

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON MAY 12, 2015, AT 9 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM – TALMER BANK BUILDING

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Roll Call was taken as follows:

Mr. Brown	Present
Mr. Cantalamessa	Present
Mr. Fuda	Present
Mr. Henn	Absent
Mr. Kostoff	Present
Mr. Mahan	Present
Mr. Musick	Present
Mr. Polivka	Present (Joined the meeting at 9:13 a.m.)
Mr. Shader	Present
Mr. Sliwinski	Absent
Mr. Wright	Absent

Trumbull County Planning Commission Staff:

Jonathan Baughman	Anthony Kobak
Christine Clementi	Trish Nuskievich, Director
Julie Edwards	Mark Zigmont

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- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. COMMUNICATIONS
- V. DIRECTOR'S REPORT
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

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**I. APPROVAL OF AGENDA**

Mr. Brown made a motion to approve the agenda dated May 12, 2015; seconded by Mr. Shader. The motion carried.

**II. APPROVAL OF PLANNING COMMISSION MINUTES**

Mr. Shader made a motion to approve the Planning Commission minutes of the April 14, 2015, Board meeting. The motion was seconded by Mr. Fuda and carried.

**III. FINANCIAL REPORT**

Mr. Mahan made a motion to approve the financial report dated as of April 30, 2015, seconded by Mr. Fuda. The motion carried.

**IV. COMMUNICATIONS**

No communications were reviewed at the meeting.

**V. DIRECTOR'S REPORT**

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

**A. Comprehensive Plans**

Anthony Kobak reported that the staff is finishing up the Champion Township Comprehensive Plan with a tentative adoption date by the Trustees of July 2015. Mr. Kobak also reported that the Planning Commission just entered into a contract with Hubbard Township to prepare its comprehensive plan with a completion date of April 2017. Mr. Kobak stated that the staff is also continuing work on the Braceville Township and Farmington Township Comprehensive Plans and Girard City Comprehensive Plan.

**B. Housing**

Julie Edwards reported that three first-time homebuyers will be receiving down-payment assistance to purchase homes in Howland Township, Brookfield Township, and Gustavus Township through the Warren-Trumbull HOME Consortium.

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B. Housing, continued

Ms. Edwards also reported that the PY2015 Community Housing and Impact Preservation (CHIP) Grant was submitted on May 1, 2015, for \$250,000 for home repair and home rehabilitation, and the county will be notified by September 1, 2015, if it was awarded funding.

C. Economic Development Activities

Mark Zigmont reported that NEO-ARC, LLC, an automated recycling center, is finalizing plans to move to a facility on Front Street in the city of Warren, and once completed, 20 new jobs will be created.

D. Enterprise Zone

Mark Zigmont reported that meetings of the Tax Incentive Review Council (TIRC) are scheduled for June 8, 2015, to review 13 Enterprise Zone Agreements and 2 Tax Increment Financing Agreements. Mr. Zigmont also reported that the Commissioners will meet on May 20, 2015, to review an Enterprise Zone Agreement with Kundel Industries in Vienna Township for a \$500,000 building expansion at its Vienna location.

E. Floodplain Administration

Trish Nuskievicz reported that in April, three flood permits were issued and fourteen GIS flood maps were created to review properties and provide information.

Mr. Mahan made a motion to accept the Director's Report of May 12, 2015; seconded by Mr. Fuda. The motion carried.

**VI. REPORTS OF COMMITTEES**

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of May 5, 2015, were included in the Board Members' books for review. Mr. Shader made a motion to approve the May 5, 2015, Plats and Zoning Committee Report; seconded by Mr. Brown. The motion carried.

**VII. RESOLUTIONS FOR ADOPTION**

A. Plats and Zoning Committee Resolutions

Mr. Mahan made a motion to approve Resolution Nos. 5-2015-22, 5-2015-23, 5-2015-24, 5-2015-25, and 5-2015-26; seconded by Mr. Polivka. The motion carried.

**VIII. OTHER BUSINESS**

There were no items for Other Business.

**IX. ADJOURNMENT**

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Mahan. The motion carried. The meeting was adjourned at 9:37 a.m.

Signed *Sean Kostoff*

Date JUNE 9, 2015

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