

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON MAY 13, 2014, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

Mr. Brown	Absent
Mr. Fuda	Present
Mr. Heltzel	Absent
Mr. Henn	Absent
Mr. Kostoff	Present
Mr. Mahan	Present
Mr. Musick	Present
Mr. Polivka	Absent
Mr. Shader	Present
Mr. Sliwinski	Present
Mr. Wright	Present

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Director	Anthony Kobak
Jon Baughman	Mitzi Sabella
David Dubiaga	Mark Zigmont
Julie Edwards	

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- I. APPROVAL OF AGENDA
 - II. APPROVAL OF PLANNING COMMISSION MINUTES
 - III. APPROVAL OF EXPENSES
 - IV. COMMUNICATIONS
 - V. DIRECTOR'S REPORT
 - VI. REPORTS OF COMMITTEES
 - VII. RESOLUTIONS FOR ADOPTION
 - VIII. OTHER BUSINESS
 - IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Mahan made a motion to approve the agenda dated May 13, 2014; seconded by Mr. Musick. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Shader made a motion to approve the Planning Commission minutes of the April 8, 2014, Board meeting. The motion was seconded by Mr. Fuda and carried.

III. FINANCIAL REPORT

Mr. Mahan made a motion to approve the financial report dated as of April 30, 2014; seconded by Mr. Fuda. The motion carried.

IV. COMMUNICATIONS

No communications were reviewed at the meeting.

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Hartford Township Comprehensive Plan

Mr. Kobak reported that the staff attended Hartford Township's public hearing on April 21, 2014, and presented the elements of the Hartford Township Comprehensive Plan. Mr. Kobak stated that the deadline to receive public comments was May 2, 2014. He said that once all comments and necessary changes are made, the Hartford Township Trustees will adopt the plan in June 2014.

B. Brookfield Township Comprehensive Plan

Anthony Kobak reported that the staff will meet with Brookfield Township on May 14, 2014, and discuss the contract for a Brookfield Township Comprehensive Plan and review the plan timeline with a projected start date of June, 2014. Mr. Kobak said that they will also discuss a public survey, public meetings, plan elements and a zoning review in the plan timeline.

V. DIRECTOR'S REPORT – Continued

C. HOME Program

Julie Edwards reported that she is continuing to work on Trumbull County's HOME Program which currently is targeting the Kinsman Sanitary Sewer Project area. Ms. Edwards said that the Warren-Trumbull HOME Consortium received the award letter for FY2014, and the total allocation is \$476,330.00. Ms. Edwards said that she anticipates this funding will be able to complete three down payments assistances and two home rehabilitations.

D. Economic Development Activities

Mr. Zigmont reported that he has received the annual Enterprise Zone Report materials from the 16 active Enterprise Zone recipients. He said that the Tax Incentive Review Council (TIRC) hearings are scheduled for June 9, 2014, to review the reports. Mr. Zigmont stated that after the TIRC hearings, the committee will send its recommendations to the Trumbull County Commissioners.

Mark Zigmont also reported that he has responded to various leads generated by the State, the Regional Chamber or directly to the Planning Commission regarding economic development sites in the county. He said that he works with Regional Chamber representatives to add and revise a master list of buildings and sites on an ongoing basis.

Mr. Mahan made a motion to accept the Director's Report of May 13, 2014; seconded by Mr. Fuda. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of May 6, 2014, were included in the Board Members' books for review. Mr. Shader made a motion to accept the May 6, 2014, Plats and Zoning Committee Report; seconded by Mr. Wright. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Mahan made a motion and seconded by Mr. Musick to adopt Resolution Nos. 5-2014-25, 5-2014-26, 5-2014-27, 5-2014-28, 5-2014-29, 5-2014-30 and 5-2014-31. The motion carried.


VIII. OTHER BUSINESS

A. Broadband Services

Mr. Shader asked those present why there has not been any movement on communications for expansion of Broadband services in the county, especially in the cities. He said that he feels the availability of high speed communication is a vital part of economic development in the county. Mr. Fuda suggested that Mr. Shader get interested individuals together, such as the mayors of Warren City, Niles City, and McDonald Village, and Michael Verich to meet and get communications started on this matter.

IX. ADJOURNMENT

There being no further business, Mr. Shader made a motion to adjourn; seconded by Mr. Mahan. The motion carried. The meeting was adjourned at 9:55 a.m.

Signed 

Date June 10, 2014