

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON MAY 10, 2016, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

Mr. David Barran	Absent
Mr. Jeff Brown	Present
Mr. Mauro Cantalamessa	Present
Mr. Frank Fuda	Present
Mr. Lewis Kostoff	Present
Mr. John Mahan	Present
Mr. Richard Musick	Present
Mr. Daniel Polivka	Absent
Mr. James Shader	Present
Mr. John Sliwinski	Present
Mr. Lawrence Wright	Present

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Director	Anthony Kobak
Jonathan Baughman	Mitzi Sabella
Julie Edwards	Cheryl Wood
Rich Fender	

Also in attendance: Sarah Lown, Western Reserve Port Authority

- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. COMMUNICATIONS
- V. DIRECTOR'S REPORT
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Mahan made a motion to approve the agenda dated May 10, 2016; seconded by Mr. Fuda. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Brown made a motion and seconded by Mr. Musick to approve the Planning Commission minutes of the April 12, 2016, Board meeting. The motion carried.

III. FINANCIAL REPORT

Mr. Mahan made a motion to approve the financial report dated as of April 30, 2016; seconded by Mr. Fuda. The motion carried.

IV. COMMUNICATIONS

A. Letter from William Brown dated April 17, 2016

The board reviewed a letter addressed to the Planning Commission from William Brown in which he expresses his gratitude for being accepted in the HOME Program. Mr. Mahan made a motion to accept the letter from William Brown dated April 17, 2016; seconded by Mr. Shader. The motion carried.

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Outreach and Meetings

Ms. Nuskievicz reported to the Planning Commission members present on the various meetings that the staff has attended during the last month.

B. Farmington Township Comprehensive Plan

Mr. Kobak reported that the Planning Commission presented the final draft comprehensive plan at the Farmington Township Trustees' meeting on April 12, 2016, at the Fire House meeting room in West Farmington Village. He stated that the trustees unanimously accepted and adopted the comprehensive plan via resolution.

V. DIRECTOR'S REPORT - Continued:

C. Analysis of Impediments to Fair Housing Choice (AI)

Julie Edwards reported that the staff is currently working on the 2015 Analysis of Impediments to further Fair Housing Choice for Trumbull County. She stated that the Analysis of Impediments should identify existing conditions or barriers that limit housing choices within the county. She also said that the staff will present the AI to the Trumbull County Commissioners, Trumbull County Housing Collaborative, and the Warren City Fair Housing Commission this month, and then it will be submitted to the State in June with the 2016 CDBG application.

D. HUD VASH Vouchers

Cheryl Wood reported that the staff is working with Senator Brown's office, Trumbull Metropolitan Housing Authority, Veterans Administration, Supportive Services for Veteran Families, Veterans Commission, and the Trumbull County Housing Collaborative to apply for HUD Veterans Affairs Supportive Housing (VASH) Vouchers. She stated that the HUD VASH Program combines Housing Choice Voucher (HCV) rental assistance for homeless veterans with case management and clinical services provided by the Department of Veterans Affairs (VA).

Mr. Shader made a motion to accept the Director's Report of May 10, 2016; seconded by Mr. Fuda. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of May 3, 2016, were included in the Board Members' books for review. Mr. Brown made a motion to accept the May 3, 2016, Plats and Zoning Committee Report; seconded by Mr. Mahan. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Brown made a motion and seconded by Mr. Mahan to adopt Resolution Nos. 5-2016-19, 5-2016-20, 5-2016-21, 5-2016-22, and 5-2016-23. The motion carried.

VIII. OTHER BUSINESS

There were no items for Other Business.

IX. ADJOURNMENT

There being no further business, Mr. Shader made a motion to adjourn; seconded by Mr. Sliwinski. The motion carried. The meeting was adjourned at 9:30 a.m.

Signed Sean Kostoff

Date June 14, 2016

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