

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON NOVEMBER 8, 2016, AT 9:01 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

---

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Jeff Brown	Present
Mr. Mauro Cantalamessa	Absent
Mr. Frank Fuda	Present
Mr. Lewis Kostoff	Present
Mr. John Mahan	Present
Mr. Richard Musick	Present
Mr. Daniel Polivka	Absent
Mr. James Shader	Present
Mr. John Sliwinski	Present

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Director	Rich Fender
Shane Burkholder	Mitzi Sabella
Nick Coggins	Cheryl Wood
Julie Edwards	

Also in attendance: David A. Martin, McDonald Village Planning Commission; Sarah Lown, Western Reserve Port Authority; William Clipse, Home Builders' Association

---

- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. COMMUNICATIONS
- V. DIRECTOR'S REPORT
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

**I. APPROVAL OF AGENDA**

Mr. Mahan made a motion to approve the agenda dated November 8, 2016; seconded by Mr. Fuda. The motion carried.

**II. APPROVAL OF PLANNING COMMISSION MINUTES**

Mr. Shader made a motion and seconded by Mr. Fuda to approve the Planning Commission minutes of the October 11, 2016, Board meeting. The motion carried.

**III. FINANCIAL REPORT**

Mr. Mahan made a motion to approve the financial report dated as of October 31, 2016; seconded by Mr. Musick. The motion carried.

**IV. COMMUNICATIONS**

There were no communications to review at this meeting.

**V. DIRECTOR'S REPORT**

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Outreach and Meetings

Ms. Nuskievicz reported to the Planning Commission members present on the various meetings that the staff has attended during the last month.

B. Hubbard Township Comprehensive Plan

Mr. Coggins reported that the staff attended the citizen-led Comprehensive Plan Committee (CPC) meeting on October 17, 2016. He stated that the CPC received copies of the draft plan and discussed changes made based on CPC and Trustees' suggestions.

C. City of Warren Comprehensive Plan Update

Mr. Coggins said that the inventory section of the plan will be compiled over the next several months. He said that a community survey has been completed with input from City of Warren officials. Also, Ms. Nuskievicz added that the official launch date for the community survey is scheduled for January of 2017, and residents will receive the survey in the city's water bills.

**V. DIRECTOR'S REPORT - Continued:**

D. FY 2015 Community Housing and Impact Preservation (CHIP) Grant

Cheryl Wood reported that the county will submit another CHIP application in the spring.

E. Economic Development Activities

Julie Edwards reported that she continues to work with several businesses and developers looking to develop or expand in Trumbull County.

F. Floodplain Administration

Ms. Nuskievicz reported on the floodplain activities at the Planning Commission. She also stated that a flood permit was issued to the County Engineer's Office to replace a culvert on Eagle Creek Road.

Mr. Brown made a motion to accept the Director's Report of November 8, 2016; seconded by Mr. Fuda. The motion carried.

**VI. REPORTS OF COMMITTEES**

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of November 1, 2016, were included in the Board Members' books for review. Mr. Shader made a motion to accept the November 1, 2016, Plats and Zoning Committee Report; seconded by Mr. Brown. The motion carried.

**VII. RESOLUTIONS FOR ADOPTION**

A. Plats and Zoning Committee Resolutions

Mr. Brown made a motion and seconded by Mr. Fuda to adopt Resolution Nos. 11-2016-64, 11-2016-65, 11-2016-66, and 11-2016-67. The motion carried.

B. Resolution Honoring Trumbull County Recorder Diana Marchese

Mr. Shader made a motion and seconded by Mr. Fuda to adopt Resolution No. 11-2016-68 - Honoring Trumbull County Recorder Diana Marchese upon her retirement. The motion carried.

**VIII. OTHER BUSINESS**

Mr. Sliwinski introduced William Clispe, President of the Home Builders' Association, who was in attendance at this meeting. Mr. Clispe stated that he looks forward to working with the Planning Commission in the future.

**IX. ADJOURNMENT**

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Musick. The motion carried. The meeting was adjourned at 9:23 a.m.

Signed Levin Kostoff

Date December 13, 2016