

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, MR. MUSICK, ON OCTOBER 12, 2021, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM AND VIA ZOOM FOR THE PUBLIC

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Excused
Mr. Cantalamessa	Excused
Mr. James Davies	Present
Ms. Niki Frenchko	Absent
Mr. Frank Fuda	Excused
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Mr. Richard Musick	Present
Ms. Rachel Nader	Present
Mr. Phillip M. Pegg	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie Green, Director; Nicholas Coggins; T.J. Keiran; Katie Phillips; and Mitzi Sabella

Also in attendance: Tony Stellato, ODJFS/OWD

- II. APPROVAL OF AGENDA
 - III. APPROVAL OF PLANNING COMMISSION MINUTES
 - IV. APPROVAL OF EXPENSES
 - V. COMMUNICATIONS
 - VI. DIRECTOR'S REPORT
 - VII. REPORTS OF COMMITTEES
 - VIII. PUBLIC REMARKS
 - IX. RESOLUTIONS FOR ADOPTION
 - X. OTHER BUSINESS/UPDATES
 - XI. ADJOURNMENT
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II. APPROVAL OF AGENDA

Mrs. Miller made a motion to approve the agenda dated October 12, 2021; seconded by Mr. Moody. The motion was carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – September 14, 2021

Mr. Davies made a motion to approve the Planning Commission regular meeting minutes of September 14, 2021; seconded by Mr. Pegg. The motion was carried.

IV. FINANCIAL REPORT

Mrs. Miller made a motion to approve the financial report dated as of September 30, 2021; seconded by Mr. Moody. The motion was carried.

V. COMMUNICATIONS

Julie Green has a voice mail from Mike Davis, Farmington Township Trustee, thanking Katie Phillips for her assistance on zoning issues in Farmington Township. Julie Green will email the voice mail to the members to listen to.

VI. DIRECTOR'S REPORT

The Director's Report was sent out to the members prior to this meeting for review.

The staff highlighted the following:

Nic Coggins reported that the Girard Kick Off for the Leatherworks Cleanup grant is being held today. He also reported that the CHIP 2018 Program is completed, and we are waiting for the CHIP 2021 to start. He also reported on some economic development activities.

Katie Phillips reported that there is a kick-off meeting scheduled for October 20, 2021, at 1:30 p.m. and October 21, 2021, at 5:30 p.m. to begin the process of beginning another round of Subdivision Regulations amendments to address broader procedural issues identified over the last two years.

T.J. Keiran reported on floodplain administration that he has been working on. He reported on a bridge and private road in Howland Township recently damaged due to flash flooding and provided the President of the Home Owners' Association information about applying for a Flood Hazard Area Development permit when repairing or replacing the bridge.

VI. DIRECTOR'S REPORT, Continued:

Julie Green reported that she is working with the Golden Triangle Group on revising the EDA grant. She is working on the Environmental Review Record updates and securing updated letters of support. She stated that the staff is working with stakeholders on the Warren City Comprehensive Plan.

Mr. Davies made a motion to approve the Director's Report of October 12, 2021; seconded by Mr. Pegg. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mrs. Moody made a motion to approve the minutes of the Plats and Zoning Committee meeting of October 5, 2021; seconded by Mrs. Miller. The motion was carried.

VIII. PUBLIC REMARKS

There were no public comments at this meeting.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Resolution No. 8-2021-36 was tabled at the August and September meetings because the site visit for the street (alleyway) vacation has not occurred. Since the site visit did not occur this month, Mrs. Miller made a motion to again table Resolution No. 8-2021-36; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Davies	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mr. Pegg made a motion to approve Resolution No. 10-2021-47; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Davies	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 10-2021-48; seconded by Mr. Davies. Roll call was taken as follows:

Mr. Davies	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Davies made a motion to approve Resolution No. 10-2021-49; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Davies	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 10-2021-50; seconded by Mrs. Miller. Roll call was taken as follows:

Mr. Davies	Yes
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IX. RESOLUTIONS FOR ADOPTION, Continued:

Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Davies made a motion to approve Resolution No. 10-2021-51; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Davies	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Musick	Yes
Ms. Nader	Yes
Mr. Pegg	Abstain
Mrs. St. George	Yes

The motion was carried.

X. OTHER BUSINESS/UPDATES

Melissa Miller said that in the Planning Commission By Laws it is stated that Planning Commission members have Racial Equity and Inclusion training. She said that the John Wean Foundation has some sessions coming up. She stated that she wants to make sure the board is meeting this requirement of the By Laws. Julie Green stated that we do have permission to use grant administration funds to pay for this training for any board or staff member. Darlene St. George also stated that Ethics Training is a very helpful tool. She said that there is a free on-line course that can be taken. Julie Green said that she will share links to these trainings to the board members.

Darlene St. George discussed the need for a Trumbull County Comprehensive Plan being updated and suggested going out for proposals from organizations and give that cost to the Commissioners so they can budget for it. Julie Green stated that the Eastgate Regional Council of Governments wants to work on a Regional Comprehensive Plan.

Julie Green stated that the budget is due November 12, 2021. Mrs. St. George said that the board needs to make the Commissioners aware of the need for additional staff and make the public aware at the budget hearing. Mr. Musick said that as many board members as possible need to come to the budget hearing. Julie Green will inform the board when the budget hearings are scheduled.

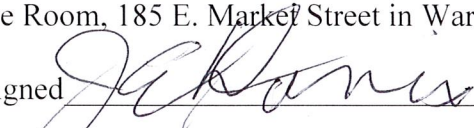
XI. ADJOURNMENT

There being no further business, Mr. Moody made a motion to adjourn; seconded by Mr. Pegg. The motion was carried. The meeting was adjourned at 10:19 a.m.

The next Planning Commission meeting is scheduled for November 9, 2021, at 9:00 a.m. in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed

Date



NOV. 9, 2021

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