

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY PLANNING COMMISSION CHAIR, JAMES DAVIES, ON NOVEMBER 14, 2023, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM

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I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Present
Mr. James Davies	Present
Ms. Niki Frenchko	Excused
Alternate: Melissa Phillips	Excused
Mr. Denny Malloy	Present
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Ms. Rachel Nader	Present
Mr. Phillip Pegg	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie Green, Director; Nic Coggins, Andrew Cvetkovich, Danette Manusakis, Emily Moran, and Kim Vaughn

Also in attendance: Michael Keys, Director of Community Development, City of Warren, Sal Ponzio, City of Girard, Roy Mack, Grace Fellowship Church, Michael White, Grace Fellowship Church, Randy Ash, Grace Fellowship Church, Tony Stellato, ODJFS/OWD, John Brown, City of Warren Council President.

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II. APPROVAL OF AGENDA

III. APPROVAL OF PLANNING COMMISSION MINUTES

IV. APPROVAL OF EXPENSES

V. COMMUNICATIONS

VI. DIRECTOR'S REPORT

VII. REPORTS OF COMMITTEES

VIII. PUBLIC REMARKS

IX. RESOLUTIONS FOR ADOPTION

X. OTHER BUSINESS/UPDATES

XI. ADJOURNMENT

## **II. APPROVAL OF AGENDA**

Mr. Cantalamessa made a motion to amend the agenda for November 14, 2023, to move the A. Something Good Initiative under X. Other Business/Updates to the beginning of the meeting; and to add Resolution 11-2023-82 to the agenda, seconded by Mrs. Miller. The motion was carried.

Ms. Nader made a motion to approve the amended agenda dated November 14, 2023; seconded by Mr. Pegg. The motion was carried.

## **III. APPROVAL OF PLANNING COMMISSION MINUTES**

### **A. Regular Meeting – October 10, 2023**

Mr. Pegg made a motion to approve the Planning Commission regular meeting minutes of October 10, 2023; seconded by Mr. Moody. The motion was carried.

## **IV. FINANCIAL REPORT**

Mr. Cantalamessa made a motion to approve the financial report dated as of October 31, 2023; seconded by Mr. Moody. The motion was carried.

## **V. COMMUNICATIONS**

Julie Green talked about the many thanks and compliments herself and her staff have received by all their hard work and kindness in helping the residents of Trumbull County. In particular, Kim Vaughn, who has received countless compliments on her hard work and wonderful personality. Julie also reported that Bernard Carpenter has resigned from the Trumbull County Planning Commission Board.

## **VI. DIRECTOR'S REPORT**

The Director's Report was sent out to the members prior to this meeting for review.

Nic Coggins reported on the Fiber Optic Broadband Initiative that Trumbull County was awarded a \$30,000 grant through the Appalachia Digital Accelerator, which was executed by Commissioner Malloy. Staff participated in a kick-off workshop and has been provided a checklist and guide that will be used while working on the study in partnership with Eastgate Regional Council of Governments and Connect Humanity. Nic Coggins also reported on the Girard Leatherworks Clean-Up Grant, stating that the project is almost complete which puts it about a year ahead of schedule.

**VI. Director's Report, Continued:**

Kim Vaughn reported on some of the projects she is working on. She stated that there were 26 applications processed this month. She also stated that she has been working on Mapping and GIS projects, one being that she has created a street map for Warren Township. She also noted that our ARCGIS license has been renewed.

Andrew Cvetkovich reported on the Swine Creek violation in Mesopotamia. He reported that the "Notice of Violation" (NOV) issued by the Flood Variance Board on this matter has been rescinded. Andrew also talked about the Dam Removal at Coalburg Lake in Hubbard Township. The Trumbull County Court of Common Pleas ordered Coalburg Land Partners LLC to remove the dam. Construction is scheduled to begin 7/30/2024, this activity will require a Special Flood Hazard Area Development Permit.

Emily Moran talked about the \$600,000 American Plan Act funding which will help residents countywide who need to connect to newly constructed or existing sanitary sewers. 40 applications were sent to the residents of Yankee Lake, 8 residents in Heaton Chute have already been qualified and countywide applications will be going out soon. She also stated that the PY21 grant with MJD Excavating is complete.

Julie Green reviewed the 2023 Work Program milestone chart with the members present, which details deadlines and percentages of projects' progress towards completion.

Mr. Pegg made a motion to approve the Director's Report of November 14, 2023; seconded by Mr. Moody. The motion was carried.

**VII. REPORTS OF COMMITTEES**

A. Plats and Zoning Committee Meeting

Ms. Nadar made a motion to approve the minutes of the Plats and Zoning Committee meeting of November 7, 2023; seconded by Mr. Pegg. The motion was carried.

**VIII. PUBLIC REMARKS**

There were no public comments at this meeting.

**IX. RESOLUTIONS FOR ADOPTION**

A. Plats and Zoning Committee Resolutions

Mr. Cantalamessa made a motion to approve Resolution No. 11-2023-63; seconded by Mrs. Miller. Roll Call followed:

**IX. RESOLUTIONS FOR ADOPTION, Continued:**

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Davies made a motion to approve Resolution No. 11-2023-64; seconded by Mr. Pegg. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Pegg made a motion to approve Resolution No. 11-2023-65; seconded by Mr. Moody. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

**IX. RESOLUTIONS FOR ADOPTION, Continued:**

Ms. Nadar made a motion to approve Resolution No. 11-2023-66; seconded by Mr. Moody. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mrs. St. George made a motion to approve Resolution No. 11-2023-67; seconded by Ms. Nadar. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 11-2023-68; seconded by Ms. Nadar. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

**IX. RESOLUTIONS FOR ADOPTION, Continued:**

Mrs. St. George made a motion to approve Resolution No. 11-2023-69; seconded by Mr. Pegg. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Cantalamessa made a motion to approve Resolution No. 11-2023-70; seconded by Mr. Moody. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 11-2023-71; seconded by Ms. Nader. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

**IX. RESOLUTIONS FOR ADOPTION, Continued:**

Ms. Nadar made a motion to approve Resolution No. 11-2023-72; seconded by Mr. Pegg. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 11-2023-73; seconded by Mr. Cantalamessa. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Pegg made a motion to approve Resolution No. 11-2023-74; seconded by Mr. Malloy. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

**IX. RESOLUTIONS FOR ADOPTION, Continued:**

Mr. Malloy made a motion to approve Resolution No. 11-2023-75; seconded by Mr. Pegg. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mrs. St. George made a motion to approve Resolution No. 11-2023-76; seconded by Mr. Moody. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 11-2023-77; seconded by Mr. Cantalamessa. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.



**IX. RESOLUTIONS FOR ADOPTION, Continued:**

Ms. Nadar made a motion to approve Resolution No. 11-2023-78; seconded by Mr. Pegg. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Pegg made a motion to approve Resolution No. 11-2023-79; seconded by Mr. Moody. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mrs. St. George made a motion to approve Resolution No. 11-2023-80; seconded by Mr. Moody. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

**IX. RESOLUTIONS FOR ADOPTION, Continued:**

Mr. Cantalamessa made a motion to approve Resolution No. 11-2023-82; seconded by Mr. Moody. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

B. Something Good Initiative Resolution

Mrs. St. George made a motion to approve Resolution No. 11-2023-81; seconded by Mr. Cantalamessa. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

**X. OTHER BUSINESS/UPDATES**

A. Something Good Initiative was presented at the beginning of the meeting.

**XI. ADJOURNMENT**

There being no further business, Mrs. Cantalamessa made a motion to adjourn; seconded by Mr. Malloy. The motion was carried. The meeting was adjourned at 9:51 a.m.

**XI. ADJOURNMENT, Continued:**

The next Planning Commission meeting is scheduled for **December 12, 2023, at 9:00 a.m.** in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed  \_\_\_\_\_  
James Davies, Chair  
Trumbull County Planning Commission

Date Dec 12 2023

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