

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY CHAIR, ROBERT MARINO, JR., ON NOVEMBER 10, 2020, AT 9:00 A.M. IN THE PLANNING COMMISSION CONFERENCE ROOM AND VIA ZOOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Present
Mr. James Davies	Present
Mr. Frank Fuda	Excused
Mr. Robert Marino Jr.	Present
Mrs. Melissa Miller	Present (Arrived at 9:02 a.m.)
Mr. Bob Moody	Present
Mr. Richard Musick	Present
Mr. Phillip M. Pegg	Present
Mr. Daniel Polivka	Present
Mrs. Darlene St. George	Excused

Trumbull County Planning Commission Staff: Julie M. Green, Director; Nicholas Coggins; Katie Phillips and Mitzi Sabella
Also in attendance: Renee Fox, *Tribune Chronicle*

- II. APPROVAL OF AGENDA
 - III. EXECUTIVE SESSION
 - IV. APPROVAL OF PLANNING COMMISSION MINUTES
 - V. APPROVAL OF EXPENSES
 - VI. COMMUNICATIONS
 - VII. DIRECTOR'S REPORT
 - VIII. REPORTS OF COMMITTEES
 - IX. PUBLIC COMMENTS
 - X. RESOLUTIONS FOR ADOPTION
 - XI. OTHER BUSINESS/UPDATES
 - XII. ADJOURNMENT
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II. APPROVAL OF AGENDA

Mr. Pegg made a motion to approve the agenda dated November 10, 2020; seconded by Mr. Musick. The motion carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – October 13, 2020

Mr. Davies made a motion to approve the Planning Commission regular meeting minutes of October 13, 2020; seconded by Mr. Polivka. The motion was carried.

IV. FINANCIAL REPORT

Mr. Davies made a motion to approve the financial report dated as of October 31, 2020; seconded by Mr. Marino, Jr. The motion was carried.

V. COMMUNICATIONS

There were no communications to review at this meeting.

VI. DIRECTOR' S REPORT

Julie stated that the magnitude of the work the staff is doing this year cannot be completely covered due to technical difficulties that are occurring at today's meeting, and she called the staff to give a quick summary of the work they are currently working on. She stated that two grants applications were submitted this past week for the City of Girard and the Golden Triangle, and there are 14 pre-applications for the Cares Act Funding that have been approved.

Nic Coggins reviewed the PY2018 CDBG CHIP Program which is almost completed. He reported on a chart of addresses for the program and the status of each. He also stated that the staff continues to collect applications and are compiling a waitlist in preparation for applying for more funds through PY21CDBG CHIP Program. He also reported on economic development activities. He stated that he is working on some confidential projects.

T.J. Keiran reported that he is working on CARES Act GIS. He said that he is working closely with the Trumbull County Combined Health District staff. He said that he is trying to help create tools that help to replace their daily press news releases with an online dashboard mapping tool that would have the information and would be available to the public 24 hours a day. T.J also said that he is working on the Warren City Comprehensive Plan - Zoning.

VI. DIRECTOR' S REPORT

Mr. Marino stated that he met with the Planning Commission staff recently regarding technology issues/GIS issues for the office. He stated that he wants the board to know that there are delays occurring and impacting the staff's ability to provide resources and support to the County Health Department during Covid-19. He said that he wants everyone to be aware that delays are not on the part of the Planning Commission. He said that the staff is doing what they are supposed to do.

Julie Green stated that we were tasked with overseeing the CARE for Trumbull Program, and it is her understanding that there are 68 applications from businesses at Valley Partners awaiting assistance from the CARE Program. She said that we have received information that Valley Partners have not received the funds from Trumbull County. She said the unexecuted contract is now the issue with the Auditor's Office, and it needs to be executed by the Commissioners as soon as possible so assistance can be provided to the businesses.

Katie Phillips stated that the Planning Commission needs to do a minor Subdivision Regulations update, and that we will be undertaking this process. She reported that we are also working with the Eastgate Regional Council of Governments to update zoning maps.

Mr. Polivka made a motion to approve the Director's Report of November 10, 2020; seconded by Mr. Davies. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Davies made a motion to approve the minutes of the Plats and Zoning Committee meeting of November 3, 2020; seconded by Mr. Musick. The motion was carried.

B. Revolving Loan Fund Committee Meeting

Mr. Pegg made a motion to approve the minutes of the Revolving Loan Fund Committee meeting of November 3, 2020; seconded by Mr. Cantalamessa. The motion was carried.

VIII. PUBLIC COMMENTS

There were no public comments at this meeting.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Pegg made a motion to approve Resolution No. 11-2020-36; seconded by Mrs. Miller. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Marino, Jr.	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes

The motion was carried.

Mr. Musick made a motion to approve Resolution No. 11-2020-37; seconded by Mr. Polivka. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Marino, Jr.	Yes
Mrs. Miller	Abstain
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes

The motion was carried.

Mr. Davies made a motion to approve Resolution No. 11-2020-38; seconded by Mr. Cantalamessa. Roll call was taken as follows:

Mr. Barren	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Marino, Jr.	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Mr. Pegg	Yes
Mr. Polivka	Yes

The motion was carried.

X. OTHER BUSINESS/UPDATES

Julie Green reported that Mrs. Miller, Mr. Marino, Jr., and Mr. Moody were reappointed to the Trumbull County Planning Commission by the Trumbull County Commissioners for a three-year term commencing January 1, 2021, to December 31, 2023. Copies of the Commissioners' actions were attached to the board members' agendas.

XI. ADJOURNMENT

There being no further business, Mr. Cantalamessa made a motion to adjourn; seconded by Mr. Fuda. The motion carried.

The meeting was adjourned at 9:50 a.m.

SIGNED: *Robert Marino, Jr.*

DATE: Dec. 8 2020

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