

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON OCTOBER 14, 2014, AT 9:04 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

Mr. Brown	Present
Mr. Fuda	Present
Mr. Henn	Absent
Mr. Kostoff	Present
Mr. Mahan	Present
Mr. Musick	Absent
Mr. Polivka	Present
Mr. Shader	Present
Mr. Sliwinski	Absent
Mr. Wright	Absent

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Executive Director
Jon Baughman
David Dubiaga
Julie Edwards
Anthony Kobak
Mitzi Sabella

Also in attendance: Sarah Lown, Western Reserve Port Authority

- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. COMMUNICATIONS
- V. DIRECTOR'S REPORT
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Mahan made a motion to approve the agenda dated October 14, 2014; seconded by Mr. Brown. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Shader made a motion and seconded by Mr. Mahan to approve the Planning Commission minutes of the September 9, 2014, Board meeting. The motion carried.

III. FINANCIAL REPORT

Mr. Brown made a motion to approve the financial report dated as of September 30, 2014; seconded by Mr. Fuda. The motion carried.

IV. COMMUNICATIONS

No communications were reviewed at the meeting.

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Planning and GIS Mapping

Ms. Nuskievicz reported that Anthony Kobak attended the last NEOSCC board meeting with the current members on September 30, 2014. Mr. Kobak reported that the NEOSCC grant was completed on time, within budget and submitted to HUD. Mr. Kobak reported that the current board members approved the new NEOSCC board that started on October 1, 2014, consisting of 23 members.

B. Newton Falls Comprehensive Plan

Trish Nuskievicz reported that the staff presented highlights of the draft comprehensive plan to the Newton Falls Planning Commission and key internal staff personnel on September 9, 2014. She also reported that the staff has a public meeting tonight in Newton Falls to review the draft plan and receive comments.

V. DIRECTOR'S REPORT – Continued

C. Farmington Township Comprehensive Plan

Ms. Nuskievicz reported that Farmington Township officials approved entering into a contract with the Trumbull County Planning Commission for professional services to complete a comprehensive plan. She stated that the signed contract was received by the Trumbull County Planning Commission on September 11, 2014. She said that the 19-month planning process is scheduled to begin in October 2014 and will be completed in April 2016.

D. CDBG Fair Housing Administration Program

Julie Edwards reported that the staff continues to administer the CDBG Fair Housing Program and has completed the FY2014 Fair Housing Program Plan that will run September 1, 2014, to December 31, 2015. Ms. Edwards said that the staff is working on an application for the New Horizon's Fair Housing Assistance Program which provides funds to units of local government to affirmatively further fair housing and eliminate impediments to fair housing. She said that these actions are in addition to a grantee's Standard Fair Housing Program.

E. USEPA Brownfield Assessment Grant

Ms. Nuskievicz reported that the Trumbull County Brownfield Coalition's current activities include conducting Phase I environmental assessments, asbestos survey assessments, urban setting designations, and developing and implementing a community engagement strategy.

Mr. Mahan made a motion to accept the Director's Report of October 14, 2014; seconded by Mr. Fuda. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of October 7, 2014, were included in the Board Members' books for review. Mr. Shader made a motion to accept the October 7, 2014, Plats and Zoning Committee Report; seconded by Mr. Brown. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Brown made a motion and seconded by Mr. Polivka to adopt Resolution Nos. 10-2014-50 and 10-2014-51. The motion carried.

VIII. OTHER BUSINESS

A. Braceville Township Comprehensive Plan

Mr. Shader made a motion to enter into a contract with Braceville Township to prepare a Comprehensive Plan for \$12,500; seconded by Mr. Fuda. The motion carried.

IX. ADJOURNMENT

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Polivka. The motion carried. The meeting was adjourned at 9:30 a.m.

Signed Lew Kostoff

Date NOV. 12. 2014