

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON OCTOBER 13, 2015, AT 9 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM – TALMER BANK BUILDING

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Roll Call was taken as follows:

Mr. Barran	Present
Mr. Brown	Present
Mr. Cantalamessa	Present
Mr. Fuda	Present
Mr. Kostoff	Present
Mr. Mahan	Present
Mr. Musick	Absent
Mr. Polivka	Present (Joined the meeting at 9:12 a.m.)
Mr. Shader	Present
Mr. Sliwinski	Absent
Mr. Wright	Present

Trumbull County Planning Commission Staff:

Jonathan Baughman	Kai Kleer
Christine Clementi	Anthony Kobak
Mauro DiVieste	Trish Nuskievicz, Director
Julie Edwards	Mark Zigmont

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- I. APPROVAL OF AGENDA
  - II. APPROVAL OF PLANNING COMMISSION MINUTES
  - III. APPROVAL OF EXPENSES
  - IV. COMMUNICATIONS
  - V. DIRECTOR'S REPORT
  - VI. REPORTS OF COMMITTEES
  - VII. RESOLUTIONS FOR ADOPTION
  - VIII. OTHER BUSINESS
  - IX. ADJOURNMENT

**Trumbull County Planning Commission**  
**Minutes of October 13, 2015**  
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Chairman Lewis Kostoff gave the oath of office to new Trumbull County Planning Commission member David Barran. After taking the oath of office, Mr. Barran was congratulated by the other Planning Commission members, and the meeting returned to the regular order of business.

**I. APPROVAL OF AGENDA**

Mr. Mahan made a motion to approve the agenda dated October 13, 2015; seconded by Mr. Fuda. The motion carried.

**II. APPROVAL OF PLANNING COMMISSION MINUTES**

Mr. Shader made a motion to approve the Planning Commission minutes of the September 8, 2015, Board meeting. The motion was seconded by Mr. Mahan and carried.

**III. FINANCIAL REPORT**

Mr. Brown made a motion to approve the financial report dated as of September 30, 2015, seconded by Mr. Mahan. The motion carried.

**IV. COMMUNICATIONS**

No communications were reviewed at the meeting.

**V. DIRECTOR'S REPORT**

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

**A. Comprehensive Plans**

Trish Nuskievicz reported that the staff is continuing work on the Braceville Township, Farmington Township, Hubbard Township and Girard City Comprehensive Plans. Ms. Nuskievicz also reported that the staff has started working on Weathersfield Township's Zoning Map update, Warren City's Community Reinvestment Area Establishment, Warren City's Design Guidelines Update, and Warren City's Community Reinvestment Area's Implementation and Management.

B. Housing – PY 2015 Community Housing and Impact Preservation (CHIP) Grant

Julie Edwards reported that the PY2015 Community Housing and Impact Preservation (CHIP) Grant was awarded funding of \$250,000 and will be used for rehabilitation of four owner units and repair of seven owner units.

Housing Collaborative - Ms. Edwards also reported that the Planning Commission coordinated a meeting of the Housing Collaborative (including the Metropolitan Housing Authority, Community Legal Aid, Catholic Charities, Someplace Safe, Emmanuel Community Care Center and Planning Commission) to create a strategy to rehouse residents from the Reeves Apartments if they were evicted due to a Sheriff's sale. Ms. Edwards reported that the Reeves Apartment Building was sold to a private land owner, and no residents were displaced.

C. Prevailing Wage Coordination

Julie Edwards reported that the staff is assisting the County Commissioners' office with prevailing wage coordination for the construction of the Veterans Service Commission Building, two remodeling projects in the new Child Support Enforcement Agency building, and the installation of security cameras and video surveillance equipment in the Trumbull County Adult Justice Center.

D. Economic Development Activities

Julie Edwards reported that today at 11 a.m. there is going to be a press conference at 408 Dana Street with the Mayor of the city of Warren and a developer based out of California to reveal plans for a multi-million dollar investment in the city of Warren that could reopen the 500,000 square feet building that formerly housed Packard Electric.

E. Floodplain Administration

Trish Nuskievicz reported that in September, seven GIS flood maps were created to review properties and provide information.

F. Solar PV System Overview

Trish Nuskievicz reported that 44 Solar Renewable Energy Certificates were sold for \$1,000.00.

**V. DIRECTOR'S REPORT, continued**

Mr. Mahan made a motion to approve the Director's Report of October 13, 2015; seconded by Mr. Fuda. The motion carried.

**VI. REPORTS OF COMMITTEES**

**A. Plats and Zoning Committee - Lewis Kostoff, Chairman**

Copies of the Plats and Zoning Committee Report of October 6, 2015, were included in the Board Members' books for review. Mr. Shader made a motion to approve the October 6, 2015, Plats and Zoning Committee Report; seconded by Mr. Polivka. The motion carried.

**VII. RESOLUTIONS FOR ADOPTION**

**A. Plats and Zoning Committee Resolutions**

Mr. Brown made a motion to approve Resolution Nos. 10-2015-58, 10-2015-59, 10-2015-60, 10-2015-61, 10-2015-62, 10-2015-63, 10-2015-64, 10-2015-65, 10-2015-66, and 10-2015-67; seconded by Mr. Wright. The motion carried.

**VIII. OTHER BUSINESS**

There were no items for other business.

**IX. ADJOURNMENT**

There being no further business, Mr. Polivka made a motion to adjourn; seconded by Mr. Shader. The motion carried. The meeting was adjourned at 9:44 a.m.

Signed Lewis Kostoff  
Date NOV 10, 2015