

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIR, MR. JAMES DAVIES, ON MAY 9, 2023, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Absent
Mr. Bernard Carpenter	Present
Mr. James Davies	Present
Ms. Niki Frenchko	Excused
Alternate: Malcolm Pullom	Excused
Mr. Denny Malloy	Excused
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Ms. Rachel Nader	Present
Mr. Phillip Pegg	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie Green, Director; Nic Coggins, T.J. Keiran, Emily Moran, Mitzi Sabella and Kim Vaughn

Also in attendance: Rebecca Whitman, Hartford Township Trustee; Joe Pinchot, News on the Green

II. APPROVAL OF AGENDA

III. APPROVAL OF PLANNING COMMISSION MINUTES

IV. APPROVAL OF EXPENSES

V. COMMUNICATIONS

VI. DIRECTOR'S REPORT

VII. REPORTS OF COMMITTEES

VIII. PUBLIC REMARKS

IX. RESOLUTIONS FOR ADOPTION

X. OTHER BUSINESS/UPDATES

XI. ADJOURNMENT

II. APPROVAL OF AGENDA

Mr. Pegg made a motion to amend the agenda for May 9, 2023, to move the A. Something Good Initiative under X. Other Business/Updates to the beginning of the meeting; seconded by Mrs. Miller. The motion was carried.

Mr. Moody made a motion to approve the amended agenda dated May 9, 2023; seconded by Mrs. Miller. The motion was carried.

X. OTHER BUSINESS/UPDATES

A. Something Good Initiative – Recognition of Rebecca Whitman

Resolution and Certificate were presented to Mrs. Rebecca Whitman for her extraordinary contribution and committed public service to the residents of Hartford Township and Trumbull County.

Mrs. Whitman thanked the Planning Commission.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – April 11, 2023

Ms. Nader made a motion to approve the Planning Commission regular meeting minutes of April 11, 2023; seconded by Mrs. Miller. The motion was carried.

IV. FINANCIAL REPORT

Mr. Pegg made a motion to approve the financial report dated as of April 30, 2023; seconded by Mr. Carpenter. The motion was carried.

V. COMMUNICATIONS

A letter was read from T.J. Keiran dated April 25, 2023, announcing his resignation effective May 9, 2023, as Planner III with the Trumbull County Planning Commission. Mrs. Miller made a motion to accept Mr. Keiran's letter and resignation effective May 9, 2023; seconded by Mr. Carpenter. The motion was carried.

Planning Commission members wished Mr. Keiran well and continued success in the future.

Julie Green read an email from Guy Coviello from the Regional Chamber to Nic Coggins thanking him for attending a Chamber event, and he stated that he appreciates him and that the Planning Commission/Regional Chamber partnership means a lot to him and makes a difference in the Valley. This email will be filed for record.

VI. DIRECTOR'S REPORT

The Director's Report was sent out to the members prior to this meeting for review.

Nic Coggins updated the members present on the Fiber-Optic Broadband Initiative, the NTIA funds being used to develop an engineering cost analysis for the "Route 11 backbone" and reviewed the updated chart for the PY2021 CDBG CHIP/HOME Programs.

T.J. Keiran reported on the Floodplain Variance Board, and stated that Amy Reeher of Trumbull County Soil and Water Conservation Office was elected the Chairperson. Mr. Keiran stated that the Floodplain Variance Board directed staff to provide direction to the property owner who altered the Swine Creek watercourse without having first obtained a Special Flood Hazard Area Development permit regarding mitigation measures. Mr. Keiran also stated that the staff continues to provide technical assistance to the Trumbull County Combined Health District with mapping locations of health care providers.

Emily Moran reported that the staff have requested the Commissioners to discuss and prioritize submitted projects for the PY2023 Allocation Program that they wish to fund. She also reported that a request for proposals was mailed to all licensed drain layers on April 19, 2023, for the connection of three additional low- to moderate-income households to the West Farmington Village sanitary sewer, and that the bid opening for these households will be May 11, 2023, at 3:00 p.m. in the Commissioners' Hearing Room.

Kim Vaughn reviewed the chart with the number of plats and deeds submitted thus far for the year. She also reviewed some of the meetings that she has attended during the last month.

Ms. Nader made a motion to approve the Director's Report of May 9, 2023; seconded by Mr. Moody. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Moody made a motion to approve the minutes of the Plats and Zoning Committee meeting of May 9, 2023; seconded by Mr. Pegg. The motion was carried.

VIII. PUBLIC REMARKS

Rebecca Whitman, who was in attendance for the Something Good Initiative Award, thanked the staff for everything that they do.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mrs. St. George made a motion to approve Resolution No. 5-2023-20; seconded by Mr. Moody. Roll Call followed:

Mr. Barran	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mrs. Miller made a motion to approve Resolution No. 5-2023-21; seconded by Mr. Moody. Roll Call followed:

Mr. Barran	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 5-2023-22; seconded by Mr. Pegg. Roll Call followed:

Mr. Barran	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

RESOLUTIONS FOR ADOPTION, Continued:

Mr. Moody made a motion to approve Resolution No. 5-2023-23; seconded by Mrs. Miller. Roll Call followed:

Mr. Barran	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 5-2023-24; seconded by Mrs. Miller. Roll Call followed:

Mr. Barran	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mrs. Miller made a motion to approve Resolution No. 5-2023-25; seconded by Mr. Moody. Roll Call followed:

Mr. Barran	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Abstain

The motion was carried.

RESOLUTIONS FOR ADOPTION, Continued:

Mr. Moody made a motion to approve Resolution No. 5-2023-26; seconded by Mrs. Miller. Roll Call followed:

Mr. Barran	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

B. Something Good Initiative Resolution

Mrs. Miller made a motion to approve Resolution No. 5-2023-27; seconded by Mr. Pegg for recognition of the Something Good Initiative Award to Rebecca Whitman, Hartford Township Trustee. Roll Call followed:

Mr. Barran	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

X. **OTHER BUSINESS/UPDATES**

- A. Something Good Initiative – Recognition of Rebecca Whitman (this was presented at the beginning of the meeting)

There were no other business or updates at this meeting.

XI. ADJOURNMENT

There being no further business, Ms. Nader made a motion to adjourn; seconded by Mrs. Miller. The motion was carried. The meeting was adjourned at 9:54 a.m.

The next Planning Commission meeting is scheduled for **June 13, 2023, at 9:00 a.m.** in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed J. Paris
Date June 13, 2023

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