

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY PLANNING COMMISSION CHAIR, JAMES DAVIES, ON OCTOBER 10, 2023, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Present
Mr. Bernard Carpenter	Excused
Mr. James Davies	Present
Ms. Niki Frenchko	Excused
Alternate: Melissa Phillips	Present
Mr. Denny Malloy	Excused
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Ms. Rachel Nader	Present
Mr. Phillip Pegg	Excused
Mrs. Darlene St. George	Excused

Trumbull County Planning Commission Staff: Julie Green, Director; Nic Coggins, Andrew Cvetkovich, Danette Manusakis, Emily Moran, Mitzi Sabella and Kim Vaughn

Also in attendance: Anthony Sabella

II. APPROVAL OF AGENDA

III. APPROVAL OF PLANNING COMMISSION MINUTES

IV. APPROVAL OF EXPENSES

V. COMMUNICATIONS

VI. DIRECTOR'S REPORT

VII. REPORTS OF COMMITTEES

VIII. PUBLIC REMARKS

IX. RESOLUTIONS FOR ADOPTION

X. OTHER BUSINESS/UPDATES

XI. ADJOURNMENT

Mr. Davies, Chair, performed the swearing in of Melissa Phillips as Commissioner Frenchko's alternate.

II. APPROVAL OF AGENDA

Mr. Cantalamessa made a motion to approve the agenda dated October 10, 2023; seconded by Ms. Miller. The motion was carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – September 12, 2023

Mr. Cantalamessa made a motion to approve the Planning Commission regular meeting minutes of September 12, 2023; seconded by Mr. Moody. The motion was carried.

IV. FINANCIAL REPORT

Mr. Cantalamessa made a motion to approve the financial report dated as of September 30, 2023; seconded by Ms. Miller. The motion was carried.

V. COMMUNICATIONS

None

VI. DIRECTOR' S REPORT

The Director's Report was sent out to the members prior to this meeting for review.

Nic Coggins reported on the Millwood Incorporated project submitting an application for an Enterprise Zone Agreement which went before the commissioners on October 4, 2023 for approval. He stated that the company is creating 50 jobs over 4 years, investing 5.5 million dollars and doubling the square footage of their existing office facility in Vienna Township. Nic Coggins also reviewed the PY2021 CDBG CHIP program chart; through these funds, the County will assist approximately nine low-and moderate-income households.

Kim Vaughn reported on some of the projects she is working on. She stated that there were 15 applications processed this month. She also stated that she has been working on Mapping and GIS projects. Kim also talked about attending and Co-presenting the YARS outreach meeting at Hubbard City.

Andrew Cvetkovich reported on the Swine Creek violation in Mesopotamia. He reported that it has been determined that the "Notice of Violation" (NOV) issued by the Flood Variance Board on this matter is not necessary. He stated that the area is not located within

VI. Director's Report, Continued:

a "Special Flood Hazard Area" so the floodplain regulations do not apply in this case. As a result, The Trumbull County Prosecutor's Office recommended that the Flood Variance Board take "Immediate action to rescind" the NOV.

Julie Green reviewed the 2023 Work Program milestone chart with the members present, which details deadlines and percentages of projects' progress towards completion.

Ms. Nader made a motion to approve the Director's Report of October 10, 2023; seconded by Mr. Cantalamessa. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Cantalamessa made a motion to approve the minutes of the Plats and Zoning Committee meeting of October 3, 2023; seconded by Mr. Moody. The motion was carried.

VIII. PUBLIC REMARKS

There were no public comments at this meeting.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Moody made a motion to approve Resolution No. 10-2023-59; seconded by Mrs. Miller. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mrs. Phillips	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes

The motion was carried.

Mrs. Miller made a motion to approve Resolution No. 10-2023-60; seconded by Mr. Cantalamessa. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mrs. Phillips	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 10-2023-61; seconded by Mrs. Miller. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mrs. Phillips	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes

The motion was carried.

B. Special Resolution

Mrs. Miller made a motion to approve Resolution No. 10-2023-62; seconded by Ms. Nader. Roll Call followed:

Mr. Barran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mrs. Phillips	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes

The motion was carried.

Mitzi Sabella was presented with a resolution and certificate in recognition of her retirement after 41 years of service with Trumbull County. Her husband, Anthony Sabella, was in attendance for this recognition.

X. OTHER BUSINESS/UPDATES

No other business was discussed.

XI. ADJOURNMENT

There being no further business, Mrs. Miller made a motion to adjourn; seconded by Mr. Cantalamessa. The motion was carried. The meeting was adjourned at 9:45 a.m.

The next Planning Commission meeting is scheduled for **November 14, 2023, at 9:00 a.m.** in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed 
James Davies, Chairman
Trumbull County Planning Commission

Date November 14, 2023

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