

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON NOVEMBER 14, 2017, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

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Roll Call was taken as follows:

Mr. David Barran	Present – arrived 9:05 a.m.
Mr. Jeff Brown	Absent – Emergency Room
Mr. Mauro Cantalamessa	Present – arrived 9:01 a.m.
Mr. Frank Fuda	Present
Mr. Lewis Kostoff	Present
Mr. John Mahan	Present
Mr. Richard Musick	Present
Mr. Daniel Polivka	Absent
Mr. David Rouan	Absent
Mrs. Darlene St. George	Present
Mr. James Shader	Present

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Director	Rich Fender
Shane Burkholder	Nick Coggins
Cheryl Wood	

Also in attendance: Stephen Papalas and Jack Simon County Engineer's Office; William Danso, County Prosecutor's Office; Grant Taylor, Eastgate

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- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. DIRECTOR'S REPORT
- V. COMMUNICATIONS
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

**I. APPROVAL OF AGENDA**

Mrs. St. George made a motion to approve the agenda dated November 14, 2017; seconded by Mr. Musick. The motion carried.

**II. APPROVAL OF PLANNING COMMISSION MINUTES**

Mr. Shader made a motion and seconded by Mr. Fuda to approve the Planning Commission minutes of the October 10, 2017, Board meeting. The motion carried.

**III. FINANCIAL REPORT**

Mr. Shader made a motion to approve the financial report dated as of October 30, 2017; seconded by Mr. Musick. The motion carried.

**IV. DIRECTOR'S REPORT**

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. City of Girard Comprehensive Plan

The Comprehensive Plan has passed through the City's Planning Commission and is awaiting Council approval. Zoning Review and Recommendations will be delivered by the end of November of this year.

B. City of Warren Safe Routes to School

The draft School Travel Plan is being finalized and prepared for the Warren City Schools to adopt.

C. Trumbull County Subdivision Regulations' Review and Amendments

Trumbull County Commissioners' held the first Public Hearing on October 11, 2017 and approved the amendments by Resolution and sent back to the Planning Commission for the final Public Hearing and Adoption.

D. City of Warren Comprehensive Plan

The Planning Commission Staff has completed the inventory and held the first of two public meetings on November 1<sup>st</sup> and the second will be held on November 21<sup>st</sup> in City Council Chambers.

E. Housing Programs

Cheryl and Nic will be attending the OCD Housing Conference this week in

Sandusky, in order to meet the required training points on future applications. The FY2017 CHIP was not awarded by 2 points with 6 points lost due to the distress/need formula and Nic will be starting to prepare the FY2018 application planning process throughout December and January for submission of an application in May 2018. Cheryl was invited to serve on the Office of Community Development (OCD) Community Housing Impact and Preservation Program (CHIP) Advisory Committee. Ms. St. George suggested that if we do not receive FY2018 we should consider the partnership for FY2019. Mr. Shader questioned the scoring of grants and the CHIP grant the weight of having updated Comprehensive Plans. Mrs. Wood advised it does not affect the CHIP, but does help with many other grant programs. Ms. Nuskievich advised that the Planning Commission has completed nineteen plans throughout the County and this helps with completion of the Trumbull County Comprehensive Plan. Mrs. St. George questioned if the Planning Commission approves Comprehensive Plans, and advised she has a little personal bone on the Comprehensive Plans because Howland has a very active Comprehensive Plan that has never been adopted by the Planning Commission. Ms. Nuskievich advised that is correct because we need a future land use map, which is something we just assisted Brookfield with and has offered to Howland years ago with Bill Miller. Mrs. St. George said they have a plan and future use in the plan. Ms. Nuskievich advised that Howland agreed the 1999 plan and future land use map in that plan are being used for all zoning amendments. Mr. Shader suggested that the Trustees should get together with our Director to see how we can work together to help Howland Township in the future. Mrs. St. George questioned if there was a high cost of \$5,000 and advised she'll go back and look at it.

F. Economic Development

We attended the Harbor Woods Ribbon Cutting. Nic Coggins advised we are working through the processes with Clean Energy for another power plant

Mr. Musick made a motion to accept the Director's Report of November 14, 2017; seconded by Mr. Mahan. The motion carried.

V. **COMMUNICATIONS**

A. News Article, Venture Plastics

All Communications reviewed; no comments, questions, or concerns.

VI. **REPORTS OF COMMITTEES**

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of November 7, 2017, were included in the Board Members' books for review. Mr. Shader made a motion to

accept the November 7, 2017, Plats and Zoning Committee Report; seconded by Mr. Musick. The motion carried.

**VII. RESOLUTIONS FOR ADOPTION**

A. Plats and Zoning Committee Resolutions

Mr. Mahan made a motion and seconded by Mr. Shader to adopt Resolution Nos. 11-2017-49 through 11-2017-58. Mrs. St. George Abstained due to the two Resolutions for Howland Township. The motion carried.

**VIII. OTHER BUSINESS - None**

**IX. ADJOURNMENT**

There being no further business, Mr. Mahan made a motion to adjourn; seconded by Mr. Barran. The motion carried. The meeting was adjourned at 9:32 a.m.

Signed Lem Kostedt  
Date 12/12/2017