

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON OCTOBER 11, 2016, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Jeff Brown	Present
Mr. Mauro Cantalamessa	Absent
Mr. Frank Fuda	Present
Mr. Lewis Kostoff	Present
Mr. John Mahan	Present
Mr. Richard Musick	Present
Mr. Daniel Polivka	Absent
Mr. James Shader	Present
Mr. John Sliwinski	Present

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Director	Rich Fender
Shane Burkholder	Mitzi Sabella
Nick Coggins	Cheryl Wood

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- I. APPROVAL OF AGENDA
 - II. APPROVAL OF PLANNING COMMISSION MINUTES
 - III. APPROVAL OF EXPENSES
 - IV. COMMUNICATIONS
 - V. DIRECTOR'S REPORT
 - VI. REPORTS OF COMMITTEES
 - VII. RESOLUTIONS FOR ADOPTION
 - VIII. OTHER BUSINESS
 - IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Mahan made a motion to approve the agenda dated October 11, 2016; seconded by Mr. Fuda. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Shader made a motion and seconded by Mr. Brown to approve the Planning Commission minutes of the September 13, 2016, Board meeting. The motion carried.

III. FINANCIAL REPORT

Mr. Brown made a motion to approve the financial report dated as of September 30, 2016; seconded by Mr. Musick. The motion carried.

IV. COMMUNICATIONS

There were no communications to review at this meeting.

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Outreach and Meetings

Ms. Nuskievicz reported to the Planning Commission members present on the various meetings that the staff has attended during the last month.

B. Hubbard Township Comprehensive Plan

Mr. Coggins reported that the staff met with the Hubbard Township Trustees on October 10, 2016, and presented them with a draft of the comprehensive plan for their review. He said that they have until November 14, 2016, to review it. He also stated that there will be a public hearing scheduled in Hubbard Township the first week in December.

C. Plats and Zoning Activities

Ms. Nuskievicz stated that the staff continues to provide community planning and zoning assistance to the unincorporated areas of Trumbull County including the administration of the Subdivision Regulations for all townships.

V. DIRECTOR'S REPORT - Continued:

D. FY 2015 Community Housing and Impact Preservation (CHIP) Grant

Cheryl Wood reported that she is finishing up the CHIP Program for this year. She said that the county will submit another CHIP application in the spring.

E. Community Improvement Corporation (CIC) of Warren and Trumbull County

Ms. Nuskievicz reported that the Planning Commission staff volunteered to be part of a committee to update the CIC Code of Regulations, and they also met with the committee several times to update the by-laws. She stated that the by-laws were reviewed and are expected to be adopted at the next meeting of the CIC.

F. U.S. EPA Brownfields Assessment Grant

Mr. Coggins reported that the staff applied for and was accepted to speak at the Ohio Economic Development Association's (OEDA) Annual Summit this month in Columbus. Mr. Coggins stated that he and Julie Edwards will speak on using the arts as a way to leverage new advocates for economic development.

Mr. Mahan made a motion to accept the Director's Report of October 11, 2016; seconded by Mr. Fuda. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of October 4, 2016, were included in the Board Members' books for review. Mr. Shader made a motion to accept the October 4, 2016, Plats and Zoning Committee Report; seconded by Mr. Brown. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Brown made a motion and seconded by Mr. Fuda to adopt Resolution Nos. 10-2016-53, 10-2016-54, 10-2016-55, 10-2016-56, 10-2016-57, 10-2016-58, 10-2016-59, 10-2016-60, 10-2016-61, 10-2016-62 and 10-2016-63. The motion carried.

VIII. OTHER BUSINESS

- A. Update Weathersfield Township Zoning Map

Mr. Shader made a motion to approve entering into an agreement with Weathersfield Township to update the township's Zoning Map, cost not to exceed \$500; seconded by Mr. Fuda. The motion carried.

IX. ADJOURNMENT

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Mahan. The motion carried. The meeting was adjourned at 9:15 a.m.

Signed Lewis Kostoff

Date NOV. 8, 2016