the agenda dated March 8, 2016; seconded by Mr. Fuda. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Shader made a motion and seconded by Mr. Fuda to approve the Planning Commission minutes of the February 9, 2016, Board meeting. The motion carried.

III. FINANCIAL REPORT

Mr. Mahan made a motion to approve the financial report dated as of February 29, 2016; seconded by Mr. Fuda. The motion carried.

IV. COMMUNICATIONS

A. Letter from Kai Kleer – dated February 22, 2016

Trish Nuskievicz read a letter from Kai Kleer stating that he is resigning from his position as a Planner II effective March 4, 2016. Mr. Wright made a motion to accept the letter from Kai Kleer dated February 22, 2016; seconded by Mr. Fuda. The motion carried.

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Outreach and Meetings

Ms. Nuskievicz reported to the Planning Commission members present on the various meetings that the staff has attended during the last month.

B. City of Warren Community Reinvestment Area Establishment

Julie Edwards reported that the Planning Commission is working to update the City of Warren's Community Reinvestment Area (CRA). She stated that the staff met with the city's law department on February 19, 2016, to review the CRA. She also stated that the staff is meeting with the Economic Development Committee tonight to educate council members on the CRA establishment.

V. DIRECTOR'S REPORT - Continued:

C. Mapped Survey Results for Proposed Waterline Project

Mr. Baughman stated that he has been assisting with mapping the survey results of a proposed waterline project for the Sanitary Engineer's office. He stated that the map will help with making decisions about the best path the proposed waterline could take based on the level of customer interest shown by the survey results.

Mr. Wright made a motion to accept the Director's Report of March 8, 2016; seconded by Mr. Fuda. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of March 1, 2016, were included in the Board Members' books for review. Mr. Shader made a motion to accept the March 1, 2016, Plats and Zoning Committee Report; seconded by Mr. Mahan. The motion carried.

B. Personnel Committee – Mauro Cantalamessa, Chairman

Copies of the Personnel Committee Report of March 1, 2016, were included in the Board Members' books for review. Mr. Fuda made a motion to accept the March 1, 2016, Personnel Committee Report; seconded by Mr. Mahan. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Mahan made a motion and seconded by Mr. Wright to adopt Resolution No. 3-2016-10. Mr. Sliwinski abstained from voting. The motion carried.

Mr. Mahan made a motion and seconded by Mr. Shader to adopt Resolution No. 3-2016-11. The motion carried.

VII. RESOLUTIONS FOR ADOPTION, Continued:

B. Personnel Committee Resolutions

Mr. Mahan made a motion to adopt Resolution No. 3-2016-12; seconded by Mr. Wright. Mr. Shader abstained from voting. The motion carried.

Mr. Shader made a motion to adopt Resolution No. 3-2016-13; seconded by Mr. Fuda. Discussion followed regarding the wording in the resolution. Mr. Mahan made a motion and seconded by Mr. Shader to amend Resolution No. 3-2016-13 as follows: Insert the word "current" before the word "Director" and insert "Trish Nuskiewicz" after the word "Director" and remove the words "make job offers to." The motion to amend Resolution No. 3-2016-13 carried. The motion to adopt amended Resolution 3-2016-13 carried.

VIII. OTHER BUSINESS

There were no items for Other Business.

IX. ADJOURNMENT

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Shader. The motion carried. The meeting was adjourned at 9:40 a.m.

Signed *Law Kostoff*

Date April 12, 2016